

খাৰুপেটীয়া মহাবিদ্যালয়

KHARUPETIA COLLEGE

(NAAC GRADE-B)



Estd.- 1981

PROSPECTUS

Session: 2022-23

মহাবিদ্যালয় সংগীত

বচনা, সুৰ আৰু সংগীত : শ্ৰীজীৱেন্দ্ৰ মোহন দেৱশৰ্মা
গ্ৰন্থাগাৰিক, খাৰুপেটীয়া মহাবিদ্যালয়

স্থায়ী :
তুমি আলোকৰ
জ্ঞানৰ পুণ্যভূমি
শত জনমৰ সাধনাৰে গঢ়া
মহা জীৱনৰ খনি।।

অন্তৰ্ভাঃ (১) তুমি বিকশিত আজি
জ্ঞানৰ জ্যোতিৰে
চৌদিশ জ্যোতিপ্ৰদান
তুমি জীৱন গঢ়াৰ অংগীকাৰেৰে
হ'লা আজি মহীয়ান
দিয়া সৃষ্টি দিয়া কৃষ্টি
নতুন পোহৰ সিঁচি
শত জনমৰ সাধনাৰে গঢ়া
মহাজীৱনৰ খনি।।

অন্তৰ্ভা (২) : তুমি অগ্ৰগতিৰ
আন এটি নাম
পৰিচয় সমাজৰ
তুমি প্ৰভাতে প্ৰভাতে সিঁচি দিয়া
মহাবাণী জীৱনৰ
দিয়া ঋদ্ধি দিয়া সিদ্ধি
উঠক জয়ধ্বনি
শত জনমৰ সাধনাৰে গঢ়া
মহাজীৱনৰ খনি।।



Principal of the college



Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

KHARUPETIA COLLEGE

(Accredited by NAAC with Grade - B)

1. PROFILE :

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College saw the light of day as a result of untiring efforts of the far-sighted people of greater Kharupetia locality. Established in the year 1981, the college was taken over by the Govt. of Assam under deficit system of grants-in-aid w.e.f. 25/03/98. The college was provincialised by the Govt. of Assam w.e.f. 01/12/2005 vide Govt. notification No. LPG. 112/2005/158 dated the 19th December, 2005. The College has been included under section 2(f) & 12(B) of the UGC act, 1956.

Affiliated to Gauhati University, the college has been assessed and accredited by National Assessment and Accreditation Council (NAAC) in cycle 2 in October, 2015 and awarded Grade B. The college is imparting education both Higher secondary and Degree Courses in Arts and Commerce stream. The college has been maintaining excellent records of performance in different University and Council Examinations.

2. LOCATION :

Kharupetia College is situated at Bologarah under Shyamabari Mouza about 1 k.m. west from Kharupetia Town under Mangaldai sub-division. It is about 15 k.m. away from Mangaldai, the District head quarters of Darrang and is connected by the N.H. 15.

3. GOALS AND OBJECTIVES :

The goals and the objectives of the college are as follows:

- a) To impart quality higher education to the society.
- B) To develop human resource in such a way so that they can participate in the nation building process.
- c) To bring social change in a desired way by using education as a tool for change.
- d) To provide employability to the youths through vocational and employment oriented courses.
- e) To inculcate sense of good citizenship among the youth.
- f) To bring this institution of higher education closer to the community with the help of various extension educational activities.

4. COURSES OF STUDY:

The college offers the following courses of study:

- i) Two year Higher Secondary Course both in Arts and Commerce Stream.
- ii) Three year Degree course both in Arts and Commerce Stream.

5. SUBJECTS OF STUDY FOR H. S. (ARTS)

A. COMPULSORY SUBJECTS:

- a) English
- b) Modern Indian language (Assamese / Hindi)
- c) Environmental Education

B. ELECTIVE SUBJECTS: (ANY THREE TO BE OFFERED)

- a) Political Science
- b) Economics
- c) History
- d) Education
- e) Logic & Philosophy
- f) Geography
- g) Mathematics
- h) Advance Assamese / Advance Hindi / Sanskrit / Arabic. (any one)

6. SUBJECTS OF STUDY FOR H. S. (COMMERCE)

A. COMPULSORY SUBJECTS:

- a. English.
- b. MIL (Assamese / Hindi)
- c. Environmental Education

B. ELECTIVE SUBJECTS:

- a. Business Studies.
- b. Accountancy.
- c. Banking.
- d. Salesmanship and Advertising / Commercial Arithmetics and Elements of Statistics / Economics.

FROM THE ACADEMIC SESSION 1989-90, THE A.H.S.E.C. HAS DECIDED TO BREAK UP THE H.S. COURSE INTO TWO PARTS :

- (1) H.S. FIRST YEAR COURSE AND
- (2) H.S. FINAL YEAR COURSE

Accordingly, a student must pass the H.S. First year examination for promotion to second year or final year.

7. COURSE STRUCTURE OF B.A., B.COM. (TDC) CLASSES CBCS (SEMESTER SYSTEM)

As per the regulation of Gauhati University, semester system Choice Based Credit System (CBCS) has been introduced in the TDC Classes w.e.f. the session 2019-20. Accordingly, the TDC consists of six semesters covering three years. The following are the salient features of the semester system.

8. Course Structure of BA/B.Com (Honours) Course

Semester	CORE COURSE (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement course (SEC) (2)	Elective Discipline Specific DSE (4)	Elective General (GE) (4)
I	C1	(English / MIL Communication) /			GE-1
	C2	Environmental Science			
II	C3	Environmental Science/			GE-2
	C4	English/ MIL Communication			
III	C5		SEC-1 (English)		GE-3
	C6				
	C7				
IV	C8		SEC-2		GE-4
	C9				
	C10				
V	C11			DSE-1	
	C12			DSE-2	
VI	C13			DSE-3	
	C14			DSE-4	



KHARUPETIA COLLEGE-06

9. Course Structure for BA/ B.Com (Regular) Course

Semester	CORE COURSE (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific DSE Elective (DSE) (4)	General Elective (GE) (4)
I	English -1	(English / MIL Communication) / & Environmental Science			
	DSC-1A				
	DSE-2A				
II	English-2	English/ MIL Communication & Environmental Science			
	DSC-2B				
	DSC-2B				
III	MIL-1/Alt English -1		SEC-1		
	DSC-1C				
	DSC-2C				
IV	MIL-1/Alt English -2		SEC-2		
	DSC-1D				
	DSC-2D				
V			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
VI			SEC-4	DSE-3 B	GE-2
				DSE-4 B	

10. SUBJECTS OF STUDY IN T.D.C. (ARTS)

(A) Elective Subjects For Regular Course :

- (I) Arabic/Sanskrit/ Elective Assamese / Elective Hindi
- (ii) Economics
- (iii) Geography
- (iv) History
- (vi) Mathematics
- (vii) Philosophy
- (viii) Political Science / Education

N: B: A student can choose either Political Science or Education as Elective subject.

(B) Subjects For Honours Course :

The college offers Honours Courses in the following subjects :

- (I) Arabic
- (ii) Assamese
- (iii) Economics
- (iv) Education
- (v) English
- (vi) Hindi
- (vii) History
- (viii) Philosophy
- (ix) Political Science
- (X) Sanskrit

© Subjects For Ability Enhancement Course :

- (i) English / MIL Communication
- (ii) Environmental Science

N.B: Students having Assamese Honours or Hindi Honours or English Honours are not allowed to take up Assamese M.I.L / Elective Assamese / Hindi M.I.L / Elective Hindi / Elective English / Alternative English respectively as per G.U. Rules.

Students having Mathematics can take up either Economics or Geography only as elective subject.

A student who has secured at least 45% marks in relevant subject in the H.S. Final Examination will be eligible for studying Honours in the subject. Selection of Honours students will be made purely on the basis of merit.

11. Subjects of Study in TDC (Commerce)**B. Com. (Hons.): Three-Year (6-Semester) CBCS Programme**

Course Structure		
Semester I		
BCM-AE-1014	Business Communication (English/Hindi/MIL)	Ability-Enhancement Compulsory Course (AECC-1)
COM-HC-1026	Financial Accounting	Core Course C-1
COM-HC-1036	Business Law	Core Course C-2
COM-GE-1046(A) COM-GE-1046(B)	Any one of the following Micro Economics Investing in Stock Markets	Generic Elective (GE)-1 Generic Elective (GE)-1
Semester II		
ENV-AE-2014	Environmental Studies	Ability-Enhancement Compulsory Course (AECC-2)
COM-HC-2026	Corporate Accounting	Core Course C-3
COM-HC-2036	Corporate Laws	Core Course C-4
COM-GE-2046(A) COM-GE-2046(B)	Any one of the following Macro Economics Insurance & Risk Management	Generic Elective (GE)-2 Generic Elective (GE)-2

Semester III

COM-HC-3016	Computer Applications in Business	Core Course C-5
COM-HC-3026	Income-tax Law and Practice	Core Course C-6
COM-HC-3036	Management Principles and Applications	Core Course C-7
COM-GE-3046 (A) COM-GE-3046 (B)	Any one of the following Business Statistics/ Operation Research in Business	Generic Elective (GE)-3
COM-SEC-HC-3054 (A) COM-SEC-HC-3054 (B)	Any one of the following Entrepreneurship/ New Venture Planning	Skill-Enhancement Elective Course (SEC)-1

Semester IV

COM-HC-4016	Cost Accounting	Core Course C-8
COM-HC-4026	Business Mathematics	Core Course C-9
COM-HC-4036	Human Resource Management	Core Course C-10
COM-GE-4046 (A) COM-GE-4046 (B)	Any one of the following Indian Economy/ Micro Finance	Generic Elective (GE)-4
COM-SEC-HC-4054 (A) COM-SEC-HC-4054 (B)	Any one of the following E-Commerce/ E-Filing of Returns	Skill-Enhancement Elective Course (SEC)-2

Semester V

COM-HC-5016	Principles of Marketing	Core Course C-11
COM-HC-5026	Fundamentals of Financial Management	Core Course C-12
	DSE-1 (<i>Any one of Group A other than the subject selected under DSE-2</i>)	Discipline Specific Elective (DSE)-1
	DSE-2 (<i>Any one of Group A other than the subject selected under DSE-1</i>)	Discipline Specific Elective (DSE)-2
	Discipline Specific Elective (DSE) Group A	
COM-DSE-HC-5036 (A)	Management Accounting	
COM-DSE- HC-5036 (B)	Advanced Financial Accounting	
COM-DSE- HC-5036 (C)	Advertising	
COM-DSE- HC-5036 (D)	Banking	
COM-DSE- HC-5036 (E)	Computerised Accounting System	
COM-DSE- HC-5036 (F)	Indian Financial System	

Semester VI

COM-HC-6016	Auditing and Corporate Governance	Core Course C-13
COM-HC-6026	Indirect Tax Laws	Core Course C-14
	DSE-3 (<i>Any one of Group B other than the subject selected under DSE-4</i>)	Discipline Specific Elective (DSE)-3
	DSE-4 (<i>Any one of Group B other than the subject selected under DSE-3</i>)	Discipline Specific Elective (DSE)-4
	Discipline Specific Elective (DSE) Group B	
COM-DSE- HC-6036 (A)	Fundamentals of Investment	
COM-DSE- HC-6036 (B)	Consumer Affairs and Customer Care	
COM-DSE- HC-6036 (C)	Advanced Corporate Accounting	
COM-DSE- HC-6036 (D)	International Business	
COM-DSE- HC-6036 (E)	Industrial Relations and Labour Laws	
COM-DSE- HC-6036 (F)	Business Research Methods and Project Work	

12. ADMISSION PROCEDURE

Kharupetia College has its Admission Committee constituted with teachers of various departments of the College which finalizes the matter relating to admission. A candidate seeking admission to the college in the H.S / T.D.C. classes must apply through college portal on online mode. Students must enclose attested copies of Mark sheets and Certificates and two copies of passport size photograph with duly filled up admission form.

A candidate will be admitted strictly on the basis of merit.

A candidate must produce the following documents at the time of admission:

- (I) Original Mark sheet and Admit card of the qualifying examination. Laminated mark sheet will not be entertained/ accepted for free admission.
- (ii) Original pass certificate of the qualifying examination
- (iii) Character Certificate from the Head of the Institution last attended.
- (iv) Registration Certificate (SEBA/AHSEC).
- (v) Photo copy of H S LC/ H S Marksheet.
- (vi) Caste Certificate in case of SC/ST/OBC/MOBC candidates.
- (vii) Students who passed HSLC/ HS Examination earlier than 2021 must produce Gap Certificate from the Head of the institution last attended.
- (viii) EWS Certificate.
- (ix) Differently Able Certificate.

13. Total No. of Seats

Sl.	Classes	No.of seats
A.	H.S. Classes (Arts)	300
B.	H.S. Classes (Commerce)	300
C.	B.A. Classes	400
D.	B.Com. Classes	300
E.	B.Voc. Classes	120

14. SUBJECT -WISE SEATS OF H.S. CLASSES (Arts) :

Assamese (MIL)	300	Philosophy	150
Economics	200	Advance Assamese	200
Education	200	Advance Hindi	100
English	300	Sanskrit	50
Hindi (MIL)	100	Mathematics	50
History	200	Arabic	100
Political Science	200	Geography	100

15. SUBJECT WISE- SEATS OF T.D.C. (ARTS) HONOURS AND REGULAR:

Subject	Honours	Regular
Arabic	50	200
Assamese	50	400
English	50	400
Economics	50	300
Education	50	300
Elective Assamese	-	250
Elective Hindi	-	100
Geography	-	150
History	50	300
Hindi	50	200
Mathematics	-	50
Political Science	50	300
Philosophy	50	300
Sanskrit	50	100

Reservation of seats for Sc/ ST/ OBC/ MOBC/ PH students will be as per Govt. guidelines.

16. SKILL DEVELOPMENT COURSES:

Kharupetia College offers the followings Skill Development Courses:

A) Spoken English Course:

In view of growing need of acquiring proficiency in communicative English, Kharupetia College introduced three months spoken English course from the session 2005-2006. As per the suggestion of NAAC, this Spoken English Course has been made compulsory for the major students of B.A. 6th Semester Class from the session 2016-17. An amount of Rs. 350/- will be charged as course fee for the 3 month Spoken English Course. Other interested students may also pursue this course on payment of the requisite fee. For details about the course, students may contact course co-ordinator Abdul Awal, Asst. Professor, Dept. of English of the College.

B) Computer Literacy Course:

The College has a full-fledged Computer Education Centre with internet facilities.

In order to ensure I.T. skill among the outgoing graduates, a three months computer literacy course has been introduced from the session 2016-17. This computer literacy course has been made compulsory for the major students of B.A. 5th Semester Class. An amount of Rs. 350/= will be charged as course fee for the 3 month computer literacy course. Other interested students may also pursue this course on payment of requisite fee.

17. INSTITUTE OF DISTANCE AND OPEN LEARNING (IDOL) :

A study centre of the Institute of Distance & Open Learning (IDOL) under G. U. has been opened at Kharupetia College. The following courses/programmes are offered through this study centre.

- A) Master Degree Programmes:** (Term End Programmes) M.A in Philosophy, Bodo, Nepali, Master of Communication & Journalism (MCJ).
- B) Master Degree Programmes:** (Semester Programmes) M.A. In Assmese, English, Education, Economics Political Science, M.Sc(IT), MCA, M.Com., History, Mathematics, Bengali, Sanskrit.
- C) Post Graduate Diploma Programmes:** P.G. Diploma in PGDSMM, PGDHRM, PGDBM, PGDFM, PGDIM, PGDBFS, PGDJMC, PGDCA.
- D) Certificate Programmes :** Certificate in Computer Application (CCA).
- E) Undergraduate programmes:** BCA, B.Sc, IT

F) Under Graduate Programmes (B.A., B.Com., General Course): IDOL(GU), Kharupetia College study centre has also introduced B.A. and B.Com (General) courses under distance mode.

- (i) Students can pursue B.Com and BA (general course) with MIL (Assamese, Alt.Eng), English, Political Science, Education, Philosophy, Economics and History under distance mode.
- (ii) The syllabus and the curriculum for the distance mode courses will be the same as those for the regular courses of Gauhati University.

Interested students may contact course **co-ordinator Mr. Abdul Karim**, Associate Professor of History for detailed information regarding Admission Procedure.

18. KRISHNA KANTA HANDIQUE STATE OPEN UNIVERSITY (KKHSOU):

A Study Centre of Krishna Kanta Handique State Open University, Guwahati has been opened at Kharupetia College from the session 2009-10. Courses offered by the university are: B.A., BMC & B.COM, M.A. (Assamese, English, Political Science, Education, Sociology, Economics, M.Com). Any graduate student may take admission in Master degree courses.

Interested candidates may contact co-ordinator Dr. Jakir Hussain Choudhury, Asstt. Professor, Department of Philosophy for detailed information regarding admission procedure etc.

19. B.Voc. Course has been introduced in Kharupetia College under Gauhati University with the following Departments.

I) Information Technology (INT)

II) Retail Management (RTM)

Interested students may contact **Nodal Officer Bhupendra Nath Borah**, Associate Professor, Dept. of Geography. The syllabus and the curriculum for the B.Voc. Course is the same as the regular course of Gauhati University. Minimum qualification for admission in the B.Voc. course is H.S. Passed (10+2)

Faculty of the B.Voc. Course.

I) Sariful Islam, M.Tech (CSE), Asst. Prof. B.Voc (INT)

II) Ziaur Rahman, MBA PGPIBM

No. of Seats	:	B. Voc INT	= 60
	:	B. Voc RTM	= 60

QP Aligned Syllabus for B. Voc (IT):

Level	QP	SEM	Sub-Code	Subject
4	Domestic Data Entry Operator SSC/Q2212	I	S1.1	Fundamentals of Computer
			S1.2	Office Automation & Desktop publishing
			S1.3	Introduction to Computer Programming
5	Test Engineer SSC/Q1301 Or Web Developer SSC/Q0503	II	S2.1	Internet & Web Technology
			S2.2	Computer Application in Printing & Graphics
			S2.3	Introduction to Database Management System
6	Master Trainer to Junior Software Developer SSC/Q0509	III	S3.1	Data Structure and Algorithm
			S3.2	Object Oriented Programming
			S3.3	Software Engineering
		IV	S4.1	Operating System
			S4.2	Programming in JAVA
			S4.3	Mathematics
7	Software Developer SSC/Q0501	V	S5.1	Computer network
			S5.2	System Administration Using Linux
			S5.3	Mini Project
		VI	S6.1	Android Application Development
			S6.2	Database Design & Programming
			S6.3	Major Project

Syllabus for B.Voc.-RTM Semester Wise Paper Details

SEMESTER I

Ability Enhancement Compulsory Course (AECC)

ENG-AE-1014	English Communication	100
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Core Course

RTM-VC-1016	Store Operations Management And Safety	100
RTM-VC-1026	Retail Service	100
RTM-VC-1036	On Job Training (Practical)	100

SEMESTER II

Ability Enhancement Compulsory Course (AECC)

ENV-AE-2014	Environmental Studies	100
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Core Course

RTM-VC-2016	Store Display and Visual Merchandising	100
RTM-VC-2026	Sales Management	100
RTM-VC-2036	On Job Training (Practical)	100

SEMESTER III

Skill Enhancement Course (SEC)

XXX-SE-3014	Computer Application in Business	100
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Core Course

RTM-VC-3016	Retail Store Operations & Profitability Management	100
RTM-VC-3026	Customer Relationship Management	100
RTM-VC-3036	On Job Training (Practical)	100

SEMESTER IV

Skill Enhancement Course (SEC)

XXX-SE-4014	Personality Development and Communication Skill	100
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Core Course

RTM-VC-4016	Principles of Leadership	100
RTM-VC-4026	Team and Organisational Dynamics	100
RTM-VC-4036	On Job Training (Practical)	100

SEMESTER V

Skill enhancement Course (SEC)

XXX-SE-5014	Financial Accounting	100
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Discipline Specific Elective (DSE)

RTM-VE-5016	Retail Store Operations and Sales	100
RTM-VE-5026	Process Compliance, Safety and Security	100
RTM-VE-5036	On Job Training (Practical)	100

SEMESTER VI

Skill Enhancement Course (SEC)

XXX-SE-6014	Entrepreneurship Development	100
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Discipline Specific Elective (DSE)

RTM-VE-6016	Manpower Planning and Training	100
RTM-VE-6026	People, Process and Profitability Management	100
RTM-VE-6036	On Job Training (Practical)	100

CBCS Syllabus for three year UG programme : B.Voc.in RTM (GU-2019)

20. The Institute of Company Secretaries of India

The Institute of Company Secretaries of India (ICSI) has opened its study centre at Kharupetia College from December 2016. Interested Candidates of Arts, Science and Commerce may enroll their names in company Secretary Course in the ICSI Study Centre, Kharupetia College, Students can get detail information regarding admission in Company Secretary Course in the Department of Commerce, Kharupetia College.

21. SOCIO- ECONOMIC STUDY CENTRE:

A Socio-Economic study centre was set up by the department of Economics in 2004 with a vision to initiate research activities amongst the students and teachers. The centre tries to find out the factors responsible for poor socio-economic condition of the people of this region through Socio -Economic surveys and thereby to furnish the reports of the surveys with probable suggestions and remedies.

The department of Economics publishes an annual journal named 'Economica'

22. AWARDS :

With a view to ensuring quality improvement, the following awards/ incentives were introduced by various departments from the academic session 2003-04.

(i) Best Student of the year Award: A cash award of Rs. 1000/- (one thousand) only will be given to the student securing highest Grade Point (CGPA) in the Major Subject in the B.A. / B. Com. Final Semester Examination.

(ii) Cash award of Rs. 1000/- (Rupees one thousand) each will be given to the students securing highest CGPA in each Major subject in the B.A. Final Examination. If there is no Major student in a particular subject the award will go to the student securing highest Marks / CGPA in that subject offered as general subject. These awards will be sponsored by the respective Departments of the College.

(iii) Late Abdul Wahab Talukdar Memorial cash award of Rs. 1000/- (Rupees one thousand) will be given to the student securing highest aggregate marks (minimum 75%) in H.S. Final Examination.

(iv) Late Hazi Maju Sheikh and Late Abdus Samad Memorial cash incentive of Rs. 1000/- (Rupees one thousand) will be given to ten students offering Mathematics as a general subject in T.D.C. Classes. The beneficiaries of these incentives will be selected on the basis of a qualifying test to be held by the Deptt. of Mathematics. These Cash incentives will be sponsored by Abdur Rahman, Associate Professor, Deptt. of Mathematics.

(v) From the academic session 2013-14 an award entitled the 'Best Library User Award' has been introduced by the Librarian. The award is given to the student who follows the Library rules and regulations like discipline, regularity, time consumed in library etc.

23. STUDENTS' WELFARE FUND:

Financial assistance will be granted to the needy and meritorious students out of the Students' Welfare Fund which is formed by raising a compulsory contribution from the students of this college. Such assistance is given annually on receiving application from the deserving students (who obtained above 50% marks in H.S.L.D. HS).

24. SCHOLARSHIPS:

A. There are provisions for the following Scholarships subject to fulfillment of eligible criteria.

- (i) National Merit scholarship.
- (ii) State Merit Scholarship.

(iv) Scholarship for Physically Handicapped Students.

(v) Merit cum means scholarship for the students' of Minority Community.

B. (i) Free admission will be given to students securing top 10 position in the H.S.L.C. And H.S. Final Examinations.

(ii) Free Admission will be given to outstanding sports person having records of representing in State Level Competitions.

25. IDENTITY CARD :

College Identity Card is issued to each student at the time of admission. The students will have to get their Identity Cards renewed every year. In case of loss of this card, a duplicate card may be issued on payment of necessary fine.

26. COLLEGE UNIFORM: College Uniform is Compulsory for all students

Uniform for Boys: Black Colour Long Pant (Jeans are not allowed), Cream Colour Full Shirt with black footwears & Maroon Coloured sweater.

Uniform for Girls: Cream Colour Kameez, Black Colour Patiwala Salwar-Pyjama (Slacks are not allowed), Black Colour Dupatta, Black footwear & Maroon Coloured Sweater.

27. ATTENDANCE :

Attendance in classes is compulsory. 20% of weightage of sessional examination will be given to class attendance. Students failing to attend at least 75% of the classes held will be treated as non-collegiate and those failing to attend 60% of the classes will not be allowed to appear in the Final Examination . A non-collegiate student will have to pay Rs. 500/- (Rupees Five Hundred) as fine.

28. GENERAL RULES FOR MAINTENANCE OF DISCIPLINE :

The students admitted to this college are expected to maintain high degree of discipline. They must abide by all the rules and regulations as laid down by the college authorities. Violation of those rules, non clearance of college fees, showing discourtesy to the teachers and members of staff in any form, adoption of unfair means in the examination, indulging in ragging, etc. are some of the offences which may lead to disciplinary action like suspension, forced transfer or even expulsion from the college.



29. ACADEMIC CALENDAR :

The Academic Calendar of the College is prepared by the IQAC (Internal Quality Assurance Cell) of the College in accordance with the Academic Calendar of Gauhati University. Different academic and co-curricular activities of the college are carried on according to this calendar as far as practicable.

30. COLLEGE MAGAZINE :

A college magazine named Kharupetia College Magazine is published annually with a view to giving scope for expression of the literary and creative talents of the students and teachers of the college. Besides this, a few wall magazines are also brought out regularly.

31. COLLEGE LIBRARY :

The College has a well equipped library with a collection of more than 22550 (Twenty two thousand five hundred fifty) text and reference books, 21 periodicals and 13 news papers with regional, national and international repute. The library has been providing Book Bank facility to the meritorious BPL and Physically Challenged students. The library is automated by using SOUL software. OPAC and Barcode system are being introduced for smooth running of regular library services. Moreover, the college (library) is registered under N-LIST (of INFLIBNET Centre) and also National Digital Library of India (NDLI) for consulting e-resources. The library has provided time bound internet browsing facility to the users for academic purpose only. The College Library is for the use of the students, Teachers and the employees of the College. The facilities for borrowing of books by the users are available subject to the observance of Library Rules. Besides the Central Library, Departmental Libraries have also been set up to cater to the need of the aspiring users.

32. STUDENTS' UNION :

Kharupetia college students' Union is the General Body of the students of the college. All the regular students of the college are the members of this Union. The President, the General Secretary and other office bearers of the Students' Union are elected by the students annually. The Principal reserves the right to dissolve the Union Body at any time on disciplinary ground and constitute an ad-hoc body till fresh elections are held.

33. EXAMINATION :

The college authority strictly adheres to college examinations and promotion rules. Apart from the Final Examinations to be conducted by the AHSEC / Gauhati University, every student of H.S. 1st year, H.S 2nd year, TDC Classes will have to appear in two sessional Examinations. Appearance in these examinations is compulsory failing which a student will not be allowed to sit for the final examinations.

34. CO-CURRICULAR ACTIVITIES :

For all round development of the students, the College provides adequate facilities for various co-curricular activities like indoor and outdoor games, debate and symposium, cultural programmes etc. Moreover, lectures and seminars on various topics are also organized regularly.

35. NATIONAL SERVICE SCHEME (NSS) :

Kharupetia College introduced a unit of NSS in 2013 under Gauhati University. The activities of NSS are carried out with the help of the volunteers. Interested students may contact Programme Officer Md. Imran Ali, Associate Prof. Department of Arabic for detailed information.

36. SCOUT & GUIDE :

Kharupetia College has Scout and Guide wing. Students may join Scout & Guide which gives an opportunity to develop their personalities and shape their attitude towards life. Interested students may contact Md. Abdul Hannan, Associate Professor Dept. of History & Mrs. Pranati Dutta, Associate Professor, Dept. of Philosophy for detailed information.

37. COLLEGE CANTEEN :

There is a canteen Kharupetia College campus. The students, teachers and employees of the college can avail the services of the college canteen.

38. INTERNAL QUALITY ASSURANCE CELL (IQAC)

College has constituted IQAC under the guidelines of National Assurance and Accreditation Council to realize the institutional goals: 'Quality Enhancement and Quality Assurance'. The prime objective of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution. The IQAC works through various Cells and Committee.

39. INFORMATION AND CAREER COUNSELING CELL :

An Information and Career Counseling Cell has been formed at Kharupetia College with the aim of helping the students by providing information about various career opportunities. Interested students and alumni of this college may approach this cell for necessary information and career counseling / guidance.

40. GRIEVANCE REDRESSAL CELL :

The College has a Grievance Redressal Cell to look into the grievances of the students, guardians, teachers and employees of the college. The cell takes appropriate steps for redressal of the genuine grievances in accordance with the guidelines framed for this purpose.

41. EXTENSION EDUCATION CELL :

In order to strengthen college community co- ordination an Extension Education cell has been formed at this college. The cell undertakes various programmes such as Cleanliness Drive, Yoga session, Free Health Checkup, Environmental Awareness, Aids Awareness, Health & Hygiene Awareness and various community Development Programmes from time to time

42. OTHER SUPPORT SERVICES:

- | | |
|------------------------------------|------------------------------------|
| 1. Internal Disciplinary Committee | 2. Academic Committee |
| 3. Internal Examination Cell. | 4. Library Advisory Committee |
| 5. Seminar Cell | 6. Eco-Club |
| 7. Anti Ragging Committee | 8. Internal Construction Committee |

- | | |
|-------------------------------------|----------------------------------|
| 9. Anti Sexual Harassment Committee | 10. Documentation and Media Cell |
| 11. Indoor Sports Complex | 12. Yoga Centre |
| 13. Gymnasium | 14. Health Centre |
| 15. Digital Classroom | 16. Spoken English Course |
| 17. Computer Education Course | 18. UGC Resource Network Centre |
| 19. Womens' Cell | 20. Alumni Association |

43. GOVERNING BODY OF THE COLLEGE :

- | | |
|-----------------------------------|--|
| 1. Sri Subhas Saha | President |
| 2. Dr. Mausumi Saha Kalita | Principal & Secretary |
| 3. Dr. Asman Ara Begum | Vice-Principal i/c |
| 4. Mrs. Rekha Basak | Women Guardian Member |
| 5. Prof. Hemanta Kr. Sarma | Member (Nominated by G.U.) |
| 6. Dr. Khargeswar Deka | Member (Nominated by G.U.) |
| 7. Dr. Nurul Islam | Member (Teachers' Representative) |
| 8. A. Awal | Member (Teachers' Representative) |
| 9. Abu Bakkar Siddique | Member (Non-Teaching Staff) |
| 10. Vacant | Member (Donor) |
| 11. Sjt. Basanta Das | Permanent Special Invitee (Local MLA) |
| 11. Vacant | Guardian Member |
| 12. Vacant | -do- |
| 14. Sri Jeebendra Mohan Dev Sarma | Member (Ex-Officio) |

44. STUDENTS' UNION BODY OF THE COLLEGE :

- | | |
|---------------------------|-----------------|
| President: | Shanewage Ahmed |
| Gen. Secretary: | Antaz Ali |
| Astt. Gen. Secretary: | Rafik Ali |
| Secy. Games (outdoor): | Safikul Islam |
| Secy. Games (indoor): | Saidur Rahman |
| Secy. Social Service: | Abbas Ali |
| Secy. Magazine: | Johirul Islam |
| Secy. Debate & Talk: | Sofiqul Islam |
| Secy. Cultural: | Saddam Hussain |
| Secy. Boy's Common Room: | Sabar Ali |
| Secy. Girl's Common Room: | Abida Begum |

45. COLLEGE STAFF

PRINCIPAL	:	Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B
Vice Principal i/c	:	Dr. Asman Ara Begum, M.A., Ph.D

Department of Arabic

1. Dr. Nur Jaman, M.A., B.Ed., Ph.D., Associate Professor & HoD
2. Md. Imran Ali, M.A.(Double), Associate Professor
3. Md. Zakir Hussain Ahmed, M.A., Associate Professor
4. Md. Jaber Ahmed, M.A., M.M., Asstt. Professor (Non-sanctioned)

Department of Assamese

1. Dr. Asman Ara Begum, M.A, Ph.D., Associate Professor & HoD
2. Dr. Misira Parbin, M.A., Ph.D., Asstt. Professor

Department of Economics

1. Dr. Mizanur Rahman, M.A. Ph.D., Associate Professor & HoD
2. Dr. Deepak Kalita, M.A., Ph.D., Associate Professor (on Lien)
3. Dr. Mausumi Saha Kalita, M.A., Ph.D., LLB (On lien appointed as Principal, Kharupetia College)

Department of English

1. Md. Abdul Awal, M.A.(G.U.), M.A.(M.K.U.), B.Ed., LL.B, M.Phil, Asstt. Professor & HoD
2. (Vacant)
3. Dr. Rukan Uddin Ahmed, M.A., M.Phil, LL.B, Ph.D, Asstt. Professor (Non sanctioned)

Department of Education

1. Mrs. Jahida Sultana, M.A., B.Ed., Associate Professor & HoD
2. Md. Abul Bashar Ahmed, M.A., Associate Professor
3. Dr. Amzad Hussain Mazumdar, M.A., B.Ed., M.Phil. Ph.D., Asstt. Professor

Department of Geography

1. Sri Bhupendra Nath Borah, M.A., Associate Professor & HoD
2. Dr. Kali Das Sharma, M.A., Ph.D., Post Doc(ICSSR, New Delhi), Asstt. Professor

Department of Hindi

1. Sikdar Anowarul Islam, M.A., Associate Professor & HoD
2. Md. Abdul Matin, M.A., M.Phil., Asstt. Professor
3. Mustafa Nuruz Zaman, M.A.(G.U.)M.A. (I.A.S.E.E.U.) Prabin, Asstt. Professor

Department of History

1. Abdul Karim, M.A. B.Ed., M. Phil., Associate Professor & HoD
2. Abdul Hannan, M.A., Associate Professor
3. Jalal Uddin Ahmed, M.A., M.Phil., Associate Professor

Department of Mathematics

1. Md. Abdur Rahman, M.Sc., Associate Professor & HoD

Department of Philosophy

1. Mrs. Pranati Dutta, M.A., Associate Professor & HoD
2. Sri Jyotish Saharia, M.A., Associate Professor
3. Dr. Jakir Hussain Choudhury. M.A., B.Ed., LL.B., M.Phil, Ph.D, Asstt. Professor

Department of Political Science

1. Dr. Nurul Islam, M.A., B.Ed., M. Phil., Ph.D., Associate Professor & HoD
2. (Vacant)
3. (Vacant)
4. Abdul Wahid, M.A., M.M., M.Phil (Non Sanctioned)

Department of Sanskrit

1. Mrs. Aparajita Devi, M.A., B.Ed., Associate Professor & HoD

46. COMMERCE STAFF (Non - Sanctioned)

- | | |
|---|---------------|
| 1. Md. AbdulAziz, M.Com, Asstt. Professor & HoD | (Banking) |
| 2. Md. Abu Bakkar Siddique, M.Com., B.Ed., Asstt. Professor | (Accountancy) |
| 3. Md. Nasirul Hoque, M.Com. (GU), M.Com (VMU), Asstt. Professor | (Banking) |
| 4. Dr. Dhanasri Sarma, M.A., Ph.D. Asstt. Professor | (Assamese) |
| 5. Md Habibur Rahman M.A., B. Ed., M. Phil., Asstt. Professor | (English) |
| 6. Sri Hemen Saha, M.A., (G.U.), M.A. (V.M.U.) M.A. (J.M.I) B.Ed., Asstt. Professor (Economics) | (Economics) |
| 7. Md. Asanuddin Ahmed, M.Sc. LL.B., Asstt. Professor | (Mathematics) |
| 8. Sri Joy Bhattacharjee, M.Com, M.phil, Asstt. Professor | (Management) |

47. LIBRARY STAFF:

1. Sri Jeebendra Mohan Dev Sarma, M.A., M.Lib.Sc. (Librarian)
2. Md. Shah Alom, B.A., Library Assistant, (Non-Sanctioned)
3. Md. Abu Taleb, B.A., Library Bearer
4. Md. Obir Ali, Grade- iv (Non-Sanctioned)

48. NON-TEACHING STAFF:

1. Abu Bakkar Siddique, B.A. (Sr. Assistant)
2. Md. Islamuddin Ahmed, B.A. (Sr. Assistant)
3. Md. Shahid Ali, B.A. (Jr. Assistant)
4. Md. Wahedud Zaman, B.A. (Jr. Assistant)
5. Md. Sourhab Ali, B.A., ((Jr. Assistant)) (Non-Sanctioned)
6. Md. Safiqul Islam, B.A. ((Jr. Assistant)) (Non-Sanctioned)
7. Md. Mizanur Rahman, ((Jr. Assistant)) (Non Sanctioned)
8. Md. Kinal Ali, B.A., Grade- iv

FEE CHART FOR THE SESSION 2022-23

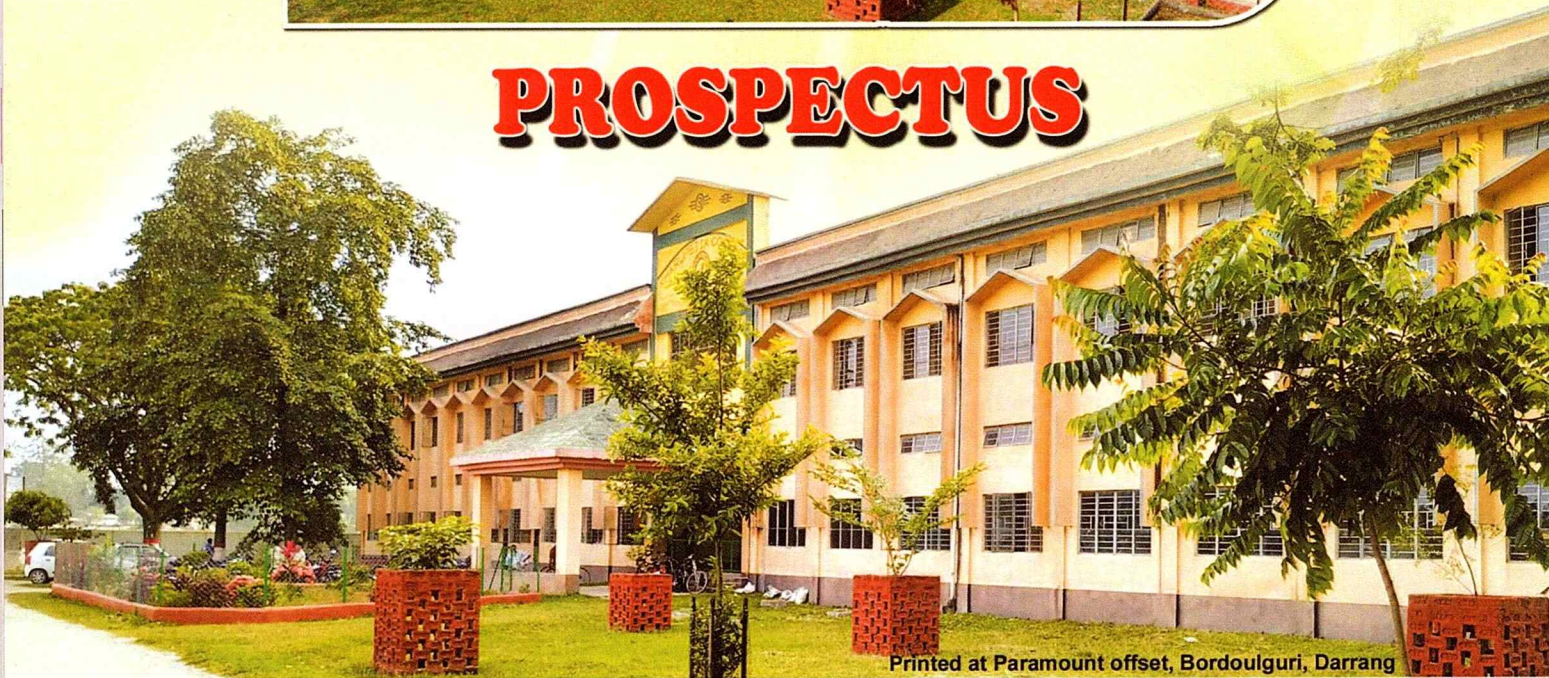
SL.	HEAD ACCOUNT	ARTS					COMMERCE				
		HS-I ARTS	HS-II ATS	B.A. SEM I	B.A. SEM III	B.A. SEM V	HS-I COM	HS-II COM	B.COM SEM-I	B.COM SEM-III	B.COM SEM-V
1	Admission Fee	300.00	250.00	350.00	350.00	350.00	300.00	300.00	350.00	350.00	350.00
2	Tuition Fee	600.00	600.00	720.00	720.00	720.00	600.00	600.00	720.00	720.00	720.00
3	College Dev. Fee	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
4	Building fund Fee	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
5	Library Fee	200.00	200.00	200.00	200.00	200.00	150.00	150.00	150.00	150.00	150.00
6	Identity Card & Badge Fee	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
7	Electricity Fee	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
8	Certificate Fee	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
9	Internal Exam. Fee	200.00	200.00	300.00	300.00	300.00	150.00	150.00	250.00	250.00	250.00
10	Registration Fee	150.00	0.00	430.00	0.00	0.00	150.00	0.00	430.00	0.00	0.00
11	Affiliation Fee	0.00	0.00	100.00	100.00	100.00	0.00	0.00	100.00	100.00	100.00
12	Enrolment Fee	50.00	50.00	250.00	250.00	250.00	50.00	50.00	250.00	250.00	250.00
13	Festival Fee	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
14	Union Fee	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
15	Game Fee(out+indoor)	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00	80.00
16	Magazine Fee	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
17	Cultural & Music Fee	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
18	Common Room Fee	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
19	Debate & Talk Fee	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00
20	Social Service Fee	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
21	Student's Welfare Fund	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
22	Scouts & Guide Fee	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
23	Faculty Dev. / Establishment	600.00	600.00	700.00	700.00	700.00	3000.00	3000.00	3000.00	3000.00	3000.00
24	Youth Festival Fee	0.00	0.00	50.00	50.00	50.00	0.00	0.00	50.00	50.00	50.00
25	NAAC/IQAC (One Time)	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
	TOTAL	3680.00	3380.00	4580.00	4150.00	4150.00	5980.00	5830.00	6880.00	6450.00	6450.00

NOTE: This fee chart is subject to revision depending on Govt. Notification to be issued in future.

- ⊕ Student offering Honours subject will have to pay Rs. 200.00 more annually.
- ⊕ Student offering Honours in B.A. 5th/ 6th Semester will have to pay Rs. 700/- as skill development course fee (spoken English & Computer literacy Course).
- ⊕ Students offering subjects that involve use of Laboratory will have to pay Rs. 25/- as Laboratory Fees.
- ⊕ Female students to be admitted into H.S. classes need not pay Tuition Fees.
- ⊕ Games fee 60% for outdoor and 40% for indoor games.
- ⊕ Skill Development Course fee of Rs. 700/- will be collected from the Honours students of B.A. 5th Semester for the Self-financing Computer Literacy Course and Spoken English Course.



PROSPECTUS



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