

# KHARUPETIA COLLEGE

Kharupetia, Darrang, Assam- 784115

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## THIRD CYCLE NAAC ACCREDITATION

### CRITERION 1 – CURRICULAR ASPECTS

#### 1.2 Academic Flexibility

**1.2.1: Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

Submitted to



THE NATIONAL ASSESMENT AND ACCREDITATION COUNCIL

**1.2.1: Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Other Files**

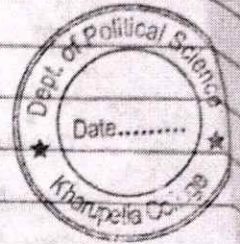
**ATTACHED DOCUMENTS**

<b>SL. No.</b>	<b>Particulars of Documents</b>
1	Proceedings of Certificate Course/ Add on Course





Departmental Meeting  
Department of Political Science  
Date: 01/08/2021  
Time: 12:00 Noon  
Venue: Department.



### Agenda:

- (a) Chairperson to take chair
- (b) Purpose of the meeting
- (c) Discussion on Academic Session 2021-22
- (d) Discussion on commencement of Odd Semester classes.
- (e) Discussion on add-on course
- (f) Miscellaneous

### Signature of the faculty Members.

1. Dr. Humid Islam.

2. Abdul Wahid.

3. Habibur Rahman

4. Nurul Begum.

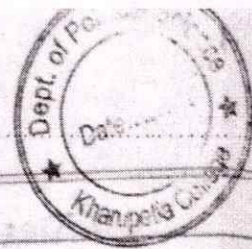
Head of the Department  
Political Science  
Kharupetia College

Co-ordinator  
IQAC  
Kharupetia College

Mausumi Saha  
Kalita

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Saha Kalita  
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A meeting of the Department of Political Science was held on 01/09/2021 at 12:00 Noon under the Presidentship of Dr. Nurul Islam, HOD, Department of Political Science, Kharupetia College. Mr. Habibur Rahman, Assistant Professor explained the purpose of the meeting.

At the end of the discussion the following resolution were unanimously adopted.

Resolution No- 01

1. After the headboard discussion on academic session 2021-22 and resolved that as per instruction of the government and as per our college academic calendar the department decided to start all odd semester classes from the 1st Oct 2021.

Resolution No- 02

2. The Department resolved that all the faculty members discuss and take decision of the daily Routine and course distribution prepare as early as possible for the smooth conduction of the classes.

Head of the Department  
Political Science  
Kharupetia College

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IQAC  
Kharupetia College





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### Resolution No - 03

3. The Department of Political Science discussed in details that an Add-on course. The Department has resolved that the Department of Political Science will start add-on course from the session 2021-22. ✓

### Resolution NO - 04

4. After the end of the discussion on add-on course the Department took decision of preparation of syllabus and modality as well as the rule & regulation of the examination. The add-on course will be covered marks 50/100, and also resolved that the name of course - "Gron - Panchayat".

### Resolution NO - 05

5. Resolved that the add-on course classes will start from even semester.

At the end of the meeting the chairperson thanks to all the faculty members of the Department of Political Science, Kharupetia College.

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IQAC  
Kharupetia College

Head of the Department  
Political Science  
Kharupetia College



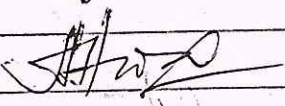
Faculty meeting  
Date:- 04/11/2022  
Time:- 2:15 pm

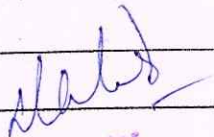


Agenda:-

1. Initial Comment from the Hod.
2. Discussion on Add on Course
3. Review of Courses
4. Misc.

Signature of members:-

1. 
2. Rukar Uddin Ahmed
3. Naren Saman
- 4.


  
Co-ordinator  
IOAC  
Kharupetia College

A meeting of the Departmental faculty members was held on 04/11/2022 at 2:15 pm with Mr. Abdul Awal, Hod, in the chair. The Hod in his initial comment explained the objectives of the meeting. He, thereafter, apprised the faculty members of the status of preparation of syllabus. The Add on course and framing of other modalities. All the faculty members agreed to what the Hod said about the course design and other modalities and accordingly the same was approved.

The following resolutions were adopted in the meeting.

Resolution No. 1:- The meeting approves the <sup>Add on</sup> Course design by the Hod and it is resolved that the course be offered as per the syllabus designed.

Resolution No. 2:- Resolved that the intake of the first batch of the Add on course be fixed at 80 and accordingly, students be admitted. Also resolved that classes of Add on courses

(Hod)  
  
HOD, ENGLISH  
KHARUPETIA COLLEGE



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Co-ordinator  
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HoD ENGLISH  
KHARUPETIA COLLEGE

The first of the two papers is a notice of the meeting of the Executive Committee of the American Society for the Advancement of Science, held at the University of Chicago, on the 10th of January, 1900. The second paper is a notice of the meeting of the Executive Committee of the American Society for the Advancement of Science, held at the University of Chicago, on the 10th of January, 1900.

1. *Agave americana* L.

is offering us the following steps:

All the water off the hill  
level as well as the rest of the  
hill is at the same level as the  
rest of the hill.





## Departmental Faculty meeting

Date: - 17/11/2021

Time: - 2.30 pm.

### Agenda:

1. Initial comment from The HOD:
2. Introducing Add on course

\*Point Misc. talk at last session. 8 on minutes.

### Signature of members present:-

1. A. Awal
2. Rukan Uddin Ahmed
3. Naren Samman

A meeting of The departmental faculty members was held on 17/11/21 at 2.30 pm with Prof. A. Awal, HOD in The Chair. The HOD in his initial address briefed the faculty members about The importance of introducing Add on course for The benefit of the students. He invited suggestions from the faculty members regarding nomenclature of The proposed Add on course and The course content. The faculty members present expressed their views/suggestions on The proposed course and it was emphasised that The same be introduced from The Even Semester of 2021-22 Academic Session.

At The end of discussion, the following resolutions were unanimously adopted.

Resolution no. 1. Resolved that Subject to approval of The G.B. of The College, an Add on course be introduced from The Even Semester of The Academic Session 2021-22.

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Resolution NO. 2. Resolved That The Proposed Ad.  
Course be named "English for Comp.  
Examination".

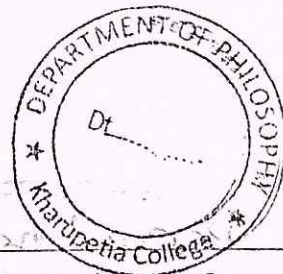
Resolution NO. 3. Resolved that The HoB be with The task of preparing/ des The syllabus/ course content and o required modalities of The prope Add on course.

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Department of Philosophy  
Departmental Academic Meeting on Add on Course  
Session: 2021-2022

Date: 29/10/2021

Agendas:-

1. Objectives of the meeting
2. Discussion on Add on Course 2021-2022
3. Others

Signature of the faculty members:-

1. Prasanti Dutta
2. Jyotish Saharoi
3. Dr. Javir Humayun Chowdhury
4. Adarsha Sedelika Islam

HOD, Philosophy  
Kharupetia College, Darrang, Assam

Resolution No. 1.

Today's meeting resolved that the Department of Philosophy, Kharupetia Coll. should introduce an Add on Course for the academic session of 2021-2022 w.e.f. February, 2022.

Resolution No. 2.

The meeting decided to introduce Add on Course on "Business Ethics" to be completed within 30 hours. The meeting also decided to enroll the students from B.A. 2nd Semester Honours and Regular students of Philosophy Department.

Co-ordinator  
IQAC  
Kharupetia College

Resolution No. 3.

The meeting resolved that Mrs. Prasanti Dutta, Associate Professor





Department of Philosophy will be appointed as course coordinator for the said Add on Course and she is also requested to design and develop the course.

Resolution No. 4.

The meeting resolved that the examination and evaluation of the said course to be conducted in the month of May, 2022.

Resolution No. 5.

The meeting also resolved that every students should be awarded certificate from the Department of Philosophy after completion of examination and evaluation.

Prasadi Datta

HoD, Philosophy

HoD, Philosophy  
Kharupetia College, Kharupetia  
Darrang, Assam

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IQAC  
Kharupetia College

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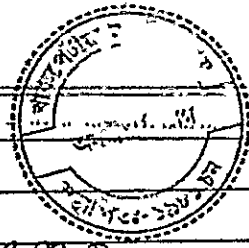
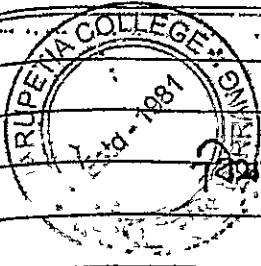
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বিভাগীয় চিঠি

অসমীয়া বিভাগ

তাৰিখ :- ০৬-১০-২০২১



বিষয় - Add-on Course সন্দৰ্ভে আলোচনা

আজি ইং-৬-১০-২০২১ তাৰিখে অনুষ্ঠিত অসম বিভাগীয় সভাত  
২০২১-২০২২ বৰ্ষৰ Add-on Course সন্দৰ্ভে আলোচনা কৰা হয়।  
আলোচনাত অন্তৰ্গত অৱস্থাপতি কামে "দৰ্শক লোক সংগীত" বিষয়টো  
নিৰ্বাচন কৰা হয়। Add-on Course ৰ Coordinator হিচাপে  
বিভাগীয় মুৰব্বী ড. আচমান আতা বোম্বক দায়িত্ব দিয়া হয়।

বিভাগীয় শিক্ষকৰ দ্বাৰা -

- ১/ আচমান আতা বোম্বক
- ২/ মঞ্জিষ হুছেইন চক্ৰৱৰ্তী
- ৩/ মিচিৰা নাৰাইন
- ৪/ নৱজ্যোতি হু

*M. S. Kalita*  
Coordinator  
ICAC  
Kharupetia College

আচমান আতা বোম্বক

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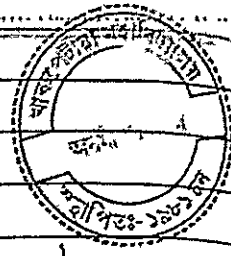
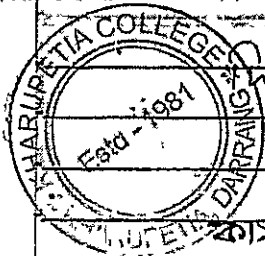
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Dept. of Assamese  
Kharupetia College



# বিভাগীয় সভা

অসমীয়া বিভাগ

দিনাংক : ০৬-০৭-২০২২



- কামৰূপী - ১/ সভাপতিৰ আদেশ গ্ৰহণ  
২/ সভাৰ উদ্দেশ্য ব্যাখ্যা  
৩/ Add on Course সকলকৈ জমলোৱা  
৪/ অন্যান্য

তাৰিখ ০৬-০৭-২০২২ তাৰিখে অনুষ্ঠিত অসম  
বিভাগীয় সভাত ২০২২-২০২৩ বৰ্ষৰ Add on Course  
সকলকৈ জমলোৱা কৰা হয়। Add on Course ৰ  
দ্বাৰে কেইবাটাও বিষয় জমলোৱাৰ অন্তত অকাডেমিক  
সহায়তা 'দৰ্শন লোক উৎসৱ' বিষয়টো নিৰ্বাচন  
কৰা হয়। লগতে ইতিমধ্যে লৈচক্ষিত হও জন  
ছাত্ৰ-ছাত্ৰীৰ দ্বাৰে আদেশ ব্যৱস্থা আৰম্ভ কৰি  
সভাই সিদ্ধান্ত গ্ৰহণ কৰে।

## বিভাগীয় শিক্ষকৰ আবেদন

- ১/ আচমান জোৰা কেন্দ্ৰ  
২/ ইন্টিগ্ৰেচন পাঠ্যবিন  
৩/ নতুন শুল্ক  
৪/

*M. Kalita*  
Coordinator  
Kharupetia College

আচমান জোৰা কেন্দ্ৰ

H.O.D.  
Dept. of Assamese  
Kharupetia College

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# DEPT: COMMERCE



## Departmental Academic Meeting on Add-on Course

Date: - 08/01/2022

### Agenda: -

- (1) Objectives of the meeting
- (2) Discussion on Add-on Course- 2021-22
- (3) Others

### Sign of Faculty Memberse (Commerce)

- (1) Abdul Aziz 8/1/22
- (2) Md. Assam Uddin Shome
- (3) Joy Bhattacharyee
- (4) Zabibur Rahman
- (5) Dhanasri Sarma
- (6)
- (7)

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IQAS  
Kharupetia College

### Resolution No-1.

Resolved that the department of Commerce, Kharupetia College should introduce some Add-on Courses for the core benefits of our students in the different fields from the Academic session 2021-2022, w.e.f 21st February/2022.

### Resolution No 2.

The meeting decided to introduce the following Courses to be completed within 30 hours for each segments and respective Teachers are assigned duty to design the syllabus for each and to be submitted to the department of Commerce on or before 31st January 2022.

*[Signature]*  
HOD, Commerce  
Kharupetia College

P.T.O.





Course Name: -

Teacher's Name:

- (1) How to Face Interview
- (2) Digital Financial Literacy
- (3) Supply chain Management

Joy Bhattacharjee  
Abdul Aziz  
Joy Bhattacharjee

Resolution No. 3.

The meeting resolved that every course to be started after completion of Admission with 60 numbers of students for each. The department of Commerce should complete the same within 2nd week of February/2022.

Resolution No-4.

The meeting resolves that every students should be awarded Certificates from the department of Commerce after completion of 30 hours for each segment.

Resolution No-05

The meeting resolved that the examination & evaluation of the said courses to be conducted in the month of May/2022.

*Abdul Aziz*  
Co-ordinator  
IOAC  
Kharupeta College

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*A*  
HOD, Commerce  
Kharupeta College

*Abdul Aziz*  
05/10/2022  
In-charge  
Dept. of Commerce  
Kharupeta College





Departmental Academic meeting on  
Add-on- Course- 2022-23.

Date:- 04/02/2023

- Agenda.
- 1) Objectives of the meeting
  - 2) Discussion on Add-on- Course 2022-23
  - 3) Others.

Sign of Faculty members:-

- 1) Abdul Aziz
- 2) Habibul Rahman.
- 3) Dhanarsi Sarma

Resolution No. 01.

The meeting resolved that the department of Commerce should introduce - Add-on- Course for the session 2022-23 on 'How to face interview' & Digital Financial Literacy.

Resolution NO- 02.

The meeting resolved that the admission for the course to be started from February/2023 and all the activities relating to examination and evaluation to be completed before 31st May/2023.

Resolution no. 3.

The meeting resolved that the following Teachers are entrusted to design and development of the above stated courses on

- ① How to face Interview — Joy Bhattacharjee
- ② Digital Financial Literacy Abdul Aziz.

*Mausumi*  
Co-ordinator  
IQAC  
Kharupeta College

*[Signature]*  
HOD, Commerce  
Kharupeta College

*[Signature]*  
Lecturer & Head  
Deptt. of Commerce  
Kharupeta College

04/02/2023

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# Departmental Academic Meeting

on  
Add on Course, Session-2021-22

Date: 10/01/2022

Date	
Page No.	
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## Agendas:

- 1) Objectives of The Meeting
- 2) Discussion on Add on Course - 2021-22
- 3) Others.



## Signatures of The Faculty Members:

- 1) Shida Sultan
- 2) Abul Bashar Khan
- 3) Amzad Hussain Mazumdar
- 4) Nahida Begum

## Resolution No: 01.

The today's meeting resolved that the Department of Education, Kharpetia should introduce a Add on Course for The academic Session of 2021-22 w.e.f. February, 2022.

*[Signature]*

## Resolution No: 02:

The meeting decided to introduce a Add on Course on "Project Writing" to be completed within 30 hours. The meeting also decided to enroll the students from B.A. 2nd Semester (H.E.), Dept. of Education of academic session 2021-22.

HEAD  
DEPARTMENT OF EDUCATION  
KHARPETIA COLLEGE

## Resolution No: 03.

The meeting resolved that Dr. Amzad Hussain Mazumdar, Asstt. Professor, Dept. of Education will be appointed as Course Co-ordinator for The said Add on Course and he is also requested to design and develop The Course.

*[Signature]*

Co-ordinator  
IQAC  
Kharpetia College

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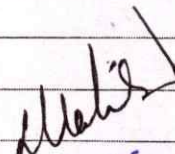


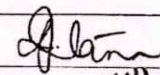
Resolution NO: 04:

The meeting resolved that the Examination and Evaluation of the said course to be conducted in the month of May, 2022.

Resolution NO: 05:

The meeting resolved that every students should be awarded Certificate from the Department of Education after completion of Examination and Evaluation.

  
Co-ordinator  
IQAC  
Kharupetia College

  
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DEPARTMENT OF EDUCATION  
KHARUPETIA COLLEGE

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# Departmental Academic Meeting

on Add on Course, Session-2022-23

Date: 18/01/2023



## Agendas:

1. Objectives of the meeting.
2. Discussion on Add on Course, 2022-23
3. Others.

## Signatures of Faculty Members:

1. Abul Barkat Khan
2. Jahida Sultan
3. Amzad Hussain Hazender. 18/01/2023
4. Wahida Begum

*Alam*

HEAD  
DEPARTMENT OF EDUCATION  
KHARUPETIA COLLEGE

## Resolution No: 01:

Today's meeting resolve that the Department of Education, Kharupetia College to be introduced a Add on Course for the Academic Session of 2022-23 w.e.f. February, 2023

## Resolution No: 02:

Resolved that a Add on Course on "Early Child Care and Education to be undertaken and Course design and development to be Completed within January, 2023. The meeting also discussed to enroll the Students from B.A. 2nd Sem (H.C.), Deptt. of Education of Academic Session, 2022-23,

*Mahesh*

Co-ordinator  
IQAC  
Kharupetia College

## Resolution No: 03:

Resolved that Abul Barkat Ahmed, Associate Professor, Deptt. of Education will be appointed as Course Co-ordinator for the said Add on Course and he also requested to design and develop the Course within the month of January, 2023 taking Course



Duration as 30 hours.

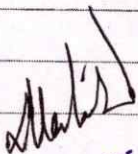


Resolution NO: 04:

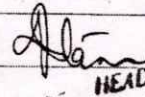
Resolved that the Examination and Evaluation of the Add on Course to be conducted in the month of May, 2023.

Resolution NO: 05:

Today's meeting resolved that every student should be awarded Certificate from the Department of Education - after completion of Examination and Evaluation within the month of May, 2023.



Co-ordinator  
IQAC  
Kharupetia College



HEAD  
DEPARTMENT OF EDUCATION  
KHARUPETIA COLLEGE

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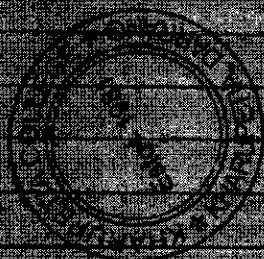


Departmental Meeting  
Department of Political Science  
Date - 09/08/22  
Time - 1:30 PM  
Venue - Department  
Session - 2022-23



### Agenda of the Meetings

- (a) Chairperson to take the chair
- (b) Purpose of the meeting
- (c) Discussion on Academic session of 2022-23
- (d) ~~Prop~~ Discussion on the preparation of 2022-23 session's class outline
- (e) Discussion on distribution of course
- (f) Discussion on add-on course for the session of 2022-23
- (g) Discussion on various departmental activities
- (h) Miscellaneous



### Signature of the Faculty Members

(a) Dr. Ahmad Salim, HOD

(b) Debashree Saha

(c) Sudant Ghosh

(d) Nandana Dasgupta

Head  
D.A.S. College





A meeting of the Department of Political Science was held on 01/08/22 at 1:30 PM under the chairperson of Dr. Nurul Islam, HOD, Department of Political Science, Kharupetia College.

Habibul Wahid - faculty member of Political Science department explained the purpose of the meeting.

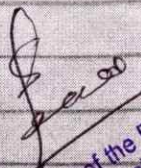
At the end of the meeting the following resolutions were unanimously adopted —

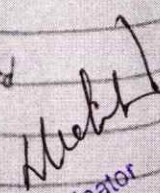
#### Resolution No - 1

All the faculty members discussed about the new academic session of 2022-23 and resolved beneficial proposals for it.

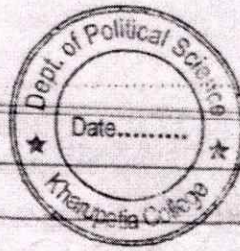
#### Resolution NO- 2

It was resolved that as per the governmental instruction and our college academic calendar the department decided to start all odd semester classes from the September 11.

  
Head of the Department  
Political Science  
Kharupetia College

  
Co-ordinator  
IOAC  
Kharupetia College





### Resolution-3

All the members resolved that daily routine and course distribution will be prepared as early as possible for the session of 2022-23.

### Resolution NO-4

All the faculty members discussed in details about the add-on course for the session-2022-23 and resolved that the classes of add on course will start from Even Semester.

### Resolution NO 5

After the detail discussion on add on course, the department took decision of preparation and compilation of syllabus and modality as well as the rule and regulation of the examination.

### Resolution NO-6

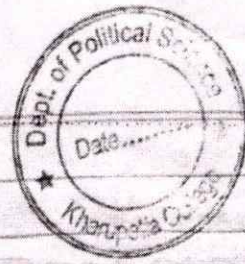
The add on course ~~table~~ will be covered marks 50/100 and the name of course - 'Fundamental Rights and Directive Principles of State Policy.'

At the end of the meeting chairperson thanks all the faculty members.

*[Signature]*  
Head of the Department  
Political Science  
Kharupetia College

*[Signature]*  
Co-ordinator  
IQAC  
Kharupetia College

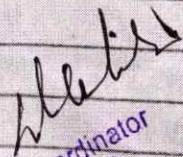





### Resolution NO-6

The Department decided to take up the topic course, namely — 'Democracy and its perspectives' as discussed by the all faculty members of Political Science department.

At the end of the meeting the chairperson of the meeting thanks all the faculty members of Political Science department of Kharupetia College.

  
Co-ordinator  
IQAC  
Kharupetia College

  
Head of the Department  
Political Science  
Kharupetia College

Mausumi  
Saha Kalita

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Faculty meeting  
Date :- 23/01/2023  
Time :- 2 pm.

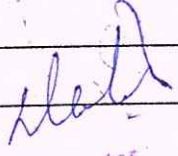


### Agenda:-

1. Initial comment from the HOD.
2. Explanation of objectives.
3. Discussion on Add on course.
4. Misc.

### Signature of Faculty members:-

1. Abdul Awal (HOD)
2. Lukan reddin Ahmed
3. Habibur Rahman
4. Naim Sammak

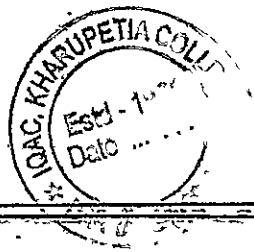
  
Co-ordinator  
IQAC  
Kharupetia College

A meeting of the departmental faculty members was held on 23rd Jan at 2 pm. The meeting was presided over by Abdul Awal, HOD, who started the initial discussion and explained the objectives of the meeting. The meeting discussed the performance of the students in the last internal examinations was discussed. Discussion was also held on the Add-on course to be offered from the even-semester.

At the end of the discussion the following resolutions were adopted -

(fn)  
Jan  
HOD ENGLISH  
KHARUPETIA COLLEGE





minutes of the meeting  
22/02/23

### Resolution No-1:

Resolved that remedial classes be taken for those students whose performance was poor in the last internal exam.

### Resolution No-2:

Resolved that the completion of the add-on course <sup>(2022-23)</sup> be started from the second week of Feb and the assessment of the add-on course be done towards the last part of April.

The meeting ended with all members of staff expressing their appreciation for the meeting and the decision taken.

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Co-ordinator  
IOAC  
Kharupetia College

HOD ENG  
KHARUPETIA





Department of Philosophy  
Departmental Academic Meeting on Add on Course  
Session : 2022-2023

Date : 22/10/2022

- Agenda:
1. Objectives of the meeting
  2. Discussion on Add on Course 2022-2023
  3. Others

Signatures of the faculty members :-

1. Banati Datta
2. Jyotish Saharia
3. Jaber Hameed Chowdhury
4. Adarsha Siddika Islam

Resolution No. 1 :

Today's meeting resolved that the Department of Philosophy, Kharupetia College should introduce an add on course for the academic session of 2022-2023 w.e.f. February, 2023.

Resolution No. 2 :

The meeting decided to introduce Add on Course on "Human Rights and Duties" to be completed within 30 hours. The meeting also decided to enroll the students from B.A. 2nd semester Honou and Regular students of Philosophy Department.

Resolution No. 3 :

The meeting also take resolution that Mr. Jyotish Saharia, Associate Professor Department of Philosophy will be appointed as course coordinator for the said

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Add on Course and let it is also requested to design and develop the course.

#### Resolution NO.4:

The meeting resolved that the examination/evaluation of the said course to be conducted in the month of May 2023.

#### Resolution No. 5:

The meeting also resolved that every student should be awarded certificate from the Department of Philosophy after completion of examination and evaluation.

HoD, Philosophy  
Kharupetia College, Darrang, Assam

Co-ordinator  
IQAC  
Kharupetia College

22/10/22  
Prasanti Dutt  
HoD, Philosophy

HoD, Philosophy  
Kharupetia College, Darrang, Assam

Mausumi

Saha Kalita

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Mausumi Saha Kalita

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