



**Minutes of IQAC**  
**IQAC, Kharupetia College**  
**Date of Meeting: 6/06/2018**  
**Venue: IQAC, Office, Kharupetia College**

**Agenda:**

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Finalization of Action Plan for the year 2018-19
- 4) Discussion on campus development
- 5) Regarding procurement of Generators
- 6) Renovation/extension of Library Reading Room
- 7) Observance of International Yoga Day
- 8) Miscellaneous.

**Members Present:**

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Kanaklata Saikia (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nurul Islam (Member)
- v) Dr. M.S. Kalita (Member)
- vi) Jalal Uddin Ahmed (Member)
- vii) Dr. Nur Jaman (Member)
- viii) Deepak Kalita

A meeting of the IQAC was held on 6/6/2018 under the presidentship of Dr. B.C. Hazarika. Prof. A. Awal, Coordinator of the IQAC explained the objectives of the meeting.

The following resolutions were adopted in the said meeting.

**Resolution No.1:** Resolved that the IQAC's Action Plan for the year 2018-19 as prepared by the Coordinator be finalised as follows:

- 1) To create one more Digital Class room.
- 2) To complete the setting up of the Language Laboratory of the College
- 3) To procure adequate number of text books and reference books for Central Library.
- 4) To take steps for complete automation/digitalization of the central library.
- 5) To enhance the sports infrastructure of the institution
- 6) To introduce the CBCS curriculum from the year 2019-20
- 7) To organise at least three extension Programmes
- 8) To organise two Career Counselling Programmes
- 9) To organise Parent Teacher meets
- 10) To purchase one Podium cum Microphone

**Resolution No. 2 :** Resolved that in order to get over the problem of water logging in the college campus, a few drains be constructed out of the RUSA fund.

*Deepak Kalita*  
Principal  
Kharupetia College  
Darrang, Assam



**Resolution No. 3:** Resolved that to ensure 24x7 uninterrupted power supply in the college campus two Digital Generators be procured out of the RUSA fund.

**Resolution No. 4:** Resolved that necessary steps be taken for expansion of the Library facilities soon.

**Resolution No. 5:** Resolved that the International Yoga Day be observed in the college on 21<sup>st</sup> June.2019. A Yoga Session be also arranged to synchronise with the Yoga Day.

The chairperson in his comments expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

**Action Taken Report:**

- Finalised the Action Plan for the year 2018-19.
- Constructed drains out of the RUSA fund to get over the problem of water logging in the college campus.
- Two Digital Generators have been procured out of the RUSA fund.
- Necessary steps have been taken for expansion of the Library facilities.
- International Yoga Day has been observed in the college on 21<sup>st</sup> June.2019 and to synchronise with the Yoga Day a Yoga Session has arranged.

Dr. B.C. Hazarika  
Chairperson  
IQAC

Kharupetia College  
Principal  
Kharupetia College  
Kharupetia, Assam



**Minutes of IQAC**  
**IQAC, Kharupetia College**  
**Date of Meeting: 6/09/2018**  
**Venue: IQAC, Office, Kharupetia College**

**Agenda:**

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Regarding improvement of sports infrastructures
- 4) Regarding organising Career Counselling Programme
- 5) Organising swacchata programme in adopted village
- 6) Miscellaneous.

**Members Present:**

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Kanaklata Saikia (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Jalal Uddin Ahmed (Member)
- v) Dr. Nurul Islam (Member)
- vi) Deepak Kalita
- vii) Dr. M.S. Kalita (Member)
- viii) Dr. Nur Jaman (Member)

A meeting of the IQAC was held on 6/9/2018 under the chairmanship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

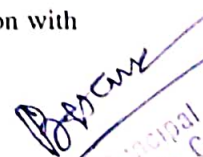
After thread bare discussion on the agenda the following resolutions were unanimously adopted:

**Resolution. 1 :** Discussed and analysed the results of the recently declared BA 6<sup>th</sup> Semester Examination and the Departments showing relatively less impressive performances are advised to take appropriate measures to improve it further in the near future.

**Resolution No.2:** Resolved that in order to improve the sports infrastructure of the college the college authority be requested to procure some more sports items out of the RUSA fund already released to the college.

**Resolution No. 3:** Resolved that the Career Counselling Cell of the college be requested to organise one Career Counselling programme for the UG pass out students of this year.

**Resolution No.4-** Resolved that one Swacchata programme be organised in association with the Extension Education Cell of the college shortly.

  
Principal  
Kharupetia College  
Kharupetia, Assam



The chairperson expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

**Action Taken Report:**

- Result analysis is done based on the recently declared result of 6<sup>th</sup> Semester examination.
- Procured sports items out of the RUSA fund.
- Career Counselling Cell of the college organised one Career Counselling programme for the UG pass out students of this year.
- One Swacchata programme is organised in association with the Extension Education Cell of the college.

Dr. B.C. Hazarika  
Chairperson  
IQAC  
Kharupetia College  
Principal  
Kharupetia College  
Kharupetia, Assam





Minutes of IQAC  
IQAC, Kharupetia College  
Date of Meeting: 19/12/2018  
Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Internal Academic audit
- 4) Renovation of IQAC office and Computer Laboratory
- 5) Observance of National Voter's Day on 25<sup>th</sup> January, 2019
- 6) Miscellaneous

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Jalal Uddin Ahmed (Member)
- v) Dr. Nur Jaman (Member)
- vi) Dr. Nurul Islam (Member)
- vii) Deepak Kalita
- viii) Dr. M.S. Kalita (Member)

A meeting of the IQAC was held on 19/12/2018 under the chairmanship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

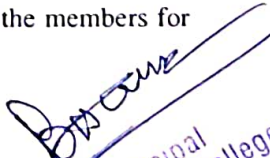
**Resolution No.1** Resolved that the IQAC office, the Computer Laboratory and the Education Laboratory be renovated out of the RUSA infrastructure fund received from RUSA.

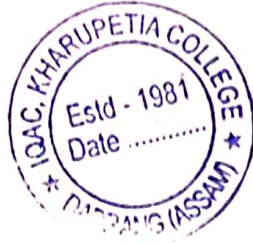
**Resolution No.2:** Resolved that the Internal Academic audit for the year 2018-19 be done in the last week of December, 2019.

**Resolution No. 3:** Resolved that the National Voters' Day be observed on 25<sup>th</sup> January, 2019.

The chairperson in his brief comment expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

  
Principal  
Kharupetia College  
Kharupetia, Assam



**Action taken report:**

- The work of the renovation of the IQAC office, the Computer Laboratory and the Education Laboratory out of the RUSA infrastructure fund has been initiated.
- The Internal Academic Audit for the year 2018-19 has been performed by the IQAC.
- The National Voters' Day has been observed on 25<sup>th</sup> January, 2019.

Dr. B.C. Hazarika  
Chairperson  
IQAC  
Kharupetia College  
Principal  
Kharupetia College  
Kharupetia, Assam



**Minutes of IQAC**  
**Joint meeting of Academic Committee and the IQAC**  
**Date of Meeting: 1/3/2019**  
**Venue: IQAC, Office, Kharupetia College**

**Agenda:**

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Observance of International Women's Day on 8<sup>th</sup> March, 2019
- 4) Organising Extension programme
- 5) Holding of Parent Teacher Meet
- 6) Miscellaneous

**Members Present:**

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nurul Islam (Member)
- v) Deepak Kalita
- vi) Dr. Nur Jaman (Member)
- vii) Dr. M.S. Kalita (Member)
- viii) Jalal Uddin Ahmed (Member)

A meeting of the IQAC was held on 1/3/2019 under the chairmanship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

**Resolution No.1:** Resolved that a Parents Teachers meet be held in the next week.

**Resolution No .2.** Resolved that an awareness programme on population control be organised in the adopted village.

**Resolution No .3.** Resolved that The International Women's Day be observed on 8<sup>th</sup> March 2019. Also resolved that a college level seminar on Women Empowerment be also organised on the same day on that occasion.

The chairperson in his brief comment expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

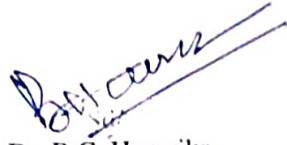
The vote of thanks is offered by the Coordinator.

  
Principal  
Kharupetia College  
Kharupetia, Assam



**Action taken report:**

- One Parents Teacher Meet has been done.
- One awareness programme on population control has been organised.
- The International Women's Day be observed on 8<sup>th</sup> March 2019.
- One College level seminar has been organised on Women Empowerment.

  
Dr. B.C. Hazarika  
Chairperson  
IQAC  
Kharupetia College  
Principal  
Kharupetia College  
Kharupetia, Assam