

Joint Meeting of IQAC and Academic Committee.

Date: 03/06/2019

Venue: IQAC Office, Kharupetia College.

Agenda:

- 1) Chairperson takes the chair.
- 2) Explanation of Objectives by Coordinator.
- 3) Finalization of Action Plan for the year 2019-20.
- 4) Regarding introducing CBCS at Ubi level.
- 5) Regarding Submission of Proposal for integrated B.Ed programme.
- 6) Regarding B.Voc programme.
- 7) Observance of International Yoga Day.
- 8) Miscellaneous.

Members Present:

- ~~1. Prof. Dr. B. C. Hazarika~~
03/06/2019
2. Asst. Prof. B. C. Hazarika
3. Abdul Haseeb
4. Dr. B. C. Hazarika
5. Dr. B. C. Hazarika
6. Jafar Uddin Ahmed
7. Deepak Chandra
8. Mr. Jafar

A joint meeting of the IQAC and the Academic Committee was held on 03/06/2019 under the Presidentship of Prof. B. C. Hazarika. The objectives of the meeting were explained by Prof. A. Awal, Coordinator of IQAC.

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 10/11/2020 10:00 AM
 20/11/2020: 10:00 AM



In this introductory speech the coordinator briefs the members about the draft action plan of The IQAC for the year 2019-20. He also refers to Grantha University's directive to introduce the CBCS Courses at the UG level from the current academic session. He also highlights the importance of the remaining agenda.

After the above discussion on the agenda the following resolutions were unanimously adopted:

Resolution No. 1: Discussed the draft action Plan of The IQAC as prepared by the Coordinator and it finalized as follows:

- i) To introduce choice based credit system (CBCS) at the UG level from the session 2019-20.
- ii) To conduct one orientation programme on the newly introduced CBCS courses.
- iii) To make result analysis.
- iv) To conduct internal academic audit.
- v) To organise orientation programme for students on the use of E-resource.
- vi) To collect and analyse feedback of different stake holders.
- vii) To organise one Parent-Teacher meeting.
- viii) To organise one Career-Counselling programme.
- ix) To introduce Computer MIS in the administrative works.



Extension Program. To form and eco-club.

Resolution No. 2: Resolved that in keeping with the directives of the affiliating University CBCS Courses be introduced at the UG level in our College from the academic session-2019-20.

Resolution No. 3: Resolved that in view of growing demand for teacher education Courses, a proposal be sent NCTE Praying for permission to introduce four year integrated B.Ed Programme in our College at the earliest.

Resolution No. 4: Resolved that in view of growing demand for Vocational Courses, a proposal be sent to Gauhati University and the UGC to accord permission to introduce B.voc Programme in our College.

Resolution No. 5: Resolved that as a part of Management Information System, the admission for the new academic session be conducted through online mode. Accordingly the Principal is requested to procure and appropriate module/software for the admission purpose.

Resolution No. 6: Resolved that the



In the college on 21st June, 2019.

The chairperson in his concluding speech expresses thanks and gratitude to all the members for their active participation and valuable suggestion given in the meeting.

The vote of thanks is offered by the coordinator.

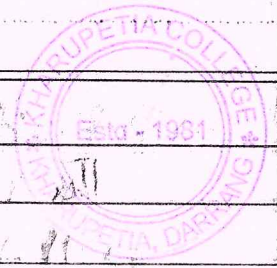
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03/06/2019

Chairperson

18AC meeting

Date: 01/06/2020

(Through Zoom Platform)

Agenda:

1. Address by the Chairperson
2. Explanation of objectives by The Coordinator
3. Confirmation of Proceedings/minutes of The last meeting.
4. Finalization of Action-Plan of 18AC for The yr 2020-21
5. Introduction of B.Voc. Programme.
6. Observance of World Env. Day and International Yoga Day
7. Awareness programme on COVID-19.
8. Miscellaneous.

Signature of members present.

1.  01/06/2020
2. Asman Ara Begum.
3. Abdul Awal
4. Nim Jaman
- 5.
6. Takat uddin Ahmed
7. Humayun Islam.

A meeting of The 18AC, Kharpurda college was held on 01/06/2020 under the presidency of Dr. B. C. Hazarika. In view of the prevailing Covid-19 situation, the meeting was held through Zoom platform. The objectives of The meeting were explained by Abdul Awal, coordinator of 18AC.

The Coordinator also read out The



After discussion on various items of the agenda the following resolutions were adopted in the Zoom meeting.

Resolution No. 1. Resolved that the IQAC's Action Plan for the year 2020-21 as prepared by the Coordinator be finalised as follows:

1. To prepare the Academic Calendar for the year 2020-21
2. To introduce B.Voc Programme from the Session 2020-21
3. To conduct Academic Audit of the College
4. To enhance the amount of Cash Award given to the Best Graduate of the College.
5. To conduct S.S.S.
6. To organise free health check-up programme.
7. To organise two parents-Teachers meet.
8. To obtain and analyse feedback of different Stakeholders.
9. To undertake Students-Exchange programmes
10. To organise a few seminars/webinars.
11. To organise a few College level Seminars.
12. To organise two Career Counselling Programs.
13. To publish Departmental Wall Magazines.
14. To publish The Annual College Magazine
15. To organise at least three Extension programmes.
16. To organise orientation programmes for teachers and non-teaching staff.
17. Result analysis to be done.

Resolution No 2. Resolved that as per the permission accorded by Gauhati University as well as The DBC, B.Voc programme be introduced at the UG level in the college.

Resolution NO. 3. Resolved that the World Environment Day be observed in the college on 5th June, 2020. Also resolved that in view of the prevailing COVID-19 situation all teachers and the non-teaching staff be requested to plant at least five trees in their respective residential premises.

Resolution NO. 4. Resolved that the International Yoga Day be observed in the college on 21st June, 2020. Also resolved that if the COVID situation becomes normal, a yoga session be also arranged to synchronise with the Yoga Day.

Resolution NO. 5. Resolved that an awareness programme on the use of masks and following of other COVID-19 protocol be organised in the neighbouring villages in the next week. Extension call of the college be involved in the programmes.

The chairperson in his concluding comments expresses thanks and gratitude to all the members for joining the meeting on-line and for extending their cooperation.

The vote of thanks is offered by the coordinator.

[Signature]
01/06/2020