



To

The Coordinator,

Internal Quality Assurance Cell

Kharupetia College

Date : 29/11/2019

Sub- Submission of Internal Academic Audit Report for the year 2019-20.

Ref. Your Letter No.KC/IQAC/IA/2019-20 dated 05/11/2019

Sir,

With reference to the subject cited above, we have the honour to inform you that a Committee was constituted by the IQAC for conducting Internal Academic Audit of our college for the year 2019-20. Following were the members of the Internal Audit Committee formed by the IQAC.

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| 1. Dr. Nurul Islam,Coordinator, Academic Committee & Member, IQAC | Convenor |
| 2. Dr. Asman Ara Begum, Vice-Principal | Member |
| 3. Abdul Awal, Coordinator, IQAC | Member |
| 4. Dr. Amzad Hussain Mazumdar, Asst. Prof. Dept. of Education | Member |
| 5. Md. Jalal Uddin Ahmed, Associate Professor,
Dept. of History | Member |

Methodology:

In order to conduct the Internal Academic Audit, we have designed a 10 point data format through which relevant academic data have been collected from various departments of the college.(Specimen copy of the data format is enclosed herewith). The data collected from the Departments have been meticulously analysed by the Committee in order to ascertain the academic quality being maintained by each department.

Findings/observations:

On the basis of the inputs received from various Academic Departments we have arrived at the following findings.

1. There are altogether 13 Academic Departments in the college. All the Departments are running programmes as per permissions /affiliations received from the Affiliating University. The Department of Commerce is functioning on self-financing basis.
2. Out of 13 Academic Departments, 11 departments including Commerce are offering both Major/Honours and General Courses while two Departments i.e, Departments of Geography and Mathematics are offering only General /Regular Courses at UG level.
3. CBCS Courses have been introduced by all the Departments in tune with UGC guidelines from the current academic session.
4. As in the previous year, this year also the Departments are facing shortage of sanctioned faculty to run their programmes due to which non-sanctioned/contractual teachers are recruited. Shortage of faculty has also resulted in unreasonable PTR in most of the Departments.



5. Increase in enrolment in most of the Departments is noticed in the current session also.
6. No. of sanctioned and non-sanctioned teachers in each Department as on the date of data collection is as follows:

Name of Dept.	Sanctioned teachers	Non-sanctioned/Contractual Teachers	Total Teachers	Vacant Post
English	1	3	4	1
Assamese	2	3	5	
Arabic	3	1	4	
Economics	3	1	4	
Education	3	1	4	
Hindi	3	1	4	
Geography	2	1	3	
History	3	1	4	
Philosophy	3	1	4	
Political Science	2	2	4	1
Sanskrit	1	1	2	
Mathematics	1	0	1	
Commerce	7	0	7	

7. The practice of making results analysis by all the Departments is found.
8. Comparative results of various departments in the Final Examination(Major Course) held in 2019 (Batch A-2016) are as follows:

Department	No. of students appeared	No. of students passed	Pass percentage	No. of students securing 1 st Class
Assamese	42	33	78.57%	8
Arabic	26	14	53.84%	11
Economics	14	8	57.14%	-
Education	38	38	100%	4
Hindi	20	11	55%	3
English	19	12	63.15%	1
History	40	37	92.5%	6
Philosophy	41	39	95.41%	21



Political Science	42	40	95.23%	8
Sanskrit	1	0	0	0
Finance	2	2	100%	0
Management	2	2	100%	0
Accountancy	4	4	100%	1

9. The Results of the Final examinations in respect of all the Departments are found to be satisfactory although there is scope for further improvement of results.
10. The practice of making drop out analysis also exists in all the departments.
11. All the Departments are found to have taken remedial classes for the slow learners .
12. A few departments like Education, , History, Arabic , Philosophy ,Hindi, Commerce and Environment Studies are found to have undertaken project works as a part of their syllabus.
13. There has been a healthy practice of showing the answer scripts of the Sessional Examinations to the students of each Department which ensures transparency in the internal evaluation system.

Suggestions:

1. In view of growing enrolment each year, urgent measures have to be taken by the competent authority to sanction more posts to the needy Departments.
2. Steps need to be taken to provide more ICT facilities for ensuring ICT enabled teaching-learning.
3. Intake capacity of the Major Courses need to be increased subject to the approval of the affiliating university.

1. Dr. Jyoti Jaisan.
2. Asman Ara Begum.
3. Abdul Hwal
4. Jalal uddin Ahmed
5. Anzad Humai Nazindare