

KHARUPETIA COLLEGE

Kharupetia, Darrang, Assam- 784115

E-mail:kharupetiacollege@gmail.com

Website: www.kharupetiacollege.ac.in



THIRD CYCLE NAAC ACCREDITATION

CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.5: Internal Quality Assurance System

6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Submitted to



THE NATIONAL ASSESMENT AND ACCREDITATION COUNCIL

6.5.1: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

INDEX OF DOCUMENTS

S.L No.	Particulars
1	IQAC Minutes And Notices

Minutes of IQAC Meeting
Kharupetia College
Date of Meeting: 25/06/2022



Agenda:

- 1) Chairperson to take the chair to preside the meeting
- 2) Objectives of the meeting explained by Coordinator.
- 3) Discussion regarding orientation programme for the newly admitted students of Kharupetia College.
- 4) Regarding celebration of Azadi ka Amrit Mahotsav.
- 5) Regarding conduction of departmental seminars, workshops etc.
- 6) Any other related matters.

Members Present:

- i) Dr. Mausumi Saha Kalita (Chairperson, IQAC)
- ii) Dr. Asman Ara Begum (Vice-Principal)
- iii) Dr. Nur Jaman (Coordinator, IQAC)
- iv) Abdul Awal (Member, IQAC)
- v) Abdul Karim (Member, IQAC)
- vi) Dr. A. H. Mazumdar (Member, IQAC)
- vii) Jalal Uddin Ahmed (Member, IQAC)
- viii) Dr. Nurul Islam (Member, IQAC)
- ix) B. N. Borah (Member, IQAC)
- x) Imran Ali (Member, IQAC)
- xi) A. Rahman (Member, IQAC)
- xii) And other teachers

A meeting of the IQAC, Kharupetia College was held on 25th June/2022 under the presidentship of Dr. Mausumi Saha Kalita, Principal and chairperson, IQAC, Kharupetia College. The objectives of the meeting were explained by Dr. Nur Jaman, Coordinator of the IQAC, Kharupetia College.


After discussion on various agenda, the following resolutions were taken in the meeting.

Resolution No. 1: Resolved that the academic committee and the departments of the college are instructed to carry out orientation programme for the benefit of the students at the beginning of the session.

Resolution No. 2: Resolved that a plantation programme be arranged to celebrate on the occasion of Azadi Ka Amrit Mahotsav, on the 30th July/2022, in collaboration with 210 Cobra, Dalgao.

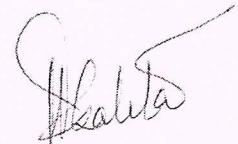
Resolution No. 3: Resolved that departments of the college be entrusted to carryout departmental seminar, workshop. Etc.

The chairperson in her concluding comments expresses thanks and gratitude to all the members of the meeting for extending their cooperation. The vote of thanks is offered by the Coordinator.


Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College

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Kalita**

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Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 25/06/2022

KHARUPETIA COLLEGE



Action taken report of IQAC, Kharupetia College, and Meeting was held on 25/06/2022 under the presidentship of Dr. Mausumi Saha Kalita, Principal & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) Departmental orientation programme was carried out as per resolution.
- 2) The plantation programme was arranged on the occasion of Azadi ka Amrit Mahatsav on 30th July 2022 with 210 Cobra, Dalgaon.
- 3) The departmental seminar and workshop were arranged as per the resolution.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College

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Saha Kalita

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Minutes of IQAC Meeting
Kharupetia College
Date of Meeting: 20/09/2022



Agenda:

- 1) Chairperson to take the chair to preside the meeting.
- 2) Objectives of the meeting by Coordinator.
- 3) Discussion regarding Odd Semester Sessional Examination,
- 4) Discussion regarding Workshop on Tally.
- 5) Discussion regarding Library Orientation Programme.
- 6) Discussion to expedite the career counselling Programmes
- 7) Discussion on various career & guidance Programmes
- 8) Any other related matters.

Members Present:

- i) Dr. Mausumi Saha Kalita (Chairperson, IQAC)
- ii) Dr. Asman Ara Begum (Vice-Principal)
- iii) Dr. Nur Jaman (Coordinator, IQAC)
- iv) Abdul Awal (Member, IQAC)
- v) Abdul Karim (Member, IQAC)
- vi) Dr. A. H. Mazumdar (Member, IQAC)
- vii) Jalal Uddin Ahmed (Member, IQAC)
- viii) Dr. Nurul Islam (Member, IQAC)
- ix) B. N. Borah (Member, IQAC)
- x) Imran Ali (Member, IQAC)
- xi) A. Rahman (Member, IQAC)
- xii) And other teachers

A meeting of the IQAC, Kharupetia College was held on 20th Sept /2022 under the presidentship of Dr. Mausumi Saha Kalita, Principal and Chairperson, IQAC, Kharupetia College. The objectives of the meeting were explained by Dr. Nur Jaman, Coordinator of the IQAC, Kharupetia College.

After discussion on various agenda, the following resolutions were taken in the meeting.

Resolution No. 1: Resolved that B.A., B.Com & B.Voc Odd Semester Sessional Examination for the session – 2022-2023 be arranged as per the Academic Calendar.

Resolution No. 2: Resolved that a one week workshop on Tally be organized in the 1st week of January/2023.

Resolution No. 3: Resolved that a library orientation programme be conducted under the aegis of central library, Kharupetia College.

Resolution No. 4: Resolved that the convenor of various cells are requested to expedite the activities for the benefit of students community as well as Society.

Resolution No. 5: Resolved that the career & guidance cell be requested to arrange a programme related to career prospects of the students in collaboration with external NGOs.



The chairperson in her concluding comments expresses thanks and gratitude to all the members of the meeting for extending their cooperation. The vote of thanks is offered by the Coordinator.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

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Kalita

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ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 20/09/2022

KHARUPETIA COLLEGE

Action taken report of IQAC, Kharupetia College, and Meeting was held on 20/09/2022 under the presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) Odd semester sessional examination of B.A./B.Com./B.Voc are arranged
- 2) One week workshop on Tally was organized from 5th January /2023 to 12th January/2023.
- 3) A Library orientation programme was conducted on 18-01-2023 in compliance with the resolution no – 03.
- 4) Activities of Various cells are geared up.
- 5) Career and Counselling cell arranged programmes.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

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Saha Kalita**

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Minutes of IQAC Meeting
Kharupetia College
Date of Meeting: 18/01/2023



Agenda:

- 1) Chairperson to take the Chair to preside the meeting
- 2) Address by the Chairperson
- 3) Explanation of objectives by Coordinator
- 4) Handing over the charge by the coordinator of IQAC
- 5) Discussion on Submission of AQAR 2021-22
- 6) Regarding Preparation of IIQA / SSR
- 7) Discussion on Academic Activities
- 8) AOB

Members Present:

- i) Dr. Mausumi Saha Kalita (Chairperson)
- ii) Dr. Asman Ara Begum (Vice-Principal)
- iii) Dr. Mizanur Rahman (Coordinator)
- iv) Abdul Awal (Member)
- v) Dr. Nur Jaman (Member)
- vi) Dr. A.H.Mazumdar (Member)
- vii) Jalal Uddin Ahmed (Member)
- viii) Sikdar Anowarul Islam (Member)
- ix) Dr. Nurul Islam (Member)
- x) B.N. Borah (Member)
- xi) A. Rahman (Member)
- xii) Jahida Sultana (Member)
- xiii) Pranati Dutta (Member)
- xiv) Abdul Hannan (Member)

A meeting of the IQAC, Kharupetia College was held on 18/01/2023 under the presidentship of Dr. Mausumi Saha Kalita, Principal, Kharupetia College. The objectives of the meeting were explained by Dr. Mizanur Rahman Coordinator of the IQAC.

After discussion on various agenda, the following resolutions were taken in the meeting.

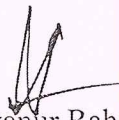
Resolution No.1: Resolved that AQAR of 2021-2022 is to be submitted by February/2023.

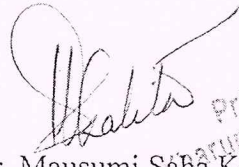
Resolution No.2: Resolved that Preparation of IIQA / SSR is to be initiated so that the same may be submitted by June/2023.

Resolution No.3: Resolved that a proposal for an awareness programme on "STOP CHILD MARRIAGE" to be arranged on 09/02/2023.

Resolution No. 04: Resolved that a Workshop on AQAR, IIQA & SSR is to be arranged before submitting the same.

The chairperson in her concluding comments expresses thanks and gratitude to all the members of the meeting for extending their cooperation. The vote of thanks is offered by Dr Mizanur Rahman, the Coordinator, IQAC.

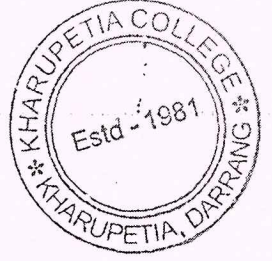

Dr. Mizanur Rahman
Co-ordinator, IQAC
Kharupetia College


Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

**Mausumi
Saha Kalita**

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ACTION TAKEN REPORT OF IQAC MEETING
DATE OF MEETING: 18/01/2023
KHARUPETIA COLLEGE

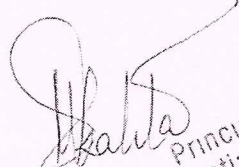


Action taken report of IQAC, Kharupetia College, Meeting was held on 18/01/2023 under the presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) The AQAR of 2021-2022 was submitted as per the resolution.
- 2) Preparation of IIQA / SSR is in process.
- 3) Awareness programme on "STOP CHILD MARRIAGE" was organized on 09/02/2023.
- 4) A Workshop on how to prepare & submit AQAR, IIQA & SSR was done.

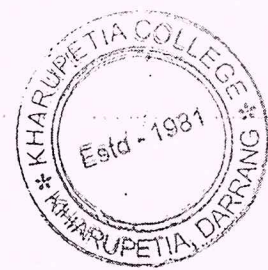

Dr. Mizanur Rahman
Co-ordinator, IQAC
Kharupetia College


Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

Mausumi Saha
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Minutes of IQAC Meeting
Kharupetia College
Date of Meeting: 02/05/2023



Agenda:

- 1) Chairperson to take chair to preside the meeting.
- 2) Welcome Address by the Chairperson.
- 3) Explanation of the objectives by Coordinator.
- 4) Discussion on the matters related to examination.
- 5) Discussion on the matters related to academic activities.
- 6) Discussion on the matters related to NAAC (Criterion wise).
- 7) Discussion on the matters related to Submission of AQAR 2021-22.
- 8) Any other related matters.

Members Present:

- i) Dr. Mausumi Saha Kalita (Chairperson, IQAC)
- ii) Dr. Asman Ara Begum (Vice-Principal)
- iii) Dr. Mizanur Rahman (Coordinator, IQAC)
- iv) Abdul Awal (Member, IQAC)
- v) Dr. Nur Jaman (Member, IQAC)
- vi) Dr. A. H. Mazumdar (Member, IQAC)
- vii) Jalal Uddin Ahmed (Member, IQAC)
- viii) Sikdar Anowarul Islam (Member, IQAC)
- ix) Dr. Nurul Islam (Member, IQAC)
- x) B. N. Borah (Member, IQAC)
- xi) A. Rahman (Member, IQAC)
- xii) Jahida Sultana (Member, IQAC)
- xiii) Pranati Dutta (Member, IQAC)
- xiv) Abdul Hannan (Member, IQAC)
- xv) And other teachers

A meeting of the IQAC, Kharupetia College was held on 2nd may/2023 under the Presidentship of Dr. Mausumi Saha Kalita, Principal and chairperson, IQAC, Kharupetia College. The objectives of the meeting were explained by Dr, Mizanur Rahman, Coordinator of the IQAC, Kharupetia College.

After discussion on various agenda, the following resolutions were taken in the meeting.

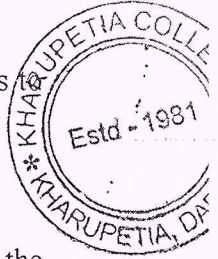
Resolution No. 1: Resolved that Online attendance of the students be started from the coming academic session, 2023-24. In this regard, college authority is to take initiative to update the college website.

Resolution No. 2: Resolved that MoU is to be signed with different NGOs and SHGs to accelerate the various various programmes within and outside campus.

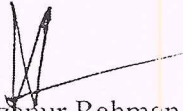
Resolution No. 3: Resolved that a Workshop is to be arranged on ERP by SS Technologies, Software company, Guahati, Assam, in collaboration with IQAC, Kharupetia College.

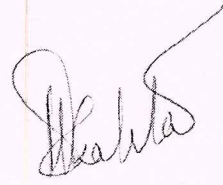
Resolution No. 4: Resolved that a Health camp is to be arranged in the adopted village in collaboration with 210 Cobra, Dalgaon. Dist. – Darrang, Assam.

Resolution No. 5: Resolved that an awareness Programme on Swachh Bharat Abhiyan is to be arranged by NSS & Extension Cell.



The chairperson in her concluding comments expresses thanks and gratitude to all the members of the meeting for extending their cooperation. The vote of thanks is offered by Dr Mizanur Rahman, the Coordinator, IQAC.


Dr. Mizanur Rahman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College


Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College

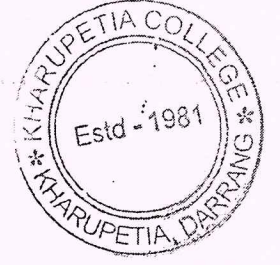
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Saha Kalita**

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ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 02/05/2023

KHARUPETIA COLLEGE



Action taken report of IQAC, Kharupetia College, and Meeting was held on 02/05/2023 under the presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) Online attendance of the students were taken in compliance with resolution no-02 of the meeting dated – 02 / 05/ 2023.
- 2) MoU was signed with NGOs and SHGs to expedite different outreach and in campus programme.
- 3) Workshop on ERP was done by SS Technologies, Software Company, Guahati, Assam, in collaboration with IQAC, Kharupetia College.
- 4) Health camp was successfully organized in the adopted village by Health Cell in collaboration with 210 Cobra, Dalgaon. Dist. – Darrang, Assam.
- 5) The NSS and Extension cell of Kharupetia College arranged an awareness Programme on Swachh Bharat Abhiyan in Adopted village, i.e. Nadir Mukh.

Dr. Mizanur Rahman
Co-ordinator, IQAC
Kharupetia College

Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

Principal
Kharupetia College

**Mausumi
Saha Kalita**

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Notice

16/06/2021



It is for information of all concerned that a meeting of IQAC and Academic Committee of Kharupetia College is scheduled to be held on 21/06/2021 at 12-30 PM.


All the members are requested to attend the meeting without fail.

venue: IQAC office

Dr. N. Jana, Co-ordinator

Signature

IQAC
Co-ordinator
IQAC
Kharupetia College

- 1.
2. 
3. Imzad Hussain Kazimdar.
4. Imran Ali
5. Abdul Aziz
6. Jalaluddin Ahmed
7. Abida Rahman.
8. Bheerendra Nath Borah.
9. Abdul Karim
10. Asman Aza Begum -
- 11.
- 12.
- 13.



Joint Meeting of IQAC and Academic committee

Venue: IQACs office

Date: 21/06/2021

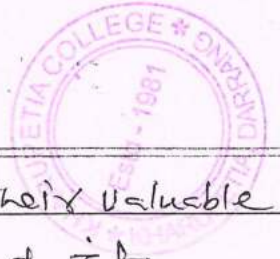
Agenda:

1. Chairperson to take chair
2. Explanation of the objectives
3. Confirmation of the minutes of last meeting
4. Finalization of The Action Plan for the session 2021-22
5. M

Members Present

1. Kalita
2. ~~_____~~
3. ~~_____~~
4. Jatal uddin Ahmed
5. ~~_____~~
6. Akshay Rahman
7. Amzad Hussain Mazunder.
8. Usman Ara Begum
9. Jannam A.C.
10. A. Devi
- 11
- 12

A Joint meeting of IQAC and Academic committee of Kharpetia College was held on 21/06/2021 with Dr. M. Saha Kalita in the Chair. The objectives of the meeting were explained by Dr. Nur Jaman, Co-ordinator IQAC. Prior to the discussion the Co-ordinator read out the minutes of the last meeting and the same were confirmed. Afterwards the Co-ordinator initiated discussion on IQAC's Action Plan for the session 2021-22 and placed the draft plan before the meeting.

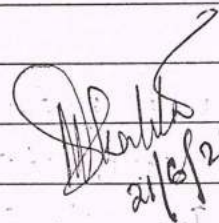


The chairperson and the members put their valuable suggestions and unanimously finalised it. After thorough discussion the following resolutions were adopted.

Resolved that the draft Action Plan for 2021-22 prepared by the Co-ordinator be finalised as follows:

- i) To organise a workshop on National securities and Market (NISM)
- ii) To organise at least two career-counselling programmes
- iii) To arrange a Parent Teacher Meet
- iv) To organise an Aids Awareness Programme
- v) To Prepare Departmental Action Plan for the session 2021-22

The meeting came to an end with comments from the chairperson and vote of Thanks by the Co-ordinator.


21/6/21

Chairperson

Principal
Transita College

Mausumi Saha
Kalita

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ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 21/06/2021

KHARUPETIA COLLEGE



IQAC Meeting was held on 21/06/2021 under the Presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) As per the Resolution No.-01, an online program on National Institute of Securities Market (NISM) was arranged.
- 2) Due to Covid-19 Pandemic, Career Counselling Programmes could not be arranged on time. But on 17-11-2021 and 18-11-2021 two programmes were organized.
- 3) Due to Covid-19 Pandemic, Resolutions No.-03 could not be realised.
- 4) Due to Covid-19 Pandemic, Resolutions No.-04 could not be realised.
- 5) In compliance with the Resolution No.-05, Departmental Action Plan was prepared.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College

Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

Principal
Kharupetia College

Mausumi Saha
Kalita

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Notice

Date : 01/10/2021



It is hereby notified that a joint meeting of IQAC and Academic Committee is going to be held on 4/10/2021 at 11-30 am at IQAC office

All the members of the IQAC and Academic Committee are requested to attend the said meeting.

Mr Jaman
Co-ordinator
IQAC, Kharupetia
College
Co-ordinator
IQAC
Kharupetia College

Signature of the members :

- 1.
2. m
3. Abdul Awal
4. Abdul Rahman
5. Amjad Hussain Koyndara
6. Abdul Karim
7. Asman Aon Begum
8. Jaman A.
9. Talal Uddin Ahmed
10. Bhupendra Nath Bora.
11. Jaman A.
- 12.

Meeting of KAC with Academic Committee



Venue: KAC's office

Date: 04/10/2021

Agenda:

1. Chairperson to take the chair
2. Objectives of the meeting
3. Approval of the minutes of last KAC meeting
4. Discussion on precautionary measure for ongoing Covid Pandemic
5. Review of the online classes

Members Present

1. ~~M. Kalita~~
2. ~~M. Saha~~
3. ~~Principals~~
4. ~~Principals~~
5. Arizad Hussain Nazimdar
6. Alchur Rahman
7. Jalduddin Ahmed
8. ~~M. Saha~~
9. Procyati Dutta
10. Nur Jaman
11. Asman Ara Begum
12. ~~M. Saha~~

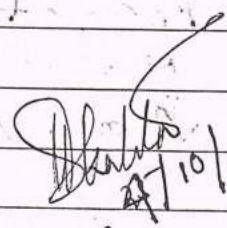
A Joint meeting of KAC and Academic Committee, Kharypetia College was held on 04/10/2021. The meeting was chaired by Dr. M. Saha Kalita, Principal. The objectives of the meeting were explained by the co-ordinator. The minutes of the last meeting were confirmed. The co-ordinator initiated discussion on the impediments caused by Covid pandemic and laid special importance for regularization of classes of college.

The Principal and the members put various suggestions and measures for prevention of Covid and smooth conduct of offline and online classes. After meticulous discussion, the following resolutions were unanimously adopted.

Resolution - 1. Resolved that the District Health Department (Joint Director Health) be contacted to sanitize the college campus to reduce the risk of Covid pandemic transmission. In addition to this, wearing of masks be made mandatory for the members of college family.

Resolution - 2. Resolved that the classes taken by the teachers through on-line mode during Covid pandemic be reviewed and analysed.

Resolution - 3. Resolved that a Health-check UP camp be organised in college shortly.


10/10/2021
Chairperson

Principal
Kharupatia College

Mausumi Saha Kalita

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ACTION TAKEN REPORT OF IQAC MEETING

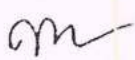
DATE OF MEETING: 04/10/2021


KHARUPETIA COLLEGE

IQAC Meeting was held on 04/10/2021 under the Presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) The Principal of the College arrange for sanitization drive in the College campus from its own funds. The wearing of mask were made mandatory by the Principal in College Campus.
- 2) The classes taken by Teachers during Covid-19 Pandemic through online mode were reviewed and analysed.
- 3) A Health Check up Camp was arranged by Health Centre of our College in Collaboration with IQAC.


Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College


Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College

Principal
Kharupetia College

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Saha Kalita**

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Notice

Date: 17/01/2022



It is for information of all concerned that a joint meeting of IQAC and Academic Committee, Kharupetia college is scheduled to be held on 20/01/2022 (Thursday) at 12-30 PM.

All the members of IQAC and Academic Committee are requested to attend the meeting positively.

Nur Jahan
Co-ordinator,
IQAC, Kharupetia
College
Co-ordinator
IQAC
Kharupetia College

Signature of the members :

- 1.
2. Imran D.
3. Abdeur Rahman.
4. Abdul Javed
5. Bhupendra Nath Borah
6. Amzad Hussain Nazimdar.
7. Jalaluddin Ahmed
8. Abdul Karim
9. Asma Aza Begum.
- 10.
11. Imran Islam



Meeting of IQAC

Venue: IQAC's office

Date: 20.01.2022

Agenda:

1. Chairperson to take Chair
2. Explanation of the objectives
3. Discussion regarding submission of AQAR
4. Discussion on Covid vaccination
5. Analysis of the sessional Exam result
6. Regarding MOU
7. Awareness camp on child marriage

Members Present

1. Kalita
2. Junaid Islam
3. Amjad Hussain Magnoor
4. Jaman Ali
5. Jalal uddin Ahmed
6. ~~A~~
7. ~~Asman~~
8. Abdu Rashid
9. Asman Ara Begum

A meeting of IQAC, Khazupetia College was held on 20/01/2022 under the Chairmanship of Dr M Saha Kalita, Principal. The objectives of the meeting were explained by Dr Nur Jaman Co-ordinator. Initiating the discussion, the coordinator apprised the house about the development of AQAR and impediments caused by Covid-19 in realisation of various activities during last academic year. Participating in the deliberation all the presentee members agreed that the AQAR for the last five years be submitted to NAAC as early as possible in compliance with the NAAC regulation.



Participating in the discussion, the Principal called upon the HOD's to re-execute their Annual Action Plan Properly. After threadbare discussion the following resolutions were adopted.

Resolution - 1: Resolved that the AQAR for the last five years (2016 - 2017 - 2020-21) be submitted to NAAC as early as possible.

Resolution - 2: In view of covid-19 it is decided not to allow the students to attend the classes without double vaccination. The Health cell of the college be instructed to check and verify covid vaccination certificate in time of arrival of students.

Resolution - 3: Resolved that the result of the sessional examination be analysed and call upon the HOD's and faculty members to take necessary measure in case of poor performing students for further improvement.

Resolution - 4: Resolved that MOU with educational institutions, NGOs and other organisations be signed to accelerate the scholastic and co-scholastic activity of the students.

Mausumi Saha Kalita
20/1/22

Chairperson
Principal
Khanapetia College



ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 20/01/2022

KHARUPETIA COLLEGE



IQAC Meeting was held on 20/01/2022 under the Presidentship of Dr. Mausumi Saha Kalita, Principal & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) In compliance with Resolution No. -01, the AQAR for the session (2017-18, 2018-19, 2019-20 & 2020-21) were submitted.
- 2) Result of sessional examinations were analysed and necessary measures were taken in case of poor performance of students for further improvement.
- 3) Necessary steps were taken to sign MoUs.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College

Mausumi Saha Kalita
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Notice

28/02/2022



It is hereby notified that a meeting of IQAC, Kharupetia College has been convened on 02/03/2022 to discuss various issues & programmes. All the members are cordially requested to attend the said meeting.

Time: 12 noon
venue: IQAC office.

Mu Janan
Co-ordinator
IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College

Signature of the members:

- 1.
- 2.
- 3.
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- 5.
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- 11.
- 12.

IQAC Meeting

Date: 02/03/2022

Venue: IQAC's office



Agenda:

1. Chairperson to take chair
2. Explanation of the objectives
3. Regarding Voters Awareness Programme
4. Organise a National seminar
5. International Women's Day observance
6. To accelerate the extension activity

Members Present

1. Kalita
2. Nur Jaman
3. Tajal Uddin Ahmed
4. ~~_____~~
5. Sheperdis Nath Bora
6. Chinmoy A G
7. S. Yousuf Islam
8. Anzad Hussain Mazumdar
9. Asman Ara Begum
10. Abdu Rahman

A meeting of IQAC was held on 02/03/2022. Dr. M. Saha Kalita was in the chair. The objectives of the meeting were explained by the co-ordinator. Before initiating the discussion, the co-ordinator read out the minutes of the last meeting and it were confirmed. After detailed discussion on the agenda the following resolutions were unanimously adopted



Resolution -1: Resolved that in order to apprise the young generation of the voting system and right of voters in democracy a voters Awareness camp/ programme be arranged in our college.

Resolution -2: Resolved that a National seminar be arranged. For this necessary preparatory measures be taken.

Resolution -3: Resolved that the International Women's Day be observed to conceptualize the rights of women and the violence targetted to women in the domestic and social front.

Resolution -4: Resolved that the extension educational activities of college be accelerated, with this end in view, the extension cell of the college be geared up and requested to perform their activities covering various aspects of the society.

At last the Chairperson in her brief speech expressed thanks and gratitude to all the members for their active participation in the meeting. And the vote of thanks is offered by the Co-ordinator.

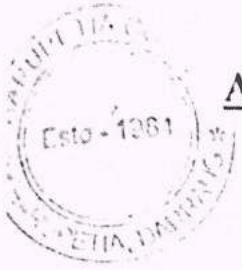
Mausumi Saha
02/03/22

Chairperson

Principal
Khanpetia College

Mausumi Saha
Kalita

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ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 02/03/2022

KHARUPETIA COLLEGE



IQAC Meeting was held on 02/03/2022 under the Presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per Resolution of the meeting:

- 1) A Voter's Awareness Programme was arranged.
- 2) Preparatory measures were taken to arrange National Seminar.
- 3) In compliance with Resolution No.-03, International Women's Day was observed on 8th March-2022, by women's Cell in association with Teachers' Unit.
- 4) The extension education cell of the college performed some outreach programmes.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College

Mausumi
Saha Kalita

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Notice

10/04/2022



It is hereby notified that a meeting of IQAC with Teaching and non Teaching staff of Kharupetia College is scheduled to be held on 18/04/2022 to discuss some important issues.

All the members are requested to attend the said meeting positively.

Time: 1 PM

Venue: Room No: 02

Nur Jahan
Co-ordinator, IQAC
Kharupetia College

10/04/2022

Co-ordinator
IQAC
Kharupetia College

Signature of the members:

- 1.
2. Asman Ara Begum
3. Nur Jahan
4. Bhupendra Nath Borah
5. Jalal Uddin Ahmed
6. Abdeen Rahman
7. Abdul Karim
8. Imzad Hussain Mondal
9. Abdul Aziz
10. Anam Ali
11. Ommal Islam

WAC Meeting with Teaching staff

Venue: Teachers' Conference Room

Date: 18/04/2022



Agenda

1. Chairperson to take the Chair
2. Explanation of the Objectives
3. Discussion regarding Green Audit
4. Result Analysis
5. Miscellaneous

Members Present:

1. ~~Halita~~
2. Banati Dutta
3. Asman Ara Begum
4. Nuz Jaman
5. Anzad Hussain Mazindar
6. Nuz Jaman
7. ~~Mustafa~~
8. Mustafa Nurg Zann
9. Imran AG
10. Jalaluddin Ahmed
11. ~~Jalal~~
12. Abeer Rulhan
13. Ameer Isam
14. Jalal Hussain Chaudhry
15. Banati Dutta
16. Jaber Ahmad
17. Jalal Hussain Ahmed
18. Jyoti
- 19.
20. Mirin Parvin
- 21.
- 22.
- 23.



24.

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Resolution

A meeting of IQAC with Teaching staff of The college was held on 18/04/2022 at Teachers' Conference Room under the President ship of Dr Mausumi Saha Kalita. The objectives of the meeting were explained by the co-ordinator. Prior to discussion, the co-ordinator read out the minutes of the last meeting and it were confirmed. The members of IQAC and Teaching staff put their valuable suggestions on Green Audit and Result Analysis of Odd Semester Final Examination. Later on the following resolutions were unanimously adopted.

Resolution 1 - Resolved that the Green Audit of college be done. For this a resource person be invited and college level seminar be arranged.

Resolution 2: Resolved that the result of odd semester final examination be analysed and a call upon the HOD's and faculty members to pick-out the poor performers for remedial measures.

At last the chairperson thanked the participants and the vote of thanks was offered by co-ordinator.

ACTION TAKEN REPORT OF IQAC MEETING

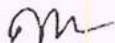
DATE OF MEETING: 18/04/2022

KHARUPETIA COLLEGE

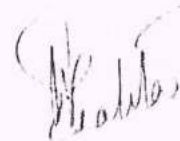
IQAC Meeting was held on 18/04/2022 under the Presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per resolution of the meeting:

- 1) Resolution No. - 01 of IQAC Meeting is under process.
- 2) Result of odd semester were analysed and remedial classes were taken for poor performers.



Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Kharupetia College



Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College

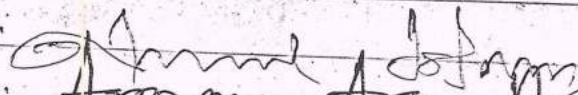
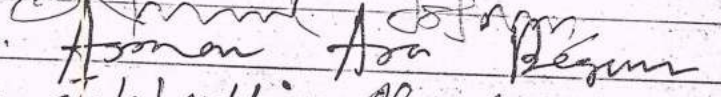
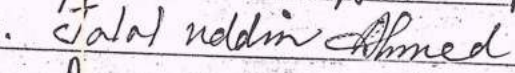
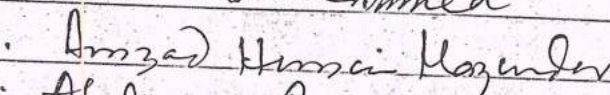
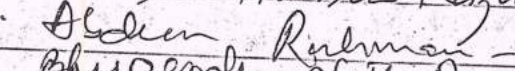
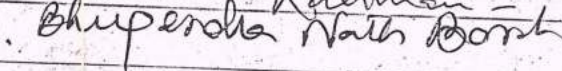
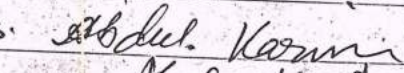
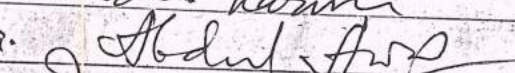
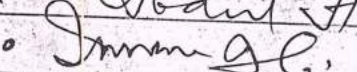
Notice
06/05/2022



It is hereby informed that a meeting of IQAC with Teaching and non Teaching staff has been convened on 09/05/22 at 12-30 PM at Room NO-AT-2.

All the members are requested to attend the said meeting.

Signature of the members

- 1.
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10. 

Nur Jaman
Co-ordinator
IQAC
Kamrupeta Collg
Co-ordinator
IQAC
Kharupetia College

T&Ac Meeting with non Teaching staff

Venue: Teachers' Conference Room

Date: 09/05/22

Agenda

1. Chair's Person to take the chair
2. Explanation of the objectives
3. Approval of the minutes of last meeting
4. Discussion on World Environment Day Observance
5. Organising International Yoga Day
6. Opening of Girls' Hostel
7. Organising ^{Departmental} Seminars and Students' Exchange Programme
8. Regarding students' feedback

Members Present

1. Kalita
2. ~~_____~~
3. ~~_____~~
4. ~~_____~~
5. Ommat Islam
6. ~~_____~~
7. Akbar Rahman
8. Mahesh Kumar
9. Babar Khan Siddiqui
10. Shahid Ali
11. ~~_____~~
12. Jalal Uddin Ahmad
13. Kamal Hossain Mazumdar
14. Nur Jahan
15. Abdul Hannan

A meeting of T&Ac Kharupetia College was held on 09/05/2022 under the Presidentship of Dr. Mansumi Saha Kalita, principal. The objectives of the meeting were explained



by Dr Nur Jaman, Co-ordinator IQAC. The minutes of the last meeting were confirmed in the meeting. The members took part on various issues included in the agenda. Principal^{Dr} M. Saha laid special emphasis on smooth and fruitful conduct of the programme discussed in the meeting. Dr. Nurul Islam and Dr Asmanara Begum stressed the need of opening the Girls' Hostel for benefit of girls coming from the remote areas of the locality. While Prof B.N. Bora, Abdul Awal and Imran Ali suggested that International Yoga Day be observed with pomp and grandeur and send a true message about the benefit of yoga among the students. After a long discussion the following resolutions were unanimously adopted.

Resolution No-1 Resolved that world's Environment Day and Shankarpa India Day be observed on 5th June 2022 and on this occasion, some saplings be planted around the college campus in association with the 210-cobra Division, Dalgan.

Resolution No-2. Resolved to observe International Yoga Day on 26th Jun 2022, in order to conduct the yoga session smoothly an expert of yoga or yogi be invited on that day.

Resolution No-3 Resolved that necessary arrangement for opening Girls' Hostel will be made depending on the availability of college fund.



Resolution - 4 : Resolved That Students' feedback on Teachers be collected for the session 2021-22 and it is to be analysed.

Mausumi Saha Kalita
9/5/22

Chairperson

Principal
Kharupetia College

Mausumi
Saha Kalita

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ACTION TAKEN REPORT OF IQAC MEETING

DATE OF MEETING: 09/05/2022

KHARUPETIA COLLEGE

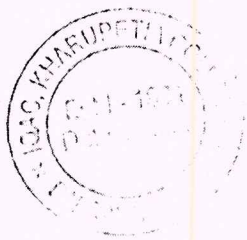
IQAC Meeting was held on 09/05/2022 under the Presidentship of Dr. Mausumi Saha Kalita, Principal, & Chairperson, IQAC, Kharupetia College.

Following action has been taken as per Resolution of the meeting:

- 1) World environment Day was observed and some saplings were planted in the college premises by the Eco-Club of Kharupetia College in association with 210 Cobra Division Dalgaon.
- 2) International Yoga Day was observed by Yoga Cell of our College on 21st June 2022.
- 3) Due to paucity of fund the process of opening of girls hostel could not be initiated during the current financial year.
- 4) Feedback of Students was collected in compliance with Resolution No.-04.

Dr. Nur Jaman
Co-ordinator, IQAC
Kharupetia College
Co-ordinator
IQAC
Kharupetia College

Dr. Mausumi Saha Kalita
Chairperson, IQAC
Kharupetia College
Principal
Kharupetia College



Minutes of IQAC meeting

Kharupetia College

Date of Meeting: 1/06/2020

(Through Zoom Platform)

Agenda:

- 1) Address by the Chairperson
- 2) Explanation of objectives by Coordinator
- 3) Confirmation of the minutes of the last meeting
- 4) Finalization of Action Plan of IQAC for the year 2020-21
- 5) Introducing B.Voc. Programme
- 6) Observance of World Environment Day and International Yoga Day
- 7) Awareness programme on COVID 19
- 8) Miscellaneous.

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nur Jaman (Member)
- v) Deepa Kalita (Member)
- vi) Jalal Uddin Ahmed (Member)
- vii) Dr. M.S. Kalita (Member)
- viii) Dr. Nurul Islam (Member)

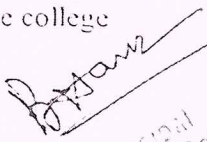
A meeting of the IQAC, Kharupetia College was held on 1/6/2020 under the presidentship of Dr. B.C. Hazarika. In view of the prevailing COVID 19 situation the meeting was held through Zoom Platform. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.


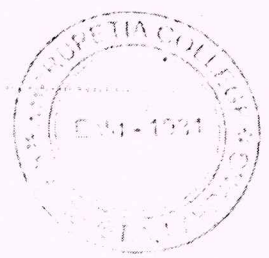
The coordinator also read out the minutes of the last meeting of the IQAC and the same were confirmed in the meeting.

After discussion on the various items of the agenda, the following resolutions/decisions were adopted/taken in the said Zoom meeting.

Resolution No.1: Resolved that the IQAC's Action Plan for the year 2020-21 as prepared by the Coordinator be finalised as follows:

- 1) To prepare the Academic Calendar for the year 2020-21
- 2) To introduce B.Voc programme from the session 2020-21
- 3) To conduct Academic Audit of the college
- 4) To organise free health check-up programmes
- 5) To enhance the amount of cash award to be given to the Best Graduate of the college
- 6) To organise two Parents-Teachers meets
- 7) To conduct SSS survey


Principal
Kharupetia College
Dibrugarh, Assam

- 
- 
- 8) To obtain and analyse feedback of different stakeholders
 - 9) To conduct students Exchange programmes
 - 10) To organise a few seminars/webinars.
 - 11) To organise a few College level seminars
 - 12) To organise two career counselling programmes
 - 13) To publish Departmental Wall Magazines
 - 14) To publish the annual college magazine.
 - 15) To organise at least three extension programmes
 - 16) To organise orientation programmes for teachers and Non-teaching staff

Resolution No.2: Resolved that as per the permission accorded by Gauhati University as well as the U.G.C. the B.Voc. Programme be introduced at the UG level in the college from the academic year 2020-21.

Resolution No. 3: Resolved that the World Environment Day be observed in the college on 5th June, 2020. Also resolved that in view of the prevailing COVID-19 pandemic, all teachers and the non-teaching staff be requested to plant at least five numbers of trees in their respective residential premises.

Resolution No.4 : Resolved that the International Yoga Day be observed in the college on 21st June, 2020. If situation permits, a Yoga Session be also arranged to synchronise with the Yoga Day.

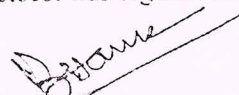
Resolution No.5: Resolved that an awareness programme on the use of masks and other COVID protocol be organised in the neighbouring villages in the next week. The Extension Cell of the college be involved in the programmes.

The chairperson in his concluding comments expresses thanks and gratitude to all the members for joining the meeting on line and for extending their cooperation.

The vote of thanks is offered by the Coordinator.

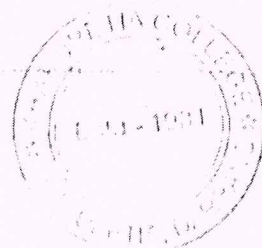
Action taken report:

1. Action plan of the IQAC finalised and compliance initiated.
2. B.Voc. Programme introduced from the Academic session 2020-21
3. Decision complied with and all teachers and the non-teaching staff planted trees in their respective residential premises on the occasion of World Env. Day on 5th June.
4. In view of prevalent COVID-19 Pandemic, formal Yoga session could not be organised. However, an online lecture on the benefits of yoga was arranged on the day.
5. Awareness programmes on COVID -19 protocol was organised on 13/06/2020.


Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
Gauhati University
Kharupetia College
Kharupetia, Assam

**Mausumi
Saha Kalita**

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**Joint meeting of Academic Committee and IQAC
Kharupetia College
(Through Zoom Platform)
Date of Meeting: 07/07/2020**

Agenda:

- 1) Address by the Chairperson
- 2) Confirmation of the minutes of the last meeting
- 3) Explanation of objectives of the meeting
- 4) Review of courses covered through online classes
- 5) Regarding online admission for the new session
- 6) Organising webinar on the use of online e-resources
- 7) Miscellaneous.

Members Present:

1. Dr. B.C. Hazarika (Chairperson)
2. Dr. Asmanara Begum (Vice-Principal)
3. Abdul Awal (Coordinator)
4. Dr. Nurul Islam (Member)
5. Jalal Uddin Ahmed (Member)
6. Dr. Nur Jaman (Member)
7. Dr. M.S. Kalita (Member)
8. A.Hannan, HoD, History
9. A.B.Ahmed, HoD, Education
10. I.Ali, HoD, Arabic
11. B.N. Borah, HoD, Geography
12. J.Sahariah, HoD, Philosophy
13. S.A. Islam, HoD, Hindi

A joint meeting of the Academic Committee and the IQAC was held on 07/07/2020. In view of the prevailing Covid -19 pandemic the meeting was arranged in the Zoom platform. Prof. Abdul Awal, Coordinator of the IQAC explained the objectives of the meeting.

The Coordinator also read out the minutes of the last meeting of the IQAC and the same were confirmed in the meeting.

After threadbare discussion on the agenda, the following resolutions/decisions were adopted/taken in the said Zoom meeting.

Resolution 1: Reviewed the online classes being taken by the teachers of the respective departments. Also reviewed the progress of the courses/syllabus covered till now and it is decided to continue the online mode of classes till the end of the COVID-19 Pandemic.

Resolution 2: Resolved that a webinar be organised shortly on the use of online e-recourses in collaboration with Assam College Librarians Association.

Asmanara Begum
Vice-Principal
Kharupetia College
Assam

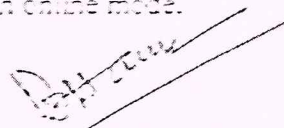
Resolution No.3: Resolved that the admission for the new academic session be conducted through on line mode only. Accordingly, the Principal is requested to either renew the existing module software or procure a new one for the purpose of online admission.

The chairperson in his comments on the proceedings expresses thanks to all the members for joining the meeting on line and for sharing their valuable inputs.

The vote of thanks is offered by the Coordinator.

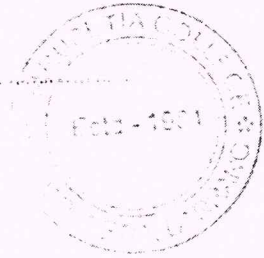
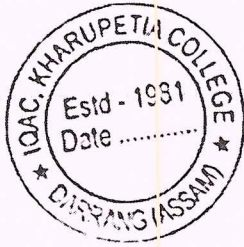
Action taken report:

1. Decision taken vide Res.No. 1 has been complied with and online classes continued.
2. As per the decision of the meeting, a webinar on the topic " Effective use of online e-resources and e-learning platforms for quality enhancement" was organised 21-07-2020.
3. Admission for the new session was done through online mode.


Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
2020

Mausumi Saha
Kalita

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Meeting of IQAC
Kharupetia College
Date of Meeting: 26/09/2020

Agenda:

1. Address by the Chairperson
2. Explanation of objectives of the meeting
3. Confirmation of the minutes of the last meeting
4. Review of courses covered through online classes
5. Organising online seminar of students
6. Organising online programme on stress management during COVID Pandemic
7. Organising awareness programme on population control
8. Miscellaneous.

Members Present:

1. Dr. B.C. Hazarika (Chairperson)
2. Dr. Asmanara Begum (Vice-Principal)
3. Abdul Awal (Coordinator)
4. Dr. M.S. Kalita (Member)
5. Jalal Uddin Ahmed (Member)
6. Dr. Nur Jaman (Member)
7. Dr. Nurul Islam (Member)

A meeting of the IQAC was held on 26/09/2020 under the presidentship of Dr. B.C. Hazarika. Prof. Abdul Awal, Coordinator of the IQAC explained the objectives of the meeting.

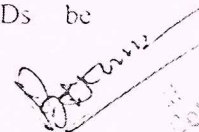
The Coordinator also read out the minutes of the last meeting of the IQAC and the same were confirmed in the meeting.

All the members present shared their views and opinions and also put forward valuable suggestions on the topics covered on the agenda.

After discussion on the agenda, the following resolutions were adopted in the said meeting.

Resolution 1: Reviewed the online classes being taken by the teachers of the respective departments. Also reviewed the progress of the courses/syllabus covered till now and it is decided to continue the online mode of classes till the end of the COVID-19 pandemic.

Resolution 2: Resolved that during the ongoing COVID-19 pandemic, All HoDs be requested to organise a few students seminars through online mode.


Chairperson
IQAC
Kharupetia College
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Resolution 3: Some members suggested in the meeting that an online stress management talk be arranged during the ongoing pandemic. Accordingly, it is decided that the said talk be arranged in the next week.

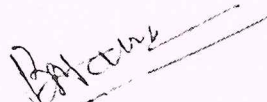
Resolution 4: Resolved that an awareness programme on population control be organised in the adopted village shortly.

The chairperson in his concluding comments expresses thanks and gratitude to all the members for attending the meeting and for sharing their valuable inputs.

The vote of thanks is offered by the Coordinator.

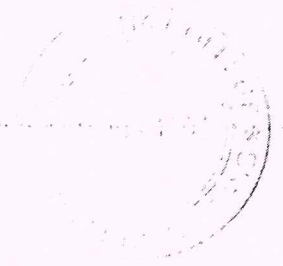
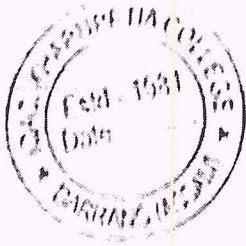
Action taken report:

1. Decision complied with and online classes continued.
2. Students Seminars were organised by different departments.
3. As per the Resolution an online talk on stress management was organised.
4. An awareness programme on population control was organised in the adopted village on 10/10/2020.


Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
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Kharupetia, Assam

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**Meeting of IQAC
Kharupetia College
Date of Meeting: 9/11/2020**

Agenda:

1. Chairperson takes the chair
2. Explanation of objectives of the meeting
3. Confirmation of the minutes of the last meeting
4. Regarding feedback analysis
5. Organising Parent-Teachers Meet
6. Organising one day workshop on how to face an interview.
7. Organising college level seminar on the "Role of NSS".
8. Observing National Integration Day
9. Arranging talk/lecture on "scientific temperament."
10. Miscellaneous.

Members Present:

1. Dr. B.C. Hazarika (Chairperson)
2. Dr. Asmanara Begum (Vice-Principal)
3. Abdul Awal (Coordinator)
4. Dr. Nurul Islam (Member)
5. Dr. Nur Jaman (Member)
6. Jalal Uddin Ahmed (Member)
7. Dr. M.S. Kalita (Member)

A meeting of the IQAC was held on 9/11/2020 with Dr. B.C. Hazarika in the chair. Objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Before initiating discussion on the agenda, the minutes of the last meeting were read out by the Coordinator and the same were confirmed in the meeting.

All the members shared their views and opinions and also put forward valuable suggestions on the topics covered on the agenda.

After discussion on the agenda, the following resolutions were adopted in the said meeting.

Resolution 1 : Discussed and analysed the feedback collected from different stakeholders and requested the Principal to take necessary action on the feedbacks.

Resolution 2 : Resolved that one Parent Teachers Meet be organised in the college shortly. It is also resolved that utmost care should be taken to follow the Covid Protocols in organising the meet.

Resolution 3: Resolved that a one-day workshop on "How to face an Interview" be organised in the college next week.

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College
Kharupetia



Resolution 4. Resolved that a college level seminar on the "Role of NSS" be held in the 2nd half of November, 2021.

Resolution 5: Resolved that like the preceding years, the National Integration Day be observed on 19th November, 2020

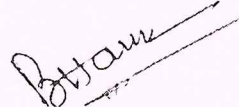
Resolution 6: Resolved that a talk/lecture on Scientific temperament be arranged in the college in the next week.

The chairperson in his brief comments expresses thanks to all the members for sharing their valuable inputs in the meeting and thereby making it a grand success.

The vote of thanks is offered by the Coordinator.

Action taken report:

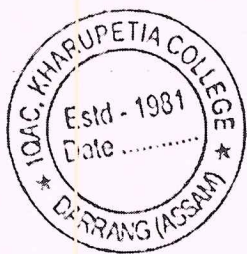
1. In compliance with Resolution 1, the Feedback analysis report has been submitted to the Principal.
2. In compliance with Resolution No.2, one Parent Teachers Meet was organised on 6th January, 2021
3. In compliance with Resolution No.3, a one-day workshop on "How to face an Interview" was organised in the college on 30th December, 2020
4. In compliance with Resolution No.4, a college level seminar on the "Role of NSS" was held on 10th January, 2021.
5. The National Integration Day was observed on 19th November, 2020
6. A talk on Scientific Temperament was held in the college on 21st November, 2020


Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
Principal
Kharupetia College
Darrang, Assam

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Joint Meeting of IQAC and the Academic Committee
Kharupetia College
Date of Meeting: 06/03/2021
Venue: IQAC Office

Agenda:

1. Chairperson takes the chair
2. Explanation of objectives of the meeting
3. Confirmation of the minutes of the last meeting
4. Review of progress of coverage of syllabus
5. Organising Students Exchange programmes
6. Enhancement of cash award for the Best Graduate of the college
7. Preparation of pending AQAR of the college
8. Observance of International Women's Day
9. Miscellaneous.

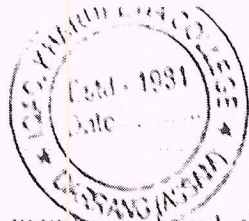
Members Present:

1. Dr. M. S. Kalita (Chairperson)
2. Dr. Asmanara Begum (Vice-Principal)
3. Dr. Nur Jaman (Coordinator)
4. Abdul Awal (Member)
5. Dr. Nurul Islam (Member)
6. Jalal Uddin Ahmed (Member)
7. Dr. A H. Mazumdar (Member)
8. A. Rahman (Member)
9. A. Karim (Member)
10. A.B. Ahmed, HoD, Education
11. B.N. Borah, HoD, Geography
12. I. Ali, HoD, Arabic
13. A. Harinan, HoD, History
14. S.A. Islam, HoD, Hindi
15. A. Rahman, HoD, Mathematics

A joint meeting of the IQAC and the Academic Committee of the college was held on 06/03/2021. Objectives of the meeting were explained by Dr. Nur Jaman, Coordinator of the IQAC.

Before initiating discussion on the agenda, the Coordinator read out the minutes of the last meeting and the same were confirmed in the meeting.

Principal
Kharupetia College



All the members shared their views and opinions and also put forward valuable suggestions on the topics covered on the agenda.

After discussion on the agenda, the following resolutions were adopted in the said meeting.

Resolution 1: Reviewed the progress of the courses/syllabus covered so far by various departments and it is decided that along with off line classes, online classes be also continued as far as practicable.

Resolution 2: Resolved that subject to maintenance of Covid protocol, Students Exchange programmes be arranged by the concerned departments in the remaining months of the current academic year.

Resolution No. 3: Resolved that in order to motivate the students towards academic excellence, the amount of cash incentive for the Best Graduate Award be enhanced to Rs.2,000/- from the academic session 2021-22.

Resolution 4: Resolved that in order to make necessary preparation for NAAC assessment in Cycle 3, steps be taken for preparation and submission of the pending AQARs for the year 2016-17 onward.

Resolution 5: Resolved that like the preceding years the International Women's Day be observed on 8th March, 2021.

Resolution 6: Resolved that one health check-up programme for the students be organised in the college in the next week.

The chairperson in his comments expresses thanks and gratitude to all the members for sharing their valuable inputs.

The Coordinator offers the vote of thanks.

Action taken report:

- 1) As per decision of the meeting, along with off line classes, online classes also continued.
- 2) Students Exchange programmes are being arranged by the respective departments as per schedule prepared by them.
- 3) Cash incentive for the Best Graduate Award will be enhanced from the academic session 2021-22.
- 4) The task of preparation of the pending AQARs is in progress.
- 5) The International Women's Day was observed on 8th March, 2021.
- 6) Organised one health check-up camp on 20th March 2021.

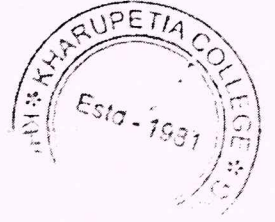
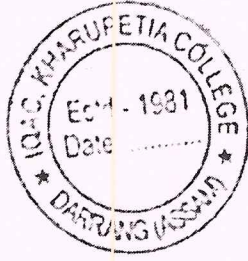
Dr. M.S.Kalita
Chairperson
IQAC

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Kharupetia College

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Meeting of IQAC
Kharpetia College
Date of Meeting: 05/04/2021

Agenda:

- 1) Chairperson takes the chair
- 2) Explanation of objectives of the meeting
- 3) Confirmation of the minutes of the last meeting
- 4) Conducting Internal academic Audit of the college
- 5) Organising Extension Programmes
- 6) Improving canteen facilities
- 7) Organising Career Counselling programmes
- 8) Organising orientation programme for non-teaching staff on how to prepare college budget
- 9) Miscellaneous.

Members Present:

1. Dr. M.S. Kalita (Chairperson)
2. Dr. Asmanara Begum (Vice-Principal)
3. Dr. Nur Jaman (Coordinator)
4. Abdul Awal (Member)
5. A.Karim (Member)
6. Dr. Nurul Islam (Member)
7. A.Rahman (Member)
8. B.N.Borah (Member)
9. Jalal Uddin Ahmed (Member)
10. Dr. A.H. Mazumdar (Member)
11. Imran Ali (Member)

A meeting of the IQAC was held on 05/04/2021. Objectives of the meeting were explained by Dr. Nur Jaman, Coordinator of the IQAC.

The minutes of the last meeting were read out by the Coordinator and the same were confirmed in the meeting.

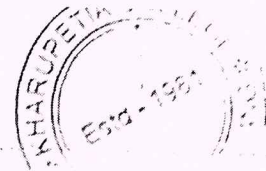
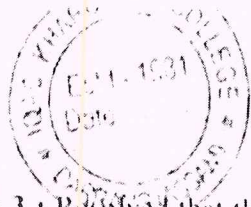
All the members shared their views and opinions and also put forward valuable suggestions on the topics covered on the agenda.

After discussion on the agenda, the following resolutions were adopted in the said meeting.

Resolution 1: Resolved that the Internal Academic Audit of the college for the year 2020-21 be conducted in the first part of May 2021.

Resolution 2 : Resolved that one extension programme on the awareness of conservation of energy be organised in the college in the next week.

Principal
Kharpetia College



Resolution 3 : Resolved that the canteen facilities of the college be improved. The Principal of the college is requested to take necessary steps in this regard urgently.

Resolution 4 : Resolved that the Career Guidance Cell of the college be requested to organise one career counselling programmes.

Resolution 5 : Resolved that a training cum orientation programme on how to prepare college budget be organised for non-teaching staff shortly.

The chairperson in his comments expresses thanks and gratitude to all the members for sharing their valuable inputs.

The vote of thanks is offered by the Coordinator.

Action taken report:

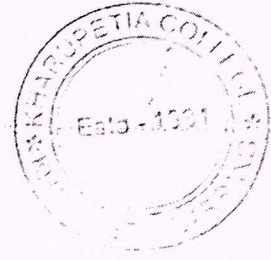
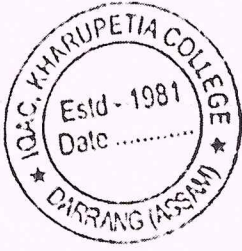
1. Due to Lock down declared by the Government in view of Covid 19 (2nd wave), the Internal academic audit could not be conducted.
2. One awareness programme on the conservation of energy was organised in the college on 26th May, 2021.
3. The canteen facilities of the college have been improved.
4. One career counselling programme organised on 18th April, 2021.
5. Orientation programme on how to prepare college budget was organised on 12/04/2021

Dr. M.S. Kalita
Chairperson
IQAC

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Principal
Kharupetia College

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Minutes of Joint meeting of IQAC and Academic Committee

Kharupetia College

Date of Meeting: 3/06/2019

Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Finalization of Action Plan for the year 2019-20
- 4) Regarding introducing CBCS at UG level
- 5) Regarding submission of proposal for integrated B.Ed Programme
- 6) Regarding B.Voc Programme
- 7) Observance of International Yoga Day
- 8) Miscellaneous.

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nurul Islam (Member)
- v) Dr. M.S. Kalita (Member)
- vi) Jalal Uddin Ahmed (Member)
- vii) Deepak kalita (Member)
- viii) Dr. Nur Jaman (Member)

A joint meeting of the IQAC and the Academic Committee was held on 3/6/2019 under the presidentship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. A. Awal, Coordinator of the IQAC.

In his introductory speech the Coordinator briefs the members about the draft Action plan of the IQAC for the year 2019-20. He also refers to Gauhati University's directive to introduce the CBCS courses at the UG level from the current academic session. He also highlights the importance of the remaining agenda.

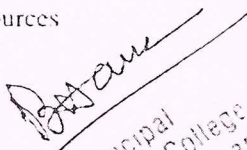
After thread bare discussion on the agenda the following resolutions were unanimously adopted:

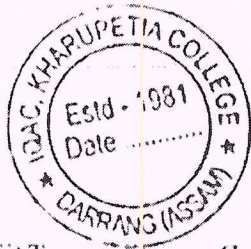
Resolution No.1: Discussed the draft Action Plan of the IQAC as prepared by the coordinator and it finalised as follows:

- i) To introduce Choice based Credit System(CBCS) at the UG level from the session 2019-20
- ii) To conduct one orientation programme on the newly introduced CBCS courses
- iii) To make result analysis
- iv) To conduct Internal Academic Audit
- v) To organise orientation programme for students on the use of e-resources
- vi) To collect and analyse feedback of different stakeholders
- vii) To organise one Parent Teacher meet

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Principal
Kharupetia College
Darrang, Assam



Resolution No.2. Resolved that in keeping with the directives of the affiliating university CBCS courses be introduced at the UG level in our college from the academic session 2019-20.

Resolution No. 3. Resolved that in view of growing demand for teacher education courses, a proposal be sent to NCTE praying for permission to introduce 4-year integrated B.Ed programme in our college at the earliest.

Resolution No. 4-Resolved that in view of growing demand for vocational courses, a proposal be sent to Gauhati University and the UGC to accord permission to introduce B.Voc programme in our college.

Resolution No.5: Resolved that as a part of Management Information System, the admission for the new academic session be conducted through on line mode. Accordingly, the Principal is requested to procure an appropriate module/software for the admission purpose.

Resolution No. 6: Resolved that the International Yoga Day be observed in the college on 21st June, 2019.

The chairperson in his concluding speech expresses thanks and gratitude to all the members for their active participation and valuable suggestions given in the meeting.

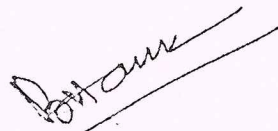
The vote of thanks is offered by the Coordinator.

Action Taken Report:

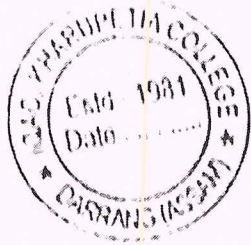
- Action plan for the year 2019-20 being implemented. One Orientation Programme conducted on CBCS.
- Proposal submitted to NCTE for introducing four years integrated B.ED course.
- Applied to UGC for Opening B. Voc Programme.
- Admission process for the year 2019-20 has been made online.
- Yoga Day has been observed in the college on 21st June, 2019.

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Dr. B.C. Hazarika
Chairperson
IQAC

Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam



Minutes of IQAC Meeting

Kharupetia College

Date of Meeting: 10/08/2019

Venue: IQAC, Office, Kharupetia College

Agenda:

1. Chairperson takes the chair.
2. Explanation of objectives by Coordinator
3. Orientation programme for teachers on CBCS Course structure
4. Organising Career Counselling Programme
5. Regarding creation of ICT-enabled class rooms
6. Organising Parent-Teacher meet.
7. Formation of Eco-Club.
8. Miscellaneous.

Members Present:

- i. Dr. B.C. Hazarika (Chairperson)
- ii. Dr. Asmanara Begum (Vice-Principal)
- iii. Abdul Awal (Coordinator)
- iv. Dr. Nurul Islam (Member)
- v. Dr Deepak kalita (Member)
- vi. Jalal Uddin Ahmed (Member)
- vii. Dr. Nur Jaman (Member)
- viii. Dr. M.S. Kalita (Member)

A meeting of the IQAC was held on 10/8/2019 under the presidentship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

At the beginning of the meeting the Coordinator briefs the members about the agenda and solicits an active participation and fruitful discussion.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

Resolution No.1: Resolved that in order to clear doubts on various aspects of the CBCS course structure an orientation programme be organised for the teachers of the college in the next week.

Resolution No.2. Resolved that to enhance the ICT infrastructure of the college two ICT-enabled classroom be created in the newly constructed RUSA building.

Resolution No. 3. Resolved that immediately after declaration of the 6th Semester results, a Career Counselling programme be organised through the Career Counselling Cell.

Resolution No. 4- Resolved that to familiarise the parents and guardians about the newly introduced CBCS curriculum a Parents-Teachers' Meet be organised immediately.

Abdul Awal
Coordinator
IQAC, Kharupetia College
Darrang, Assam



Resolution No. 5- Resolved that an Eco Club be formed as a part of the Green initiative in the college.

The chairperson in his concluding speech expresses thanks to all the members for their active participation and valuable suggestions given in the meeting.

The vote of thanks is offered by the Coordinator.

Action Taken Report:

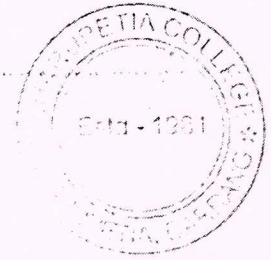
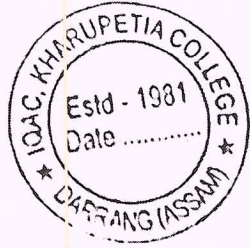
- One Orientation Programme conducted on CBCS for students..
- One Career Counselling Programme organised.
- Two ICT-enabled classrooms has been created in the newly constructed RUSA building.
- One Parents-Teachers' Meet has been be organised 28/09/2019.
- An Eco Club has been formed as a part of the Green initiative in the college.

Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College

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Minutes of IQAC Meeting
Kharupetia College
Date of Meeting: 15/10/2019
Venue: IQAC, Office, Kharupetia College

Agenda:

1. Chairperson takes the chair.
2. Explanation of objectives by Coordinator
3. Result analysis.
4. Internal Academic audit
5. Orientation programme on the use of e-resources
6. Organising Extension Programme
7. Miscellaneous.

Members Present:

- i. Dr. B.C. Hazarika (Chairperson)
- ii. Dr. Asmanara Begum (Vice-Principal)
- iii. Abdul Awal (Coordinator)
- iv. Dr. Nurul Islam (Member)
- v. Jalal Uddin Ahmed (Member)
- vi. Dr. Nur Jaman (Member)
- vii. Dr. M.S. Kalita (Member)
- viii. Dr. Deepak kalita (Member)

A meeting of the IQAC was held on 15/10/2019 under the presidentship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. A. Awal, Coordinator of the IQAC.

At the beginning of the meeting the Coordinator briefs the members about the agenda and solicits an active participation and fruitful discussion.

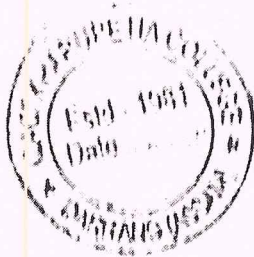
After detailed discussion on the agenda the following resolutions were unanimously adopted:

Resolution No.1: Resolved that in order to clear doubts on various aspects of the CBCS course structure an orientation programme be organised for the teachers of the college in the next week.

Resolution No.2. Discussed and analysed the results of the recently declared 6th Semester Examination. It is observed that the results of some of the departments need further improvement. The matter is brought to the notice of the Principal for necessary remedial measures.

Resolution No. 3: Resolved that the Internal Academic audit of the college for the year 2019-20 be conducted by the IQAC in the first week of December, 2019.

Asmanara Begum
Principal
Kharupetia College
Darrang (Assam)



Resolution No. 1 Resolved that the Extension Cell and the NSS unit of the college be advised to organize one extension programme in the next week.

The chairperson in his concluding speech expresses thanks and gratitude to all the members for their active participation and valuable suggestions given in the meeting.

The vote of thanks is offered by the Coordinator.

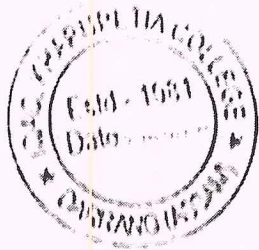
Action Taken Report:

- An orientation programme organised for the teachers of the college on CBCS on 26/10/2019.
- Result analysis done.
- Internal Academic Audit done by IQAC on 29/11/2019.
- One cleanliness programme done in the college campus through NSS and Extension Education Cell on 01/11/2019.

Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam

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Minutes of IQAC Meeting
Kharpetha College
Date of Meeting: 1/2/2020
Venue: IQAC Office, Kharpetha College

Agenda:

1. Chairperson takes the chair.
2. Explanation of objectives by Coordinator
3. Feedback analysis
4. Renovation of IQAC office and the RCC academic building
5. Organising orientation programme for the non-teaching staff on CBCS
6. Miscellaneous.

Members Present:

- i. Dr. B.C. Hazarika (Chairperson)
- ii. Dr. Asmanara Begum (Vice-Principal)
- iii. Abdul Awal (Coordinator)
- iv. Dr. Nur Jaman (Member)
- v. Dr. Deepak Kalita (Member)
- vi. Dr. M.S. Kalita (Member)
- vii. Dr. Nurul Islam (Member)
- viii. Jalal Uddin Ahmed (Member)

A meeting of the IQAC was held on 1/2/2020 with Dr. B.C. Hazarika in the chair. The objectives of the meeting were explained by Prof. A. Awal, coordinator of the IQAC.

At the beginning of the meeting the Coordinator briefs the members about the agenda and solicits an active participation and fruitful discussion.

After detailed discussion on the agenda the following resolutions were unanimously adopted:

Resolution No.1 : Discussed and analysed the feedback taken from different stakeholders and it is decided to place the analysis reports before the Principal for necessary action.

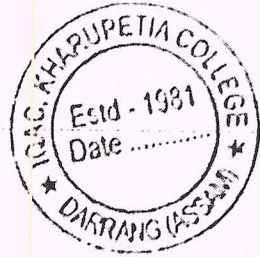
Resolution No.2: Resolved that the Principal be requested to allocate some fund for renovation of the IQAC office and the RCC academic building out of the RUSA fund.

Resolution No.3: Resolved that in order to clear doubts of the non-teaching staff about CBCS an orientation programme be organised in the next week.

Resolution No.4: Resolved that an awareness programme be organised shortly for the girls students of the college about the use of sanitary napkins.

The chairperson in his brief speech expresses thanks and gratitude to all the members for their active participation and valuable suggestions given in the meeting.

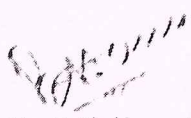
Asmanara
Vice-Principal
Kharpetha College



The vote of thanks is offered by the Coordinator.

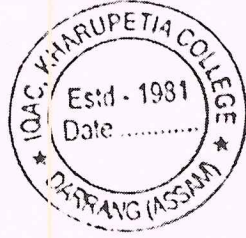
Action Taken Report:

- Feedback taken from the stakeholders and analysed.
- IQAC office and the RCC academic building have been renovated as proposed.
- Organised one training/orientation programme for non-teaching staff.
- An awareness programme has been organised for the girls students of the college about the use of sanitary napkins.


Dr. B.C. Hazanka
Chairperson
IQAC
Kharjupetia College

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Minutes of IQAC
IQAC, Kharupetia College
Date of Meeting: 6/06/2018
Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Finalization of Action Plan for the year 2018-19
- 4) Discussion on campus development
- 5) Regarding procurement of Generators
- 6) Renovation/extension of Library Reading Room
- 7) Observance of International Yoga Day
- 8) Miscellaneous.

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Kanaklata Saikia (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nurul Islam (Member)
- v) Dr. M.S. Kalita (Member)
- vi) Jalal Uddin Ahmed (Member)
- vii) Dr. Nur Jaman (Member)
- viii) Deepak Kalita

A meeting of the IQAC was held on 6/6/2018 under the presidentship of Dr. B.C. Hazarika. Prof. A. Awal, Coordinator of the IQAC explained the objectives of the meeting.

The following resolutions were adopted in the said meeting.

Resolution No.1: Resolved that the IQAC's Action Plan for the year 2018-19 as prepared by the Coordinator be finalised as follows:

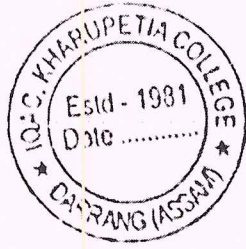
- 1) To create one more Digital Class room.
- 2) To complete the setting up of the Language Laboratory of the College
- 3) To procure adequate number of text books and reference books for Central Library.
- 4) To take steps for complete automation/digitalization of the central library.
- 5) To enhance the sports infrastructure of the institution
- 6) To introduce the CBCS curriculum from the year 2019-20
- 7) To organise at least three extension Programmes
- 8) To organise two Career Counselling Programmes
- 9) To organise Parent Teacher meets
- 10) To purchase one Podium cum Microphone

Resolution No. 2 : Resolved that in order to get over the problem of water logging in the college campus, a few drains be constructed out of the RUSA fund.

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Dibrugarh

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Resolution No. 3: Resolved that to ensure 24x7 uninterrupted power supply in the college campus two Digital Generators be procured out of the RUSA fund.

Resolution No. 4: Resolved that necessary steps be taken for expansion of the Library facilities soon.

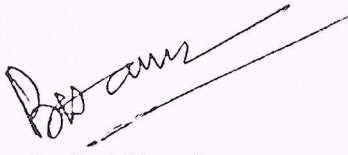
Resolution No. 5: Resolved that the International Yoga Day be observed in the college on 21st June, 2019. A Yoga Session be also arranged to synchronise with the Yoga Day.

The chairperson in his comments expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

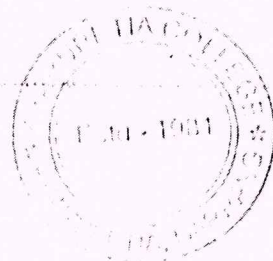
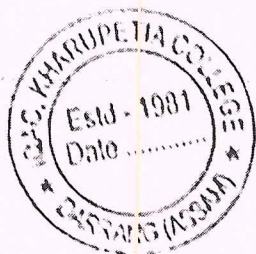
Action Taken Report:

- Finalised the Action Plan for the year 2018-19.
- Constructed drains out of the RUSA fund to get over the problem of water logging in the college campus.
- Two Digital Generators have been procured out of the RUSA fund.
- Necessary steps have been taken for expansion of the Library facilities.
- International Yoga Day has been observed in the college on 21st June, 2019 and to synchronise with the Yoga Day a Yoga Session has arranged.


Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam

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Minutes of IQAC
IQAC, Kharupetia College
Date of Meeting: 6/09/2018
Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Regarding improvement of sports infrastructures
- 4) Regarding organising Career Counselling Programme
- 5) Organising swacchata programme in adopted village
- 6) Miscellaneous.

Members Present:

- i) Dr. B.C. Hazatika (Chairperson)
- ii) Kanaklata Saikia (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Jalal Uddin Ahmed (Member)
- v) Dr. Nurul Islam (Member)
- vi) Deepak Kalita
- vii) Dr. M.S. Kalita (Member)
- viii) Dr. Nur Jaman (Member)

A meeting of the IQAC was held on 6/9/2018 under the chairmanship of Dr. B.C. Hazatika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

Resolution. 1 : Discussed and analysed the results of the recently declared BA 6th Semester Examination and the Departments showing relatively less impressive performances are advised to take appropriate measures to improve it further in the near future.

Resolution No.2: Resolved that in order to improve the sports infrastructure of the college the college authority be requested to procure some more sports items out of the RUSA fund already released to the college.

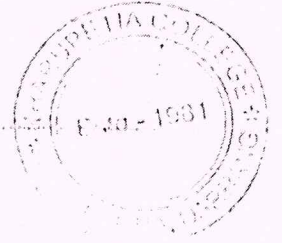
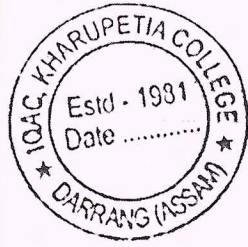
Resolution No. 3: Resolved that the Career Counselling Cell of the college be requested to organise one Career Counselling programme for the UG pass out students of this year.

Resolution No.4- Resolved that one Swacchata programme be organised in association with the Extension Education Cell of the college shortly.

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The chairperson expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

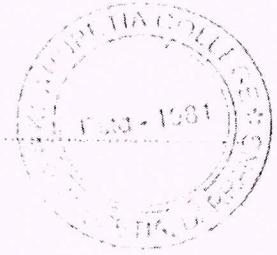
Action Taken Report:

- Result analysis is done based on the recently declared result of 6th Semester examination.
- Procured sports items out of the RUSA fund.
- Career Counselling Cell of the college organised one Career Counselling programme for the UG pass out students of this year.
- One Swacchata programme is organised in association with the Extension Education Cell of the college.

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Dr. B.C. Hazarika
Chairperson
IQAC

Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam



Minutes of IQAC
IQAC, Kharupetia College
Date of Meeting: 19/12/2018
Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Internal Academic audit
- 4) Renovation of IQAC office and Computer Laboratory
- 5) Observance of National Voter's Day on 25th January, 2019
- 6) Miscellaneous

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Jalal Uddin Ahmed (Member)
- v) Dr. Nur Jaman (Member)
- vi) Dr. Nurul Islam (Member)
- vii) Deepak Kalita
- viii) Dr. M.S. Kalita (Member)

A meeting of the IQAC was held on 19/12/2018 under the chairmanship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

Resolution No.1 Resolved that the IQAC office, the Computer Laboratory and the Education Laboratory be renovated out of the RUSA infrastructure fund received from RUSA.

Resolution No.2: Resolved that the Internal Academic audit for the year 2018-19 be done in the last week of December, 2019.

Resolution No. 3: Resolved that the National Voters' Day be observed on 25th January, 2019.

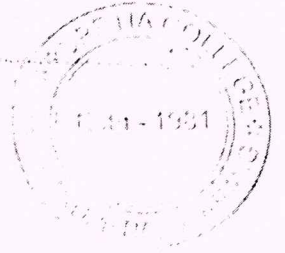
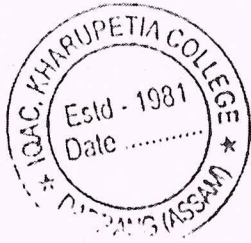
The chairperson in his brief comment expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.

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B. C. Hazarika
Principal
Kharupetia College
Darrang, Assam



Action taken report:

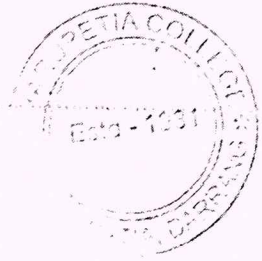
- The work of the renovation of the IQAC office, the Computer Laboratory and the Education Laboratory out of the RUSA infrastructure fund has been initiated.
- The Internal Academic Audit for the year 2018-19 has been performed by the IQAC.
- The National Voters' Day has been observed on 25th January, 2019.

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Dr. B.C. Hazarika
Chairperson
IQAC

Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam



Minutes of IQAC
Joint meeting of Academic Committee and the IQAC
Date of Meeting: 1/3/2019
Venue: IQAC, Office, Kharupetia College

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of objectives by Coordinator
- 3) Observance of International Women's Day on 8th March, 2019
- 4) Organising Extension programme
- 5) Holding of Parent Teacher Meet
- 6) Miscellaneous

Members Present:

- i) Dr. B.C. Hazarika (Chairperson)
- ii) Dr. Asmanara Begum (Vice-Principal)
- iii) Abdul Awal (Coordinator)
- iv) Dr. Nurul Islam (Member)
- v) Deepak Kalita
- vi) Dr. Nur Jaman (Member)
- vii) Dr. M.S. Kalita (Member)
- viii) Jalal Uddin Ahmed (Member)

A meeting of the IQAC was held on 1/3/2019 under the chairmanship of Dr. B.C. Hazarika. The objectives of the meeting were explained by Prof. Abdul Awal, Coordinator of the IQAC.

Initiating the discussion on the Coordinator briefs the members on each and every item on the agenda as mentioned above.

After thread bare discussion on the agenda the following resolutions were unanimously adopted:

Resolution No.1: Resolved that a Parents Teachers meet be held in the next week.

Resolution No .2. Resolved that an awareness programme on population control be organised in the adopted village.

Resolution No .3. Resolved that The International Women's Day be observed on 8th March 2019. Also resolved that a college level seminar on Women Empowerment be also organised on the same day on that occasion.

The chairperson in his brief comment expresses thanks and gratitude to all the members for their active participation in all the agendas of the meeting.

The vote of thanks is offered by the Coordinator.


Dr. Asmanara Begum
Vice-Principal
Kharupetia College
Darrang, Assam

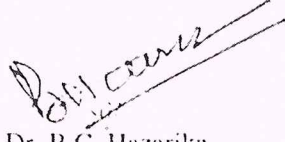


Action taken report:

- One Parents Teacher Meet has been done.
- One awareness programme on population control has been organised.
- The International Women's Day be observed on 8th March 2019.
- One College level seminar has been organised on Women Empowerment.

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Dr. B.C. Hazarika
Chairperson
IQAC
Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam