

KHARUPETIA COLLEGE

Kharupetia, Darrang, Assam- 784115

E-mail:kharupetiacollege@gmail.com

Website: www.kharupetiacollege.ac.in



THIRD CYCLE NAAC ACCREDITATION

CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1: Institutional Vision and Leadership

6.1.1: The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Submitted to



THE NATIONAL ASSESMENT AND ACCREDITATION COUNCIL

6.1.1: The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

INDEX OF DOCUMENTS

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4	Documents showing decentralization and participation
5	Perspective Plan of the Institution

KHARUPETIA COLLEGE

**784115, KHARUPETIA
DARRANG, ASSAM**



VISION AND MISSION DOCUMENTS



COLLEGE AT A GLANCE

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College saw the light of day as a result of untiring efforts of the far-sighted people of greater Kharupetia locality. Established in the year 1981, the college was taken over by the Govt. of Assam under deficit system of grants-in-aid w.e.f. 25/03/98. The college was provincialised by the Govt. of Assam w.e.f. 01/12/2005 vide Govt. notification No. LPG. 112/2005/158 dated the 19th December, 2005. The College has been included under section 2(f) & 12 (B) of the UGC act, 1956. Affiliated to Gauhati University, the college has been assessed and accredited by National Assessment and Accreditation Council (NAAC) in cycle 2 in October, 2015 and awarded Grade B.

The college began with only 1 stream (Arts) and at present has managed to introduce UG programs in different 3 streams (as per Gauhati University nomenclature) viz. Humanities (Provincialized), Commerce (self financing), and B.Voc (self financing) – IT (Information Technology) and RTM, and few certificate programs. Besides this, the college also imparts education at higher Secondary education. Two third of the total area of the college campus is adorned with a green and serene campus. There are two ponds in the campus which helps in maintain the bio-diversity in the campus.

VISION AND MISSION



Vision:

The logo of the college symbolises its goal and vision. An earthen lamp is lighted inside a half circle with a base bar on which '*Tamasho Ma Jyotirgomo!*' (lead me from darkness to light) has been written. The lamp symbolises the light of knowledge.

We envision to develop the college into a centre of excellence adding value to education with dedication to nurture the students and transform them into employable persons and good citizens of the nation.

Mission:

- To bring social change in a desired way by using education as a tool for change.
- To bring this institution of higher education closer to the community with the help of various extension activities.
- To develop human resource in such a way so that they can participate in the nation building process.
- To promote a healthy academic environment for the teaching-learning process to uphold the spirit of social justice and thereby empowering the students to become a responsible citizen of the nation.
- To develop an interdisciplinary approach in learning and to enhance value-based knowledge and skills among students through several add-on courses including certificate and diploma courses in foreign languages to provide employability.
- To frame policies and measures including gender sensitisation and green initiatives in the direction of sustainable development for an eco-friendly campus.
- To upgrade the skills of faculty through participation in faculty development programmes, workshops and seminars for imparting quality education.
- To encourage participation of non-teaching staff in various training programmes for efficient management of administration of the institution.

A handwritten signature in black ink, appearing to read 'H. K. Saha'.

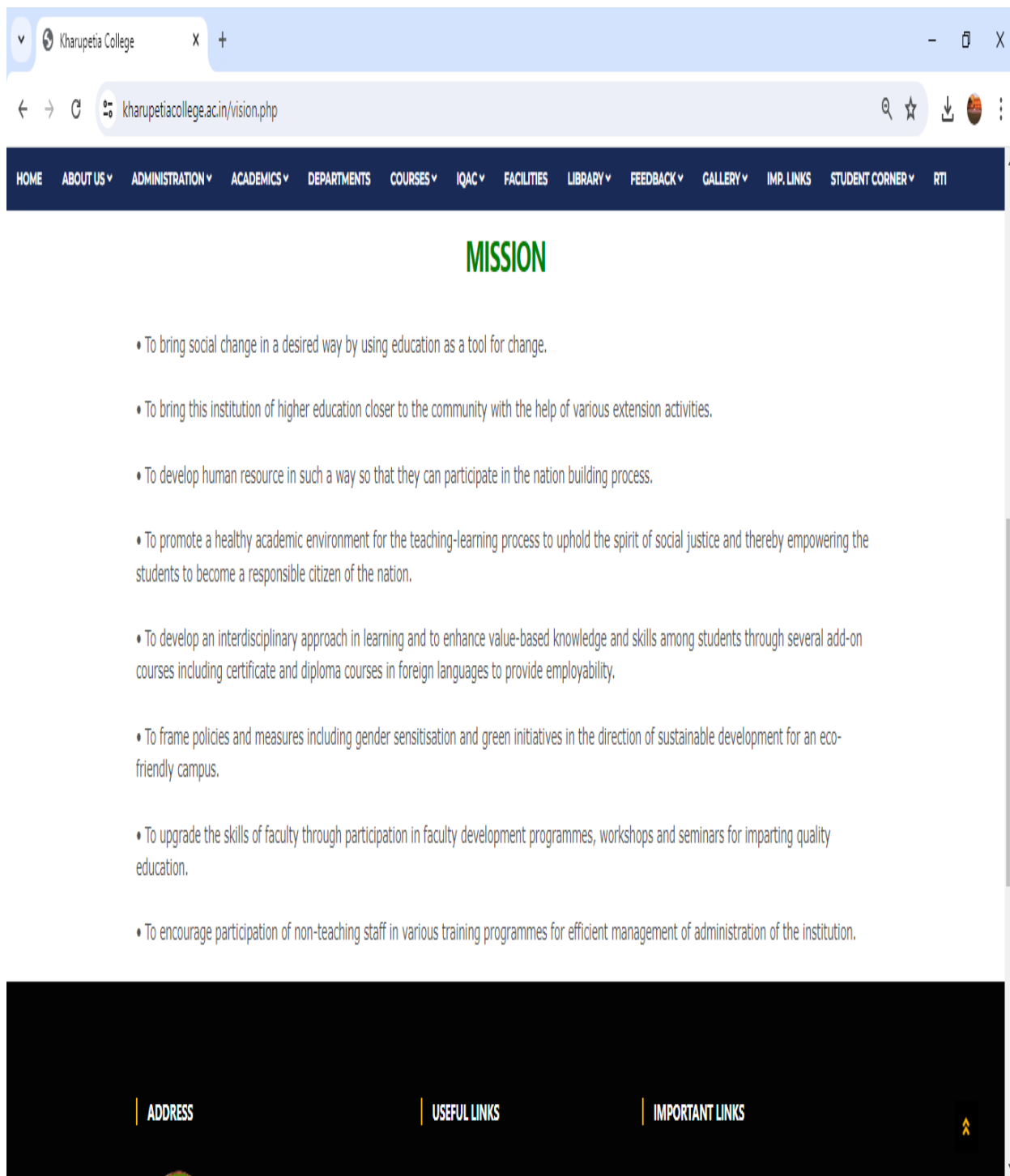
VISION AND MISSION SCREENSHOTS



The screenshot displays the Kharupetia College website. The browser tab is labeled 'Kharupetia College' and the address bar shows 'kharupeticollege.ac.in/vision.php'. The website header includes a navigation menu with links: Department Panel, Alumni Registration, e-Samarth, Registration for New Voter, Online Portal, Darpan Link, Prospectus, Certificate/Report, Distance Learning Center, and Placement Portal. Below the header, there are three logos: G20 India 2023, Kharupetia College Darrang, Assam (with text 'খারুপেতীয়া মহাবিদ্যালয় DARRANG, ASSAM' and 'ACCREDITED BY NAAC WITH B GRADE'), and 75 Azadi Ka Amrit Mahotsav. A digital clock shows '01:22:36 P M'. The main navigation bar lists: HOME, ABOUT US, ADMINISTRATION, ACADEMICS, DEPARTMENTS, COURSES, IQAC, FACILITIES, LIBRARY, FEEDBACK, GALLERY, IMP. LINKS, STUDENT CORNER, and RTI. The 'VISION' section features the college logo and the following text:

The logo of the college symbolises its goal and vision. An earthen lamp is lighted inside a half circle with a base bar on which 'Tamasho Ma Jyotirgomoi' (lead me from darkness to light) has been written. The lamp symbolises the light of knowledge.

We envision to develop the college into a centre of excellence adding value to education with dedication to nurture the students and transform them into employable persons and good citizens of the nation.



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- To frame policies and measures including gender sensitisation and green initiatives in the direction of sustainable development for an eco-friendly campus.
- To upgrade the skills of faculty through participation in faculty development programmes, workshops and seminars for imparting quality education.
- To encourage participation of non-teaching staff in various training programmes for efficient management of administration of the institution.

| ADDRESS

| USEFUL LINKS

| IMPORTANT LINKS





OFFICE OF THE PRINCIPAL

KHARUPETIA COLLEGE

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DIST. DARRANG (ASSAM)

Website : www.kharupetiacollege.ac.ine-mail: kharupetiacollege@gmail.com

Accredited with 'B' Grade by NAAC



Memo No. : KC/2024/

Date:

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

E-mail: mskalita09@gmail.com**TRANSLATED COPY OF GOVERNING BODY RESOLUTIONS :****Vision & Mission and Perspective Plan, Kharupetia College****Resolution 13, Governing Body Meeting dated 22/11/2021**

The Principal of the college submitted the proposal of the IQAC for the modifications of Vision and Mission of the college and also the 5 (five) year Perspective Plan (from 2022-23 to 2026-27) of the college for the discussion in the meeting. After a thread bare discussion the Governing Body unanimously approved the said proposals and also resolved for the adoption of the same. The Governing Body entrusted the Principal with the responsibility to implement the plan in its true spirit for the future all round development of the college.

CA Audit Report, 2021-22:**Resolution 11, Governing Body Meeting dated 13/07/2022**

The Governing Body, Kharupetia College discussed and examined the CA Audit Report of Government Fee Waived Fund, 2021-22 submitted by the Principal. After a threadbare discussion in the meeting, the members of the Governing Body unanimously accepted and approved the report.

PETITION FOR CCL BY:**Resolution 8, Governing Body Meeting dated 03/11/2022**


In today's meeting of Governing Body, Kharupetia College discussed and examined the petition for CCL (Child Care Leave) by Mrs. Jahida Sultana, Associate Professor for the period of 7 days (from 21/09/2022 to 27/09/2022). The Governing Body finally approved and granted the said petition of CCL.

Resolution 13, Governing Body Meeting dated 27/02/2023 - (CCL)

In today's meeting of Governing Body, Kharupetia College discussed and examined the petition for CCL (Child Car Leave) by Mrs. Jahida Sultana, Associate Professor for the period of 8 days (from 21/02/2023 to 28/02/2023). The Governing Body finally approved and granted the said petition of CCL.

CA Audit Report:**Resolution 12, Governing Body Meeting dated 03/07/2023**

The Governing Body, Kharupetia College discussed and examined the CA Audit Report of Government Fee Waived Fund, 2022-23 submitted by the Principal. After a threadbare discussion in the meeting the report was unanimously accepted and approved by the respected members of the Governing Body.


Principal & Secy. G.B.
Kharupetia College



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Memo No. : KC/2021/IQAC/81/152

Date: 02/3/21

From:

Dr. M. S. Kalita M.A., Ph.D., LLB

Principal

e-mail: mskalita09@gmail.com

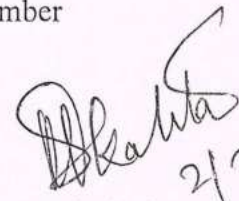
Office Order

In order to suggest various measures for quality enhancement in the institution, the Internal Quality Assurance Cell (IQAC) of Kharupetia College is hereby reconstituted as follows with immediate effect. All the members of the IQAC are requested to extend their cooperation for initiating various quality enhancement measures in the institution from time to time.

Name of members:

- | | | |
|---|---|------------------------|
| 1. Dr. M.S. Kalita, Principal | - | Chairperson |
| 2. Dr. A. Begum, Vice Principal i/c | - | Administrative Officer |
| 3. Dr. N. Jaman, Associate Prof., Dept. of Arabic | - | Co-ordinator |
| 4. Prof. Hementa Kr. Sarma, V.C. Nominee | - | Governing Body |
| 5. A. Awal, Asst. Prof., HoD., English | - | Member |
| 6. Dr. N. Islam, HoD., Pol. Science | - | Member |
| 7. A. Karim, Associate Prof., Dept. of History | - | Member |
| ✓ 8. J. U. Ahmed, Associate Prof., Dept. of History | - | Member |
| 9. B.N. Borah, HoD., Geography | - | Member |
| 10. Imran Ali, HoD., Arabic | - | Member |
| 11. A. Rahman, HoD., Mathematics | - | Member |
| 12. Dr. A. H. Mazumdar, Asstt. Prof, Dept. of Education | - | Member |
| 13. Rahmat Ali, Alumni | - | Member |
| 14. Pankaj Kr. Roy, Employer | - | Member |

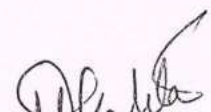
Memo No. KC/2021/IQAC/81/152


2/3/2021

Principal
Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam

Copy to:-

1. All members concerned.





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Memo No. : KC/2021/Academic Committee/197/153

Date: 02/03/2021

From:**Dr. M. S. Kalita** M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.comOffice Order

The Academic Committee of Kharupetia College is hereby reconstituted with the following members with immediate effect. The Committee will monitor the Teaching-Learning activities of the college from time to time. The committee will have formal sitting periodically to review the curricular and teaching-learning aspects of the various Departments. The Academic Committee will work in co-ordination with the IQAC to chalk out strategies for quality enhancement in teaching-learning and other areas of the college.

Name of members:

1. Dr. M.S Kalita, Principal	Chairperson
2. Dr. N. Islam, HoD, Pol.Sc.	Co-ordinator
3 I. Ali, HoD, Arabic	Asst. Co-ordinator
4. Dr. A. Begum, Vice-Principal i/c	Member
5. Dr. N. Jaman, Co-ordinator, IQAC	Member
6. All HoD.s	Members
7. A. Karim, Associate Professor	Invitee Member
✓ 8. J. U. Ahmed Associate Professor	Invitee Member
9. J. M. Dasarma, Librarian	Member

Memo No. KC/2021/Academic Committee/197/153.

[Signature]
02/03/21
Principal

Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam

Copy to

1. Coordinator, IQAC, Kharupetia College
2. Members concerned
3. Guard File

[Signature]
02/03/21



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KHARUPETIA COLLEGE

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Memo No. : KC/2021/IQAC/81/160

Date: 16/03/2021

From:

Dr. M. S. Kalita M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.com


Office Order

This is for information of all concerned that an Internal Disciplinary Committee is hereby constituted with the following members to ensure compliance with the provisions of UGC/DHE/College Regulations on curbing the Menace and indisciplinary behaviour of the students within the college campus. The Committee will also assist the Vice-Principal i/c to maintain the cleanliness of the classroom and college campus.

Members:


- | | |
|--|----------------------|
| 1. Dr. A. Begum | - Vice Principal i/c |
| 2. A. Karim, Associate Prof., Dept. of History | - Co-ordinator |
| 3. A. Awal, HoD., English | - Member |
| ✓ 4. J.U. Ahmed, Associate Prof., Dept. of History | - Member |
| 5. President, Teachers' Unit | - Member |
| 6. Secretary, Teachers' Unit. | - Member |
| 7. A. Rahman, HoD, Mathematics | - Member |

Memo No. KC/2021/IQAC/152/160


16/03/21
Principal
Kharupetia College

Copy to

1. Coordinator, IQAC, Kharupetia College
2. Members concerned


16/03/21
Principal



OFFICE OF THE PRINCIPAL KHARUPETIA COLLEGE

P.O. KHARUPETIA, PIN-784115

DIST. DARRANG (ASSAM)

Website : www.kharupetiacollege.org.Email : kharupetiacollege@gmail.com

Memo No. : KC/2018

Date : 20-06-18

From :

Dr. B. C. Hazarika, M.Sc., B.Ed., Ph.D.

Principal

EDITORIAL BOARD OF COLLEGE MAGAZINE KHARUPETIA COLLEGE, KHARUPETIA.

It is my pleasure to inform you that an Editorial Board has been constituted to publish the College Magazine of Kharupetia College for the session 2018-19 with the following members.

Hope, You will extend your kind co-operation in this regard.

Chief Adviser, -

Dr. Buddhin Ch. Hazarika, Principal, Kharupetia College.

Advisers-

Mrs Kanaklata Saikia, Vice Principal I/C.

Abdul Karim, Associate Professor, Deptt. Of History

Md. Nurul Islam, Associate Professor, HOD Political Science,

Nazir Hussain Sarkar, Asstt Professor, Deptt. of Assamese,

Sri Deepak Kalita, Associate Professor, Deptt. of Economics,

Jalal Uddin Ahmed, Associate Professor, HOD, Deptt. of History

Abdul Awal, Asstt. Prof. HoD, Deptt. of English,

Professor In charge :- Dr. Asman Ara Begum, Associate Professor, HOD, Assamese,

Secretary, Magazine :-

Mofidul Islam, Student Union,

Members -

Md. Abdur Rahim, Asstt. Prof. Deptt. of English,

Md. Habibur Rahman, Asstt. Prof. Deptt. Pol. Science

Dr. Nur Jaman, Associate Prof. Deptt. of Arabic,

Dr. Mizanur Rahman, Associate Prof. HoD, Deptt. of Economics,

Mrs. Pranati Dutta, Associate Prof. HoD, Dept. of Philosophy,

Jahida Sultana, Associate Prof. HoD, Deptt. of Education,

Imran Ali, Associate Prof., Deptt. of Arabic,

Mr. Sikdar Anowarul Islam, Associate Prof. HoD Deptt. of Hindi,

Mr. Jeebendra Mohan Devsarma, Librarian, Kharupetia College

Md. Abu Bakkar Siddique, Senior Asstt. Kharupetia College.

Md. Rahul Amin Vice President, Student Union,

Md. Altap Ali, General Secretary, Student Union, Kharupetia College.

Mausumi
Saha KalitaDigitally signed by
Mausumi Saha Kalita
Date: 2024.07.06
16:14:35 +05'30'

B. C. Hazarika
20/06/2018



OFFICE OF THE PRINCIPAL

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Memo No. : KC/2019

Date:

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

Notice

It is hereby notified that the following faculty members are nominated as Union-in-charge/Professor-in-charge of each Department of the Students' Union Body, Kharupetia College for the session 2018-19. The in-charges will look after the activities of the assigned Department and extend necessary guidance to the respective secretaries of the Union Body.

<u>Department</u>	<u>Name of the Professor-in-charge</u>	<u>Signature</u>
1. Union in-charge	Dr. A. Begum : Vice Principal i/c	
2. Games (Outdoor)	Dr. Mizanur Rahman : Associate Professor & HoD., Economics	
3. Games (Indoor)	A. Hannan : Associate Professor & HoD., History	
4. Debate & Talk	Dr. J. H. Choudhury : Asstt. Professor, Dept. of Philosophy	
5. Social Service	A. Rahman : Associate Professor, Dept. of Mathematics	
6. Magazine	Dr. Nur Jaman : Associate Professor, Dept. of Arabic	
7. Cultural & Music	J. M. Dev Sarma : Librarian	
8. Girls' Common Room	Jahida Sultana : Associate Professor, Dept. of Education	
✓ 9. Boys' Common Room	J. U. Ahmed : Associate Professor, Dept. of History	

Mausumi Saha Kalita
Digitally signed by
Mausumi Saha Kalita
Date: 2024.07.06
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Memo No. : KC/2019

Date:

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

- | | | |
|-------------------------------------|---|-------------|
| 1. Dr. A. Begum, Vice Principal i/c | - | Coordinator |
| 2. Prof. D. Kalita | - | Member |
| 3. Prof. A. Karim | - | Member |
| 4. Dr. N. Islam | - | Member |
| 5. Prof. H. Rahman | - | Member |
| 6. Prof. A. Awal | - | Member |
| 7. Prof. J. U. Ahmed | - | Member |
| 8. Prof. A. Rahman | - | Member |
| 9. Prof. J. Sultana | - | Member |
| 10. Prof. P. Dutta | - | Member |

I am pleased to inform you that a committee for Discipline maintenance is being formed for the session of 2019-20. You are nominated as one of the members of the aforesaid committee.

You are also requested to take all necessary disciplinary action against the students who violate discipline in the college campus.

Mausumi Saha
Kalita

Digitally signed by Mausumi Saha
Kalita
Date: 2024.07.06 16:15:16 +05'30'

Mausumi Saha
29/07/2019
Principal
Kharupetia College

OFFICE OF THE PRINCIPAL



KHARUPETIA COLLEGE

P.O. KHARUPETIA, PIN- 784115

DIST. DARRANG (ASSAM)

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e-mail: kharupetiacollege@gmail.com

Accredited with 'B' Grade by NAAC



Memo No. : KC/2019/Misc/30/315-320

Date: 21/05/19

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

To

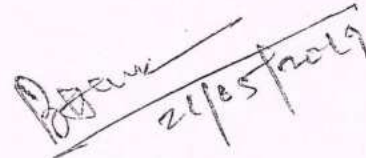
- | | | |
|--|---|----------|
| 1. Dr. Asman Ara Begum, Vice Principal i/c | - | Convener |
| 2. Abdul Karim,
Associate Prof., Dept. of History | - | Member |
| 3. Deepak Kalita,
Associate Prof., Dept. of Economics | - | Member |
| 4. Jalal Uddin Ahmed,
Associate Prof., Dept. of History | - | Member |
| 5. Abdul Awal,
Asstt. Prof., Dept. of English | - | Member |
| 6. Dr. Nur Jaman,
Associate Prof., Dept. of Arabic | - | Member |

It is my pleasure to inform you that you have been appointed as member of the Prospectus Preparation Committee for the session 2019-20 of Kharupetia College.

You are also requested to take necessary step to update the prospectus for the session 2019-20 as early as possible.

Mausumi Saha
Kalita

Digitally signed by Mausumi
Saha Kalita
Date: 2024.07.06 16:16:06
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Principal
Kharupetia College
Kharupetia
Principal
Kharupetia College
Kharupetia, Assam

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Memo No. : KC/2019

Date: 14/6/19

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

To

J. U. Ahmed
Kharupetia College, Kharupetia

Sub.: Appointment as member of Admission Committee of Kharupetia College for the session 2019-20.

Dear Sir/Madam,

The Admission Committee of Kharupetia College for admission into H.S. & B.A./B.Com. 1st year has been constituted with the following members and you are hereby appointed as the members of the Admission Committee for the session 2019-20. You are also requested to engage with the Admission works till the admission is over.

- | | | | |
|------------------------|----------------------|------------------------|-------------------|
| 1. Abdur Rahman | - Coordinator | 16. Dr. Nur Jaman | - Member |
| 2. Abdul Hannan | - Asstt. Coordinator | 17. Dr. M.S. Kalita | - Member |
| 3. Dr. Asman Ara Begum | - Member | 18. Jahida Sultana | - Member |
| 4. Dr. Mizanur Rahman | - Member | 19. Abdul Matin | - Member |
| 5. Dr. Nurul Islam | - Member | 20. H. Rahman | - Member |
| 6. Abdul Awal | - Member | 21. Dr. J.H. Choudhury | - Member |
| 7. B.N. Borah | - Member | 22. Z.H. Ahmed | - Member |
| 8. Jyotish Saharia | - Member | 23. M.N. Zaman | - Member |
| 9. A. B. Ahmed | - Member | 24. Jaber Ahmed | - Co-opted Member |
| 10. Imran Ali | - Member | 25. Dr. R.U.Ahmed | - Co-opted Member |
| 11. S.A. Islam | - Member | | |
| 12. Aparajita Devi | - Member | | |
| 13. Abdul Karim | - Member | | |
| 14. J. U. Ahmed | - Member | | |
| 15. N.H. Sarkar | - Member | | |

B.C. Hazarika
13/06/2019
Principal
Kharupetia College
Kharupetia
Principal
Kharupetia College



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Memo No. : KC/2019

Date:

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

Editorial Board of College Magazine Kharupetia College, Kharupetia

It is my pleasure to inform you that an Editorial Board has been constituted to publish the College Magazine of Kharupetia College for the session 2018-19 with the following members.

Hope, you will extend your kind co-operation in this regard.

- Chief Advisor - Dr. Buddhin Ch. Hazarika, Principal, Kharupetia College
- Advisors - Dr. Asman Ara Begum, Vice Principal i/c
Abdul Karim, Associate Professor, Dept. of History
Dr. Nurul Islam, Associate Professor & HoD., Pol. Science.
Nazir Hussain Sarkar, Asst. Professor, Dept. of Assamese.
Dr. Deepak Kalita, Associate Professor, Dept. of Economics.
✓ Jalal Uddin Ahmed, Associate Professor, Dept. of History.
Abdul Awal, Asst. Professor & HoD., English.
- Professor in-charge- Dr. Nur Jaman, Associate Professor, Dept. of Arabic.
- Secretary, Magazine- Inamul Hoque, Student Union.
- Members - Dr. Mizanur Rahman, Associate Professor & HoD., Economics.
Mrs. Pranati Dutta, Associate Professor, Dept. of Philosophy.
Jahida Sultana, Associate Professor, Dept. of Education.
Bhupendra Nath Borah, Associate Professor & HoD., Geography.
Imran Ali, Associate Professor & HoD., Arabic.
Mr. Sikdar Anowarul Islam, Associate Professor & HoD., Hindi.
Dr. Jakir Hussain Choudhury, Asst. Professor, Dept. of Philosophy.
Jeebendra Mohan Deb Sarma, Associate Librarian, Kharupetia College
Abu Bakkar Siddique, Sr. Assistant, Kharupetia College.
Inamul Hoque, President, Student Union, Kharupetia College
Jasmat Ali, General Secretary, Student Union, Kharupetia College.

Mausumi
Saha Kalita

Digitally signed by
Mausumi Saha Kalita
Date: 2024.07.06
16:16:47 +05'30'

D. Hazarika
17/9/2019



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Memo No. : KC/2019/Mise/30/426

Date: 21/11/19

From:

Dr. B.C. Hazarika, M.Sc., B.Ed., Ph.D
Principal

ORDER

It is my pleasure to constitute the Construction Committee for the construction of Main Gate of Kharupetia College with the following Teaching Faculties of Kharupetia College to be constructed out of KKHSOU, Kharupetia College Study Centre Fund as resolved to construct the gate by the Governing Body, Kharupetia College.

All the members are hereby requested to make all necessary arrangement to construct a gorgeous gate to enhance the beauty of the college.

Members of the Construction Committee:

1. Dr. B.C. Hazarika, Principal & Centre in-charge, Kharupetia College
2. Dr. D. Kalita, Associate Prof., Kharupetia College.
3. A. Karim, Associate Prof., Kharupetia College.
- ✓ 4. J. U. Ahmed, Associate Prof., Kharupetia College.
5. A. Rahman, Associate Prof., Kharupetia College.
6. B. N. Borah, Associate Prof., Kharupetia College.
7. Dr. J. H. Choudhury, Coordinator, KKHSOU, Kharupetia College

Signature
21/11/2019
Principal
Kharupetia College
Kharupetia, Darrang, Assam

Mausumi Saha
Kalita

Digitally signed by Mausumi Saha
Kalita
Date: 2024.07.06 16:17:00 +05'30'



OFFICE OF THE PRINCIPAL
KHARUPETIA COLLEGE

P.O. KHARUPETIA, PIN- 784115
DIST. DARRANG (ASSAM)
Website : www.kharupetiacollege.org
e-mail: kharupetiacollege@gmail.com
Accredited with 'B' Grade by NAAC

Phone & Fax : 03713/255583



Memo No. : KC/2021/Exam 13/161

Date: 13/03/2021

From:

Dr. M. S. Kalita M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.com

Office Order

This is for information of all concerned that the Internal Examination Cell is reconstituted with the following members to plan and organize all internal as well as external examinations of both Gauhati University and Council (AHSEC) in the college. The committee is to keep the record of every issue related to the examination and organizing workshop and seminars for improvement of the examination system of the college.

Name of members:

- ✓ 1. J.U. Ahmed, Associate Prof., Dept. of History
2. All Heads

- Co-ordinator
- Member

Memo No. KC/2021/EXAM/13/161

Principal
Kharupetia College

Principal
Kharupetia College

Copy to:-

1. Co-ordinator, IQAC
2. All members concerned.
3. Guard File.

Principal
Kharupetia College
Principal
Kharupetia College



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Website : www.kharupetiacollege.in

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Memo No. : KC/2021/

Date: 04/01/2022

From:

Dr. M. S. Kalita M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.com

OFFICE ORDER

With a view to smooth conduct of ensuing Election of Kharupetia College Students' Union for the Session 2021-22an Election Board is hereby constituted with the following members –

1. Principal, Kharupetia College	:	Election Officer
2. Prof. Abdur Rahman, HoD., Mathematics	:	Returning Officer
3. Prof. Abdul Karim, HoD., History	:	Asst. Returning Officer.
✓ 4. Prof. Jalal Uddin Ahmed, Dept. of History	:	Asst. Returning Officer.
5. Prof. Abdul Awal, HoD., English	:	Asst. Returning Officer.
6. Dr. Asman Ara Begum, VP i/c	:	Member
7. Dr. Nur Jaman, Dept. of Arabic	:	Member.
8. Dr. Nurul Islam, HoD., Pol. Science	:	Member.
9. Prof. Sikdar Anowarul Islam, HoD., Hindi	:	Member
10. Dr. Mizanur Rahman, HoD., Economics	:	Member.
11. Prof. Jahida Sultana, HoD., Education	:	Member.
12. Prof. Bhupendra Nath Borah, HoD., Geography	:	Member.
13. Dr. Amzad Hussain Mazumdar, Dept. of Education	:	Member.
14. Dr. Jakir Hussain Choudhury, Dept. of Philosophy	:	Member.
15. Dr. Misira Parbin, Asst. Prof., Dept. of Assamese	:	Member.

All the members of the Election Board are hereby requested to take all necessary measures for smooth conduct for the ensuing election, 2021-22.

Principal

Kharupetia College

Kharupetia

Copy to-

All the members for information and necessary action.

Principal

Kharupetia College

Kharupetia



OFFICE OF THE PRINCIPAL KHARUPETIA COLLEGE

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Memo No. : KC/2021/

Date:

From:**Dr. M. S. Kalita** M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.com

Notice

It is hereby notified that the following faculty members are nominated as Union-in-charge/Professor-in-charge of each Department of the Students' Union Body, Kharupetia College for the session 2021-22. The in-charges will look after the activities of the assigned Department and extend necessary guidance to the respective secretaries of the Union Body.

Department	Name of the Professor-in-charge	Signature
1. Union in-charge	: Dr. A. Begum, Vice Principal i/c	
2. Games (Outdoor)	: Prof. J.H. Choudhury, Dept. of Philosophy	
3. Games (Indoor)	: Dr. Mizanur Rahman, HoD, Dept. of Economics	
4. Debate & Talk	: Prof. B. Borah, HoD, Dept. of Geography	
5. Social Service	: A. Rahman, HoD, Dept. of Mathematics	
✓ 6. Magazine	: Prof. J.U. Ahmed, Associate Professor, Dept. of History	
7. Cultural & Music	: J. M. Dev Sarma, Librarian	
8. Girls' Common Room:	Dr. M. Parbin, Assistant Prof., Dept. of Assamese	
9. Boys' Common Room:	Prof. S. A. Islam, HoD, Hindi	

Principal

Kharupetia College, Kharupetia
Principal
Kharupetia College
Kharupetia : Assam



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e-mail: kharupetiacollege@gmail.com

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Memo No. : KC/2022/

Date: 11/01/2022

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

Office Order

In order to create awareness among the students for environmental issues, apprise them the impact of environment on human population and take action to improve it, the Eco Club is reconstituted with the following members.

Name of members:

- | | | |
|---|---|----------------|
| 1. A. Rahman, HoD., Mathematics | - | Co-coordinator |
| 2. J. U. Ahmed, Associate Prof., Dept. of History | - | Member |
| 3. B. N. Borah, HoD., Geography | - | Member |
| 4. Dr. K.D. Sarma, Asst. Prof., Dept. of Geography | - | Member |
| 5. A. Hannan, Associate Prof. Dept. of History | - | Member |
| 6. Pranati Dutta, HoD., Philosophy | - | Member |
| 7. Dr. J.H. Choudhury, Asst. Prof., Dept. of Philosophy | - | Member |
| 8. Joy Bhattacharya, Asst. Prof., Dept. of Commerce | - | Member |
| 9. Dr. R. U. Ahmed, Asst. Prof., Dept. of English | - | Member |

Memo No. KC/2021/IQAC/

Principal

Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam

Copy to

1. Coordinator, IQAC, Kharupetia College
2. Members concerned
3. Guard File



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Memo No. : KC/2022/

Date: 03/03/2022

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

To,

- 1) Dr A. Begum, Vice Principal, in-charge- Student Union.
- 2) Jakir Hussain Choudhury, in-charge- Out Door Game, Student Union.
- 3) Dr. Mizanur Rahman, in-charge, Indoor Games, Students' Union.
- 4) Sikdar Anuwarul Islam, in-charge- Boys Common Room, Student Union.
- 5) Dr. Misira Parbin, in-charge- Girls Common Room, Student Union.
- 6) Jeebendra Mohan Devsarma, Cultural in-charge, Students' Union.
- ✓ 7) Jalal Uddin Ahmed, in-charge, Magazine, in-charge, Students' Union.
- 8) Bhupendra Nath Borah, in-charge, Debate & Talk, Students' Union.

You are requested to submit the expenditure statements with supporting document duly signed by the respected Secretaries of different portfolios of the Students' Union as well as approval from the respective in-charges to the undersigned on or before 10th March 2022. It is also informed you that these documents are required to prepare the cash book for the current budget year (2021-22). Please treat the matter as urgent.

Ms. Kalita
03/03/2022

Principal
Kharupetia College, Kharupetia
Darrang, Assam
Principal
Kharupetia College
Kharupetia, Assam



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Memc No. : KC/2022/

Date: 01/04/2022

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

Office Order

This is for information of all concerned that a Grievance Redressal Cell is reconstituted with the following members to settle any type of grievances raised by the students, teachers and non-teaching staff of the college. The aim of the Cell is to look into the complaints lodged by students and redress it as per requirements.

Name of Members:

- | | | |
|--|---|--------------|
| 1. A. Rahman, HoD., Mathematics | - | Co-ordinator |
| 2. A. Karim, HoD, History | - | Member |
| ✓ 3. J.U. Ahmed, Associate Prof, Dept. of History | - | Member |
| 4. B. N. Borah, HoD, Geography | - | Member |
| 5. S. A. Islam, HoD., Hindi | - | Member |
| 6. J. Sultana, HoD., Education | - | Member |
| 7. Dr. J.H.Choudhury, Asst. Prof., Dept. of Philosophy | - | Member |

Memo No.

Principal
Kharupetia College

Principal
Kharupetia College
Kharupetia, Assam

Copy to:-

1. Co-ordinator
2. All members concerned.



OFFICE OF THE PRINCIPAL KHARUPETIA COLLEGE

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Memo No. : KC/2021/

Date: 24/5/22

From:

Dr. M. S. Kalita M.A., Ph.D., LL.B

Principal

e-mail: mskalita09@gmail.com

Office Notice

I am glad to inform that the college authority is keen to initiate the work of preparing the Girls' Hostel, Kharupetia College for its use from the next academic session 2022-23. In view of this, a 'Repair/Renovation Committee' for Girls' Hostel, Kharupetia College is constituted with the following members. The committee is entrusted with the responsibility to estimate, monitor and supervise the repair/renovation work of the said building.

Repair/Renovation Committee: Girls' Hostel

1. Dr. Mausumi Saha Kalita, Principal and Secretary, G.B
2. Dr. Asmanara Begum, Vice Principal i/c
3. Abdul Karim, HoD, History, President, Teachers' Unit
4. Dr. Nurul Islam, Hod, Pol.Sc., G.B. Member
- ✓ 5. Jalal Uddin Ahmed, Associate Prof, Dept. of History
6. Abdur Rahman, Associate Prof., Dept of Mathematics
7. Jahida Sultana, HoD, Education
8. Misira Parbin, Assistant Prof., Dept. of Assamese
9. A.B.Siddique, Sr. Assistant

Chair Person

Convener

Member

--do--

--do--

--do--

--do--

--do--

--do--

Principal

Kharupetia College

Principal

Kharupetia College
Kharupetia, Assam



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Memo No. : KC/2022/IQAC/Cell/81/453(A)

Date: 21/9/22

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

Office Order

Revised

The Examination Grievance Cell, Kharupetia College is hereby constituted with the following members for one year with immediate effect. The objective of the cell is to meet up the grievance / complaints of the students regarding the matters related to the examination.

Name of members:

- | | | |
|----------------------|---|-------------|
| ✓ 1. J.U Ahmed | - | Chairperson |
| 2. Imran Ali | - | Convenor |
| 3. Dr. Nurul Islam | - | Member |
| 4. Dr. Misira Parbin | - | do |
| 5. Abdul Aziz | - | do |

Memo No. KC/2022/IQAC/Cell/81/453(A), dtd 21/09/2022.

Copy to

1. Coordinator, IQAC, Kharupetia College
2. Members concerned
3. Guard File

Principal
Kharupetia College
Principal
Kharupetia College
Kharupetia, Assam



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Memo No. : KC/2022/

Date: 12/10/22

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

OFFICE ORDER

With a view to smooth conduct of ensuing Election of Kharupetia College Students' Union for the Session 2022-23 an Election Board is hereby constituted with the following members –

- | | | |
|--|---|-------------------------|
| 1. Dr. M.S. Kalita, Principal | : | Election Commissioner |
| 2. Abdur Rahman, HoD., Mathematics | : | Returning Officer |
| 3. Jalal Uddin Ahmed, Dept. of History | : | Asst. Returning Officer |
| 4. Dr. Nurul Islam, HoD., Pol. Science | : | Asst. Returning Officer |
| 5. Dr. A. Begum, VP i/c | : | Member |
| 6. Abdul Karim, HoD., History | : | Member |
| 7. Dr. Nur Jaman, Dept. of Arabic | : | Member |
| 8. Bhupendra Nath Borah, HoD., Geography | : | Member |
| 9. Sikdar Anowarul Islam, HoD., Hindi | : | Member |
| 10. Dr. Jakir Hussain Choudhury, Dept. of Philosophy | : | Member |
| 11. Abdul Awal, HoD., English | : | Member |

All the members of the Election Board are hereby requested to take all necessary measures for smooth conduct for the ensuing election, 2022-23.

Copy to-

All the members for information and necessary action.

Principal

Kharupetia College

Kharupetia
Principal
Kharupetia College
Kharupetia, Assam

Principal

Kharupetia College

Kharupetia
Principal
Kharupetia College
Kharupetia, Assam

Phone & Fax : 03713 255583



OFFICE OF THE PRINCIPAL
KHARUPETIA COLLEGE

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e-mail: kharupetiacollege@gmail.com

Accredited with 'B' Grade by NAAC



Memo No. : KC/2022/Schsr/15

Date: 8/12/22

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.


Principal

e-mail: mskalita09@gmail.com

To,

J. U. Ahmed.
Nodal Officer,
Minority Girls Scholarship (UG), Kharupetia College.

I am glad to inform you that you have been appointed as the Nodal Officer, scholarship for Girls Students Belonging to Minority Community (UG), Kharupetia College. I would like to inform you that the date of applying for the said scholarship by the students has been extended up to 12/12/2022. Therefore, you are requested to do the needful to increase the number of applicants for the scholarship from the college as much as possible as per guidelines of the DHE.


Principal 08/12/22
Kharupetia College
Kharupetia College
Kharupetia, Assam



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Memo No. : KC/2022/

Date: 26/11/2022

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

Office Order

It is hereby notified that a committee is constituted with the following teachers for verifying and confirming the list of students beneficiaries as per the list of consignment given to Kharupetia College for Scooty distribution under 'Pragyan Bharati Scheme, 2022' of Govt. of Assam. The members of this committee is entrusted with the responsibility to contact the Principals of various institutions to verify the list of students beneficiaries of the respective institutions and report the same to the scooty distributor, Shree Sai Motors, Mangaldai.

Members of the Committee:

- | | |
|--|-----------------------|
| ✓ 1. J.U. Ahmed (Associate Prof., Dept. of History) | - Member |
| 2. Abdur Rahman (HoD., Mathematics) | - Co-ordinator |
| 3. Abdul Hannan (Associate Prof., Dept. of History) | - Member |
| 4. Dr. Mizanur Rahman (HoD., Economics) | - Member |
| 5. B. N. Borah (HoD., Geography) | - Member |
| 6. S. A. Islam (HoD., Hindi) | - Member |
| 7. Dr. J.H. Choudhury (Asst. Prof., Dept. of Philosophy) | - Member |
| 8. M.N. Zaman, (Asst. Prof., Dept. of Hindi) | - Member |
| 9. Joy Bhattacharjee (Asst. Prof., Dept. of Commerce) | - Member |

Principal
Kharupetia College

Principal
Kharupetia College
Kharupetia, Assam



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Memo No. : KC/2023/

Date:

From

Dr. Mausumi Saha Kalita, M.A., Ph.D., LL.B.

Principal

e-mail: mskalita09@gmail.com

EDITORIAL BOARD OF COLLEGE MAGAZINE
KHARUPETIA COLLEGE, KHARUPETIA
SESSION : 2022- 23

It is my pleasure to inform you that an Editorial Board has been constituted to publish the College Magazine of Kharupetia College for the session 2022-23 with the following members.

Hope, you will extend your co-operation in this regard.

Editorial Board :

Chief Advisor : Dr. Mausumi Saha Kalita, Principal, Kharupetia College.

Advisor:

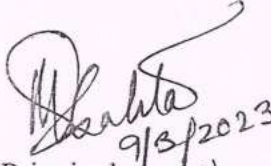
1. Dr. Nurul Islam, Associate Professor & HoD, Political Science
- ✓ 2. Jalal Uddin Ahmed, Associate Professor, Dept. of History
3. Dr. Nur Jaman, Associate Professor & HoD, Arabic

Professor in-charge, Magazine : Sikdar Anowarul Islam, Associate Professor & HoD, Hindi

Secretary, Magazine : Aktara Begum, Students' Union.

Member :

1. Abdul Awal, Assistant Professor & HoD, English
2. Aparajita Devi, Associate Professor & HoD, Sanskrit
3. Dr. Misira Parbin, Assistant Professor, Dept. of Assamese
4. Jibendra Mohan Devsarma, Librarian (Associate Prof. Grade)
5. Dr. Jakir Hussain Choudhury, Asst. Professor, Dept. of Philosophy
6. Dr. Rukan Uddin Ahmed, Asst. Professor, Dept. of English
7. Ayub Ali, President, Students' Union
8. Rekibul Hussain, Gen. Secretary, Students' Union.


Principal
Kharupetia College
Kharupetia College

KHARUPETIA COLLEGE

KHARUPETIA :: DARRANG :: ASSAM :: 784115



PERSPECTIVE PLAN DOCUMENTS

Principal
Kharupetia College



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COLLEGE AT A GLANCE

Kharupetia College is one of the premier institutions of higher education in Darrang District. The College saw the light of day as a result of untiring efforts of the far-sighted people of greater Kharupetia locality. Established in the year 1981, the college was taken over by the Govt. of Assam under deficit system of grants-in-aid w.e.f. 25/03/98. The college was provincialised by the Govt. of Assam w.e.f. 01/12/2005 vide Govt. notification No. LPG. 112/2005/158 dated the 19th December, 2005. The College has been included under section 2(f) & 12 (B) of the UGC act, 1956. Affiliated to Gauhati University, the college has been assessed and accredited by National Assessment and Accreditation Council (NAAC) in cycle 2 in October, 2015 and awarded Grade B.

The college began with only 1 stream (Arts) and at present has managed to introduce UG programs in different 3 streams (as per Gauhati University nomenclature) viz. Humanities (Provincialized), Commerce (self financing), and B.Voc (self financing) – IT (Information Technology) and RTM (Retail Management), and few certificate programs. Besides this, the college also imparts education at higher Secondary education.

VISION AND MISSION

Vision:

The logo of the college symbolises its goal and vision. An earthen lamp is lighted inside a half circle with a base bar on which '*Tamasho Ma Jyotirgomoi*' (lead me from darkness to light) has been written. The lamp symbolises the light of knowledge.

We envision to develop the college into a centre of excellence adding value to education with dedication to nurture the students and transform them into employable persons and good citizens of the nation.

Mission:

- To bring social change in a desired way by using education as a tool for change.
- To bring this institution of higher education closer to the community with the help of various extension activities.

- To develop human resource in such a way so that they can participate in the nation building process.
- To promote a healthy academic environment for the teaching-learning process to uphold the spirit of social justice and thereby empowering the students to become a responsible citizen of the nation.
- To develop an interdisciplinary approach in learning and to enhance value-based knowledge and skills among students through several add-on courses including certificate and diploma courses in foreign languages to provide employability.
- To frame policies and measures including gender sensitisation and green initiatives in the direction of sustainable development for an eco-friendly campus.
- To upgrade the skills of faculty through participation in faculty development programmes, workshops and seminars for imparting quality education.
- To encourage participation of non-teaching staff in various training programmes for efficient management of administration of the institution.

GOALS AND OBJECTIVES OF PERSPECTIVE PLAN

The aims and objectives of the present perspective plan of Kharupetia College are as follows -

- To upgrade the institutional infrastructure and resources both qualitative and quantitatively to overcome the challenges of new curricular and co-curricular aspects.
- To ensure a holistic development of the institution by ensuring optimum utilization of the existing resources– human, financial and material.
- To promote good governance practices by enhancing coordination amongst the different institutional units / wings of the institution.
- To promote a higher level decentralization mechanism in the management.
- To ensure greater efficiency and transparency in all institutional procedures.

FORMULATION OF PERSPECTIVE PLAN:

ROLE OF IQAC

The Internal Quality Assurance Cell (IQAC) is the centre of development of policy formulation of an institution. It is involved with various aspects of institutional strategy and policy making, both academic and non-academic, as per the needs of the hour

along with the vision of the institution. The core committee of IQAC discusses with the Principal in the policy framing process and accordingly appropriated resolutions are adopted as per the needs and requirements. The idea of adopting an institutional Perspective Plan is a recent initiative. The College has prepared a perspective plan of 5 years covering the period 1st January 2022 to 31st January, 2027, keeping in view of the various strengths, weaknesses, opportunities and challenges of the institution. The final draft of plan is duly approved by the Governing Body.

PERSPECTIVE PLAN: 2021-2027:

➤ Curricular Aspects:

- a) To introduce interdisciplinary courses.
- b) To introduce post graduate courses in the departments as per the needs and requirements.
- c) To disseminate the knowledge of the course outcome and programme outcome amongst the students community.
- d) To introduce new skill based certificate courses.
- e) To conduct academic programs through collaborative mode.
- f) To conduct academic audit.
- g) To develop additional institutional mechanism to cater various needs and requirements of the faculties and students.
- h) To set up a training centre for various competitive examinations for the benefit of the students.

Mechanisms for the implementation of the above plan-

- Conducting Academic Committee/Academic Advisory Committee meeting on a regular basis to analyse the progress of programmes / courses.
- Proper monitoring of the teaching-learning process through proactive measures.
- Ensuring maximum use of ICT tools in teaching-learning process.
- Ensuring maximum student attendance in the classes through proactive measures.
- Analysis and assessment of feedback of stakeholders on curriculum/ teaching and



learning aspects and academic audit processes and accordingly adoption of corrective measures.

- Introduction of various add-on courses for the enhancement of knowledge and skill.
- Signing and execution of MoUs, as and when feasible for conducting Student Exchange Programs and Faculty Exchange Programs.

➤ **LEARNING RESOURCES**

- a) To arrange training for all the teaching and non-teaching staff to make them ICT-enabled/ computer savvy.
- b) To augment academic infrastructure like ICT-enabled classrooms, smart classrooms, computers, e-learning resources, laboratory equipment, etc.
- c) To renovate and upgrade existing non-ICT classrooms.
- d) To provide in-campus Wi-Fi facilities for all students in future.
- e) To make the Language Lab functional and ensure the optimum use of the Lab.
- f) To provide easy access to all students to various forms of e-learning resources available in different modes and platforms through proper training.

Mechanism for implementation of the above Plan-

- Construction/renovation of Departmental rooms and laboratories to accommodate the departmental up-gradation.
- Phase wise purchase of more computer, LCD projectors and other laboratory equipment, to replace the outdated and old ones .
- Ensuring equal access to ICT-enabled teaching through the allotment of ICT-enabled and Smart classrooms in the Daily Class routine.
- Increase of internet bandwidth to avail the uninterrupted internet facility.
- Provision for financial incentives to the faculties for attending different academic

seminars/conferences/ workshops/ symposiums/ training programs to foster the academic activities .

➤ **INFRASTRUCTURE UP-GRADATION**

- a) To enhance and upgrade academic and administrative, hostel, Canteen as well as indoor and outdoor sport facilities for the welfare of the faculties, employees and students.
- b) To introduce the concept of the Office of the Estate Officer and formulate an effective functioning mechanism .
- d) To upgrade the current office set-up and arrangements with improved physical infrastructure including toilet facilities for the teachers, employees and for both girls and boys students.
- e) To set up a suitable parking space for vehicles inside the campus for hassle free environment.

Mechanism for implementation of the above Plan –

- Phase-wise replacement/ up gradation of old classrooms and office furniture with modern furniture
- To take initiative to open the existing Girls' Hostel from the coming academic sessions and gradual enhancement of seat capacity.
- Construction of an incubation centre for disseminating the knowledge of local/state/national art and culture.
- To upgrade/elaborate the existing LAN arrangements for the computers in different academic departments, office, library and the IQAC
- Purchase more of accessories and equipments for both games and sports and music.
- Arrangements for physical training/coaching camp for Yoga, Volleyball, football, badminton
- Utilization of land by filling up the low land are for parking stand for vehicles, extension of college canteen etc.



➤ **STUDENT SUPPORT AND PROGRESSION**

- a) To provide for career counseling opportunities and guidance for competitive examinations, through collaborative mode in association with external agencies/NGOs
- b) To provide opportunities for self sustained development by organizing training camps for promoting entrepreneurship quality amongst the youth.
- c) To mobilize the vast alumni community for qualitative and quantitative up gradation of the college, through setting up of active alumni units at departmental levels.
- d) To facilitate study tours, field and industrial visits for students of all departments and streams, irrespective of the curricular needs.
- e) To provide updated recreational facilities in the boys' and girls' common rooms.

➤ **RESEARCH AND EXTENSION ACTIVITIES**

- To encourage faculty members for availing research projects under various schemes.
- To establish IPR Cell.
- To establish IIC (Institution's Innovation Cell).
- To initiate the in-house research journal Publication through Socio-Economic Study Centre of the College.
- To inculcate the academic interest amongst the faculties as well as the students through the Socio-economic Study Centre of the College .
- To conduct extension/community development programs in collaboration with various stakeholders / NGOs.
- To undertake various welfare programs in the institutions/surrounding area of the college/ villages adopted through different wings of the College.

Mechanism for implementation of the above Plan-

- Meeting of the Socio-Economic Study Centre, Kharupetia College to chalk out the ways and means to a research environment in the campus.

- Provision for extending financial incentives to regular faculty members for attending and presenting papers in academic meets like conferences/seminars/workshops etc.
- Motivating and encouraging the students to participate in outreach activities through joint teacher student initiatives, preferably in the institutions/ villages adopted by the college for the social cause like health, hygiene environment, cleanliness, child marriage population control and other burning social issues.

➤ **GOVERNANCE, LEADERSHIP AND MANANAGEMENT**

- To motivate and encourage the faculty members to attend more faculty development/ teacher training programs for up-grading and up-dating the knowledge base.
- To institute a standard Formal Annual Performance Appraisal System for all teaching and non-teaching staff.
- To conduct internal/ external quality audits viz. Academic Audit, Administrative Audit, Green Audit, Gender Audit, Energy Audit, etc.
- To register the institution under NIRF/ ISO for quality assessment/ certification/ rank etc
- To ensure a hygienic clean and green campus.
- To take initiative for achieving cent percent paper-less administration/communication.

Mechanism for implementation of the plan–

- A participatory and decentralized mechanism with accountability, through active involvement of all institutional stakeholders.
- Appointment of contractual teachers as per the requirement/students enrolment of the department in every academic session.
- Appointment of contractual non-teaching staff (Grade III & IV) as per the requirement of the institution.

- Gradual adoption and implementation of e-governance in the matter of academic discourses, administrative activities, feedback acquisition through optimum usage of available ICT tools/ online devices.
- Adoption and implementation of an effective Management Information System (MIS) sharing Knowledge and information.
- Implementation of suggestions of various quality audits so conducted.
- Introduction of fully online mode of admission including collection of examination fee.

BEST PRACTICES

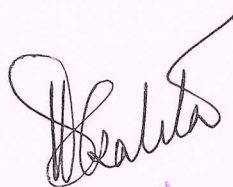
- To institute Yearly Best Performance Award and Appreciation Letter in respect of teaching staff and non-teaching staff -
 - ✓ Best Performance Award for the department/Cell/Committee which executes a notably good practice with evidence of outcome.
 - ✓ Best Performing Department Award for the department which excels in the totality of academic and non-academic aspects.
 - ✓ Best Teacher Award for the teacher, who has earned credibility in all aspects.
 - ✓ Best Performance Award for Non-Teaching Staff who has earned credibility in all aspects.
 - ✓ Best Performance Award for the Secretary, Students Union who has earned credibility in all aspects.
- To ensure a tobacco-free and plastic-free campus through counseling and monitoring
- To ensure eco-friendly environment within the campus.
- To promote energy conservation practices through installation of solar panels and wide usage of LED lights.
- To ensure a hygienic ambience of the college canteen through monitoring and periodical inspection and grievance redressal mechanism.

- To initiate the practice of publishing departmental e-newsletters/ e-journals/ e-magazines etc in order to promote paper less academic activities .
- To ensure regular submission of AQAR to NAAC every year within the stipulated time-framework.

PERSPECTIVE PLAN DRAFTING COMMITTEE

The Perspective Plan Drafting Committee has been constituted with the following members:

1. Dr. Mausumi Saha Kalita (Principal)
2. Mr. Jalal Uddin Ahmed
3. Dr. Nur Jaman
4. Mr. Bhupendra Nath Borah
5. Dr. Mizanur Rahman



Principal
Kharupetia College

